



## **MEMORANDUM**

**DATE:** October 3, 2025  
**TO:** The Honorable Mayor Hudspeth and Council Members  
**FROM:** Sara Hensley, City Manager  
**SUBJECT:** Friday Staff Report

### **Upcoming Meetings**

1. Parks, Recreation and Beautification Board on **Monday, October 6, 2025**, at **6:00 p.m.** in the Civic Center Community Room.
2. Economic Development Partnership Board on **Wednesday, October 8, 2025**, at **11:00 a.m.** at the Development Service Center.
3. Airport Advisory Board on **Wednesday, October 8, 2025**, at **3:00 p.m.** in the Airport Terminal Meeting Room.
4. Planning and Zoning Commission on **Wednesday, October 8, 2025**, at **5:00 p.m.** in the City Council Work Session Room & Council Chambers.
5. **CANCELLED** - Health and Building Standards Commission on **Thursday, October 9, 2025**, at **3:00 p.m.** at the Development Service Center.
6. Community Services Advisory Committee on **Friday, October 10, 2025**, at **12:00 p.m.** at the Development Service Center.

Please check the City of Denton website for final meeting days and times as information is subject to change after the Friday Report is published. [Public Meetings & Agendas | Denton, TX \(civicplus.com\)](https://www.denton-tx.gov/civicplus)

## **OUR CORE VALUES**

Inclusion • Collaboration • Quality Service • Strategic Focus • Fiscal Responsibility

## **General Information & Status Updates**

- A. Denton Halloween – On Wednesday, Oct. 1, the City of Denton kicked off its 31 Days of Halloween celebration with the official ribbon cutting of The Maze, followed by the community Blocktober Party and Pumpkin Drop, both of which took place at the Denton Civic Center.

Denton is proud to be the official Halloween Capital of Texas after a successful first year that drew nearly 660,000 visitors from all 50 states and several international destinations. What started as a bold idea to bring residents and visitors together, boost economic impact, and showcase our unique community has quickly grown into a highly anticipated North Texas annual tradition.

This year, Denton Halloween features an expanded lineup of experiences, including The Maze., new decor pop-ups, a skeleton-themed Scavenger Hunt, and events under the Cirque du Horror Big Top Tent. Close to 300 events are spread across every day throughout October, allowing residents and visitors to enjoy Halloween-themed events, interactive activities like the Haunted Hotlines, and festive food and drinks from our local restaurants. For more information, visit [www.dentonhalloween.com](http://www.dentonhalloween.com). Staff contacts: Gary Packan, Parks and Recreation, Dustin Sternbeck, Marketing and Communications

- B. Mayor's Pet Spotlight – Meet Macy! This adventurous and spirited 3-year-old spayed female Pit Bull mix is ready to find her forever home! Weighing in at a perfect 41 lbs,



Macy is just the right size for apartment living or any cozy household. Macy came to us as a stray on May 27, and since then, she's been winning hearts with her sweet personality. She walks well on a leash and has a medium energy level, though she enjoys a good case of the zoomies when she's outside! Macy exhibits signs of possibly being potty trained, but without being in a home, there is no way for shelter staff to guarantee it. As a black Pit Bull, Macy may be overlooked by some, but we know her loving nature will shine through and help her beat the odds. One game of fetch and you'll see just how special she is!

Macy has done well in playgroups with other dogs, but we always recommend a meet-and-greet to make sure it's a good match. She's also super food-motivated, which makes training and learning new tricks a fun and easy experience.

Come meet Macy! You might just find your new best friend! Please contact Denton Animal Services by phone at (940) 349-7594, or via email at [Animal.Services@cityofdenton.com](mailto:Animal.Services@cityofdenton.com). Staff contact: Bailey Coleson, Animal Services.

- C. Temporary Dog Park Closures – Starting on **Monday, Oct. 6**, there will be temporary closures at both Lake Forest’s Wiggly Field dog park and at North Lakes Park’s Fetch dog park for regular maintenance, including ryegrass overseeding and establishment. These temporary closures will occur in two phases.

**Phase 1:** From **Monday, Oct. 6, 2025, to Sunday, Oct. 19, 2025**, half of each dog park will be closed. Both will reopen on **Monday, Oct. 20, 2025**, pending no delays.

**Phase 2:** The other half of each dog park will be closed from **Monday, Oct. 20, 2025, to Sunday, Nov. 2, 2025**. Reopening is set for **Monday, Nov. 3, 2025**, pending no delays.

During both phases, sections for **both** large and small dogs will remain available at each park. Hanging signs on the doors of the dog pens will inform patrons of the temporary closure schedule. Staff contact: Russell Koch, Parks and Recreation

- D. Community Improvement Services FY24-25 - Community Improvement Services (CIS) works with residents and businesses to preserve the health, beauty, and safety of the Denton community through education on, and enforcement of, the City's property maintenance code. Throughout FY 24-25, there were 8,046 property maintenance code cases resolved, an increase of 11% over FY 23-24. Of those, 97% achieved compliance through education, without needing enforcement. The average time to close a case in FY 24-25 decreased 24% from FY 23-24, going from 14.8 to 11.2 days. A majority of these cases, 62%, were initiated proactively by the seven CIS officers, with the remaining 38% being generated by reports from residents through the City's 311 system, representing an increase from the 58% of cases that were opened proactively in FY 23-24. Staff contact: Joshua Ellison, Community Services

## **Responses to Council Member Requests for Information**

- A. Old North Park & Stonehawk Drainage issues – On Sept. 29 and Oct. 1, respectively, Council Members Beck and Holland shared inquiries from residents about drainage and flooding coming off of the Stonehawk development site. A rain event on Sept. 21 & 22 brought almost 5 inches of rain to the City of Denton. Staff met with the developer and walked the site on Sept. 26. The site currently has underground drainage installed; however, construction is not complete. The Developer is reviewing options and plans to improve the site's drainage during construction, which should mitigate flooding on the neighboring property. The Developer's Engineer will be surveying the area near the existing residences to assess the drainage in that area to see if additional improvements can be made. Based on the engineered plans, the site should function correctly once construction is complete and not have an impact on the neighboring properties. Staff will remain engaged with the developer on compliance with City and stormwater standards. Staff contacts: Seth Garcia, Capital Projects, Michael Gange, Environmental Services, Charlie Rosendahl, Development Services.
- B. Federal Trail Fund Cancellation Order – The recent amendments to federal funding guidelines by the USDOT emphasize the importance of compliance in all grant applications. These changes introduce a new assessment process that relies on a density-based analysis for access to transportation using various data sources and demographic profiles of the study area. Additionally, the updated guidelines place greater emphasis on the impact of trail, bicycle, and pedestrian projects on automobile traffic flow. The new process ensures that funding applications must demonstrate that proposed projects do not adversely affect traffic flow or roadway capacity. For existing agreements, the USDOT will communicate further if any scope changes are required or if the projects are terminated. To date, all City of Denton trail applications and ongoing awarded projects are proceeding as planned. Staff contact: Farhan Butt, Transportation Services
- C. North Lakes Stop Signs – On Sept. 23, Mayor Hudspeth inquired about the warrants for new stop signs and bike lanes in the North Lakes neighborhood. Indicators used to determine if a stop sign is warranted include documented crash data, observations, pedestrian/vehicle interaction, vehicle yielding behavior, school and children's presence, availability of sidewalks or bike lanes, and lastly, professional judgment of the traffic engineer. Since 2021, there have been eight reported crashes/incidents directly at the intersections where stop signs have been added. In addition to the new stop controls, a bike lane separated by concrete curbs is approved to be installed on Malone Street from US 380 in the south to Auburn Drive and Bowling Green Park in the north, with funding from the North Central Texas Council of Governments (NCTCOG). Staff contact: Chandra Muruganandham, Transportation Services

- D. Trees Planted Beneath Utility Lines – On Sept. 29, Mayor Pro Tem Rumohr informed staff of trees planted beneath utility lines along US 380 at the new Home Zone. The trees on this project were planted in accordance with a Planned Development approved in 2022. The planting locations are not something that would be approved under today's standards, as trees are not permitted to be planted within easements. Staff is proposing alternatives to street tree requirements as part of both the Landscape Code Amendments and in the proposed Landscape Criteria Manual to better accommodate plantings adjacent to overhead utilities to avoid these types of conflicts in the future. Staff contact: Hayley Zagurski, Development Services
- E. Home Backup Power Systems – Council Member Beck recently requested that DME review Home Backup Power (HBP) devices for potential use within its electrical system. HBP systems include conventional portable generators, balcony solar units, and plug-in solar units. As technology evolves, other similar “behind the meter” systems may become commercially available. Since these devices are generally understood to be “behind the meter”, DME collaborated with the City’s Building and Fire Inspections Departments. Today, all HBP Systems are required to be permitted and comply with the National Electric Code and the International Fire Code. A major consideration for DME is the issue of “back feed.” Back feed refers to a situation where electrical power flows in the reverse direction from its normal path and energizes circuits from the load side rather than the line side. Back feed poses a danger to customers, contractors, and line workers when making repairs at or beyond the meter. As such, DME intends to update its interconnection agreement to apply to HBPs and require that a qualifying inverter be included in the installation to protect against back feed. Staff contact: Jerry Fielder, Denton Municipal Electric

## **Informal Staff Reports**

A. 2026-001 Civil Service Compensation Survey.....	07
B. 2026-002 DCTA Nomination.....	12
C. 2026-003 DCRC Nomination.....	14

## **Upcoming Community Events and Public Meetings**

Please visit the City of Denton [website](#) for upcoming community events and details.

## **Information**

A. Council Requests for Information .....	15
B. Public Meetings Calendar .....	18
C. Future Work Session Items .....	21
D. Street Closure Report .....	22

---

**INFORMAL STAFF REPORT  
TO MAYOR AND CITY COUNCIL**

**SUBJECT:**

Provide an update regarding the Civil Service Salary Survey(s) per Meet and Confer for Civil Service employees.

**BACKGROUND:**

As part of the Police and Fire Meet and Confer Agreements (“Agreements”) adopted by City Council on September 27, 2023 and September 19, 2023 respectively, establishes Labor/Management Pay Subcommittees to survey comparator cities in May of each year. The Agreements state “The recommendation [for pay] will propose that the minimum and maximum base pay for each rank will receive an increase (should an increase be required) to match the survey average plus five percent (5%).

**DISCUSSION:**

Per Article 10 of the Agreements, salary surveys were distributed to the thirteen (13) comparator cities requesting compensation for specific ranks as defined in the Agreements and responses were received from all.

Please see the attached survey results and memos for more information.

**CONCLUSION:**

Due to the current financial state, the FY 2025-2026 budget did not include adjustments consistent with the salary survey(s); however, eligible Police Officers and Firefighters who meet the requirements will continue to receive STEP Pay increases at designated intervals throughout the year as communicated in the August 9, 2025 Budget Workshop.

**ATTACHMENTS:**

1. Police – Pay Subcommittee memo
2. Fire – Pay Subcommittee memo
3. Summary of Survey Results

**STAFF CONTACT:**

Misty Hambright  
Total Rewards Manager  
[Misty.Hambright@cityofdenton.com](mailto:Misty.Hambright@cityofdenton.com)  
(940) 349-8573

**REQUESTOR:** Staff Initiated

## **MEMORANDUM**

**DATE:** September 29, 2025

**TO:** Sara Hensley, City Manager

**CC:** Christine Taylor, Assistant City Manager, Finance

**FROM:** Pay Subcommittee  
Eric Beckwith – Denton Police Officers Association  
Luiz Martinez – Denton Police Officers Association  
Lisa Ross – Denton Police Officers Association  
Derek Bradford – Police Deputy Chief  
Jessica Robledo – Chief of Police  
Tony Salas – Police Assistant Chief  
Megan Gilbreath – HR  
Sara Kjos – HR  
Misty Hambright – HR  
Carri Byrd – HR  
Rachel Staton – HR

**Subject: Police Civil Service Salary Survey**

### **Background**

As part of the Police Meet and Confer Agreement (“Agreement”) adopted by the City Council on September 27, 2023, the City of Denton and the Police Association established a Labor/Management Pay Subcommittee to perform a survey of our 13 comparator cities in May of each year of the agreement.

The agreement states, “The recommendation [for pay] will propose that the minimum and maximum base pay for each rank will receive an increase (should an increase be required) to match the survey average plus five percent (5%).”

Due to the current financial state, the FY 2025-2026 budget does not include cost-of-living or merit adjustments; however, eligible Police Officers who meet the requirements will continue to receive STEP Pay increases at designated intervals throughout the year.

Please let us know if you have any questions or need further information.



## **MEMORANDUM**

**DATE:** September 29, 2025

**TO:** Sara Hensley, City Manager

**CC:** Christine Taylor, Assistant City Manager, Finance

**FROM:** Pay Subcommittee  
Gerald Friend, Fire Association  
Eric Strong, Fire Association  
David Becker, Assistant Fire Chief  
Brian Cox, Assistant Fire Chief  
Kenneth Hedges, Fire Chief  
Megan Gilbreath, HR  
Sara Kjos, HR  
Misty Hambright, HR  
Carri Byrd, HR  
Rachel Staton, HR

**SUBJECT: Fire Civil Service Salary Survey**

### **Background**

As part of the Fire Meet and Confer Agreement (“Agreement”) adopted by the City Council on September 19, 2023, the City of Denton and the Fire Association established a Labor/Management Pay Subcommittee to perform a survey of our 13 comparator cities in May of each year of the agreement.

The agreement states, “The recommendation [for pay] will propose that the minimum and maximum base pay for each rank will receive an increase (should an increase be required) to match the survey average plus five percent (5%).”

Due to the current financial state, the FY 2025-2026 budget does not include cost-of-living or merit adjustments; however, eligible Firefighters who meet the requirements will continue to receive STEP Pay increases at designated intervals throughout the year.

Please let us know if you have any questions or need further information.

Police	Police Recruit			Police Officer			Police Sergeant			Police
	Min	Max	# of Steps	Min	Max	# of Steps	Min	Max	# of Steps	Min
Average of Comparator Cities	\$81,408	\$81,750	1	\$84,524	\$107,666	7	\$117,089	\$127,124	3	\$135,601
Denton Minimum/Maximum	\$80,790	\$81,563	3	\$84,724	\$108,831	8	\$117,454	\$128,733	3	\$136,962
% from Market Avg	-0.77%	-0.23%		0.24%	1.07%		0.31%	1.25%		0.99%
Market Average + 5%	5.77%	5.23%		4.76%	3.93%		4.69%	3.75%		4.01%
Market Average + 5% Base Salary	\$85,452	\$85,829		\$88,757	\$113,108		\$122,963	\$133,560		\$142,454

Fire	Fire Fighter			Fire Driver			Fire Lieutenant			Fire
	Min	Max	# of Steps	Min	Max	# of Steps	Min	Max	# of Steps	Min
Average of Comparator Cities	27.79	35	6.5	35.94	37.88	2.8	39.94	41.84	2.6	43.71
Denton Minimum/Maximum	\$28.170	\$35.370	6	\$36.430	\$38.430	3	\$40.570	\$42.530	3	\$44.360
% from Market Avg	1.35%	1.05%		1.35%	1.43%		1.55%	1.62%		1.47%
Market Average + 5%	3.65%	3.95%		3.65%	3.57%		3.45%	3.38%		3.53%
Market Average + 5% Base Salary	\$29.20	\$36.77		\$37.76	\$39.81		\$41.97	\$43.97		\$45.93

Fire Lieutenant	
Max	# of Steps
\$145,492	3
\$147,508	3
1.37%	
3.63%	
\$152,863	

Fire Captain		Fire Battalion Chief		
Max	# of Steps	Min	Max	# of Steps
46.23	2.6	49.72	52.84	2.5
\$47.000	3	\$50.540	\$53.700	3
1.64%		1.62%	1.60%	
3.36%		3.38%	3.40%	
\$48.58		\$52.25	\$55.53	

---

## **INFORMAL STAFF REPORT TO MAYOR AND CITY COUNCIL**

### **SUBJECT:**

City Council nominees for appointment of a Primary Representative (PR) for the City of Denton to the Denton County Transportation Authority (DCTA) and an Alternate Representative (AR) for the City of Denton.

### **EXECUTIVE SUMMARY:**

The current Primary Representative, (PR), for the City of Denton to the DCTA, Alison Maguire, notified the City Secretary that she will not seek reappointment as the City's PR when her current term ends on November 12, 2025. The current Alternate Representative is Patrick Smith.

Consideration of Council nominations is scheduled for the October 21, 2025, City Council meeting.

### **BACKGROUND:**

Denton has been a partner of DCTA since September 13, 2003, when Denton, Highland Village and Lewisville voters elected to join DCTA, agreeing to levy a .5% sales tax to finance the system.

The Denton County Transportation Authority is governed by a Board of Directors comprised of five voting members appointed by respective entities from Denton County and the cities of Denton, Lewisville, and Highland Village, serving two-year terms. Alternate members from Denton County and the Cities of Denton, Lewisville and Highland Village, and non-voting members from surrounding cities also serve on the Board. Board Members and Alternates may be reappointed following the expiration of their terms. There is no limitation on the number of terms a Board Member may serve.

Pursuant to DCTA Bylaws, the appointment eligibility requirements for a person to serve on DCTA Board of Directors is as follows:

[A] person must: (i) have professional experience in the field of transportation, business, government, engineering, or law; and (ii) reside (A) within the territory of the Authority; or (B) outside the territory of the authority in a municipality that is located partly in the territory of the Authority

Alison Maguire was elected October 19, 2021, per Resolution 21-2270, as the PR member for the City of Denton, replacing the unexpired term ending November 13, 2021 of Chris Watts, the City's former PR. Ms. Maguire served two additional two-year terms as the City's PR. Upon expiration of her term, the City will have 90 days to appoint a PR to serve a two-year term running from November 13, 2025, through November 12, 2027.

### **NEXT STEPS:**

Council Members should send their nominees via email to the City Secretary's Office by October 10, 2025, to be included in the slate of nominees on the City Council agenda for the Regular meeting on October 21, 2025.

**ATTACHMENTS:**

1. DCTA Bylaws

**STAFF CONTACT:**

Ingrid Rex  
Interim City Secretary  
Ingrid.rex@cityofdenton.com  
(940) 349-8355

**REQUESTOR:** Staff Initiated

**STAFF TIME TO COMPLETE REPORT:** 1 hour

**PARTICIPATING DEPARTMENTS:** City Secretary's Office

---

**INFORMAL STAFF REPORT  
TO MAYOR AND CITY COUNCIL**

**SUBJECT:**

City Council nominees for appointment of a Council Member to fill the vacancy on the Development Code Review Committee

**EXECUTIVE SUMMARY:**

The Development Code Review Committee is a body whose purpose is to review and make recommendations to the Planning and Zoning Commission and the City Council regarding proposed Denton Development Code amendments. The Committee consists of three Council members and three members of the Planning and Zoning Commission. The three Council Member positions have terms expiring August 31, 2027.

**BACKGROUND:**

On July 15, 2025, the City Council appointed Mayor Pro Tem Rumohr and Council Members Jester and Beck to fill the three Council member positions on the Development Code Review Committee with terms effective September 1, 2025, through August 31, 2027.

With Council Member Jester's resignation from this committee on September 26, 2025, the existing vacancy must be filled by a sitting Council Member.

Consideration of Council nominations is scheduled for the October 21, 2025, City Council meeting.

To date, a nomination for Council Member Byrd has been received from Council Member Beck.

**NEXT STEPS:**

Council Members should send their nominees via email to the City Secretary's Office by October 10, 2025, to be included in the slate of nominees on the City Council agenda for the Regular meeting on October 21, 2025.

**STAFF CONTACT:**

Ingrid Rex  
Interim City Secretary  
Ingrid.rex@cityofdenton.com  
(940) 349-8303

**REQUESTOR:** Staff Initiated

**STAFF TIME TO COMPLETE REPORT:** 1 hour

**PARTICIPATING DEPARTMENTS:** City Secretary's Office

# Friday Report - Council Requests FY 24-25

	Summary of Request or Item	Council Member Requestor	Date Received	Staff Assigned	Department	Comments	Status
1	Traffic at Ryan Road and Forrestridge Drive	Council Member Holland	09/19/25	Farhan Butt	Development Services	Referred to staff.	
2	Animal Shelter 311 process	Council Member Beck Council Member Holland	09/25/25	Antonio Puente, Nikki Sassenus	311 Animal Services	Staff are coordinating a response.	
3	Trail Fund Cancellation Order	Council Member Beck	09/22/25	Farhan Butt, Gary Packan	Parks	Response sent.	
4	AI Transcription of B&Cs	Council Member Beck	09/22/25	Kristi Fogle	CMO	Response sent.	
5	Old North Park drainage plans	Council Member Holland	09/26/25	Charlie Rosendahl, michael.gange@cityofdenton.com, Seth Garcia	Capital Projects/Engineering/Public Works Development Services Environmental Services	Staff met with the developer to develop a plan.	
6	Code enforcement	Council Member Holland	09/22/25	Jesse Kent	Community Services	Plan in place to address. Staff will update the Mayor.	
7	Homelessness assistance near Sam's Club	Mayor Hudspeth	09/29/25	Jesse Kent, Jessica Robledo	Community Services Police	Staff have reached out to schedule a meeting.	
8	Driveway access on Cordell	Mayor Hudspeth	09/30/25	Seth Garcia	Capital Projects/Engineering/Public Works	Response sent. Work will be complete on 10/2.	
9	North Lakes Neighborhood meeting follow up	Mayor Pro Tem Rumohr	09/17/25	Farhan Butt	Development Services	Response sent.	
10	Old North Park drainage	Council Member Beck	09/29/25	Charlie Rosendahl, michael.gange@cityofdenton.com, Seth Garcia	Capital Projects/Engineering/Public Works Development Services Environmental Services	Response sent.	
11	Trees planted near Home Zone	Mayor Pro Tem Rumohr	09/29/25	Charlie Rosendahl	Development Services	Response sent.	
12	Craftstrom plug ins	Council Member Beck	09/03/25	Antonio Puente	DME	Response sent.	
13	North Lakes traffic reports	Mayor Hudspeth	09/23/25	Farhan Butt	Development Services	Response sent.	
14	Speeding on Roselawn	Mayor Pro Tem Rumohr	09/17/25	Farhan Butt	Development Services	Response sent.	

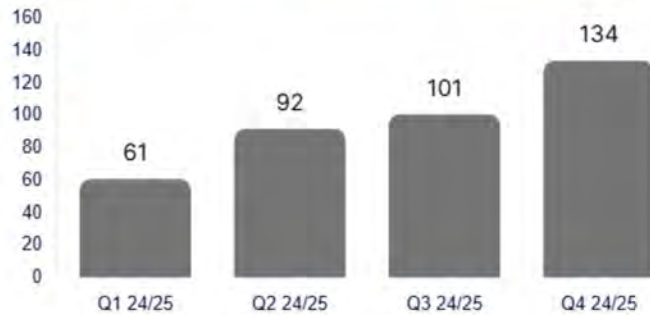
# Friday Report - Council Requests FY 25-26

1	Summary of Request or Item	Council Member Requestor	Date Received	Staff Assigned	Department	Comments	Status
	Denton 311 process improvement	Mayor Pro Tem Rumohr	10/02/25	Antonio Puente	311	Referred to staff.	

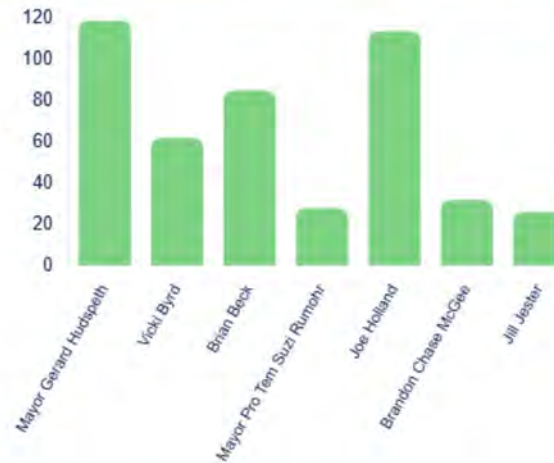


# FY 24/25 Council Requests

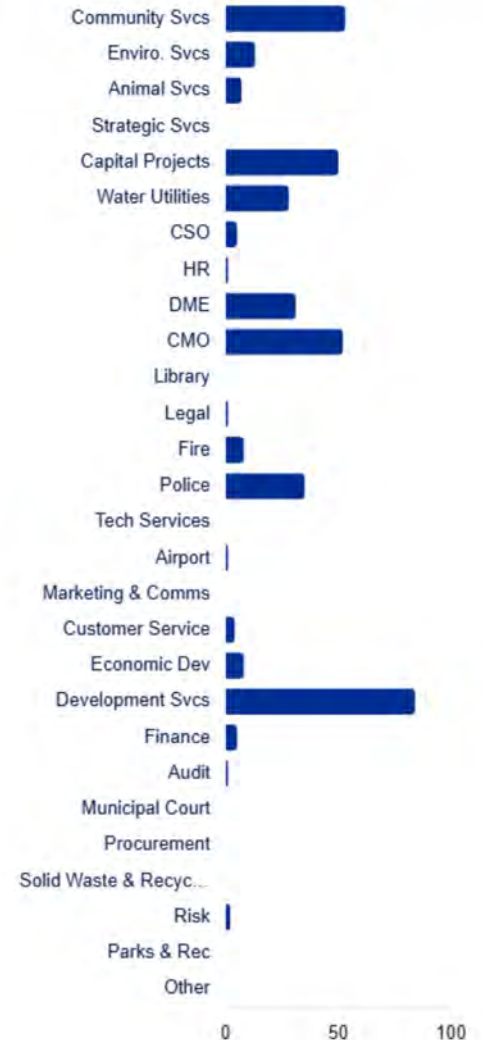
## Number of Requests Per Quarter



## Total Requests Made by Council Member



## Requests by Department



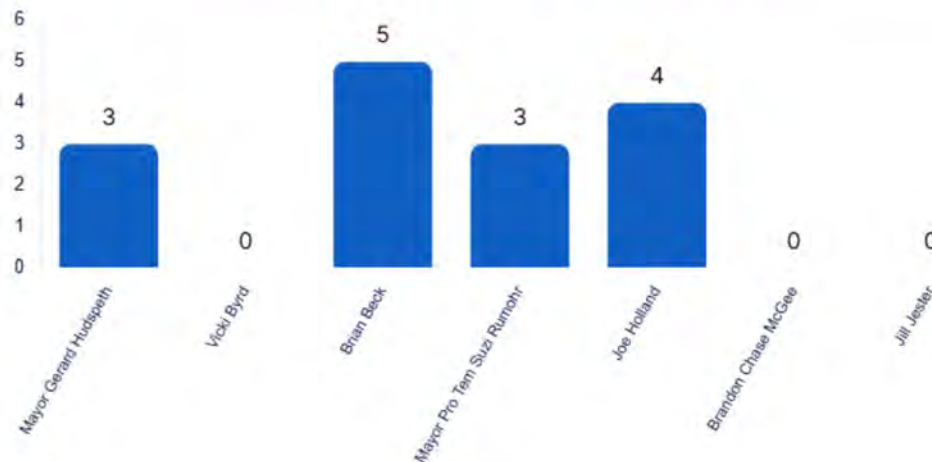
Please Note: the total number of requests per council member or department may not match, as several council members and/ or departments may be associated with a single request.

## Council Requests

11



## Number of Pending Requests by Council Member





# City of Denton

## Meeting Calendar

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

**Criteria : Begin Date: 10/6/2025, End Date: 1/9/2026**

Date	Time	Meeting Body	Meeting Location
<b><u>October 2025</u></b>			
10/6/2025	6:00 PM	Parks, Recreation and Beautification Board	Civic Center Community Room
10/8/2025	11:00 AM	Economic Development Partnership Board	Development Service Center
10/8/2025	3:00 PM	Airport Advisory Board	Airport Terminal Meeting Room
10/8/2025	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
10/9/2025	3:00 PM	Health & Building Standards Commission	CANCELLED
10/10/2025	12:00 PM	Community Services Advisory Committee	Development Service Center
10/13/2025	9:00 AM	Public Utilities Board	Council Work Session Room
10/13/2025	3:00 PM	Development Code Review Committee	Development Services Center
10/13/2025	5:30 PM	Historic Landmark Commission	Development Service Center
10/13/2025	5:30 PM	Library Board	South Branch Library
10/14/2025	2:00 PM	City Council	Council Work Session Room & Council Chambers
10/20/2025	5:30 PM	Board of Ethics	Council Work Session Room
10/21/2025	12:00 PM	City Council	Denton Development Services Center
10/21/2025	2:00 PM	City Council	Council Work Session Room & Council Chambers
10/22/2025		Civil Service Commission	City Hall East Human Resources Training Room
10/22/2025	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
10/24/2025	9:00 AM	Community Partnership Committee	City Council Work Session Room
10/24/2025	1:00 PM	Sustainability Framework Advisory Committee	City Council Work Session Room
10/27/2025	9:00 AM	Public Utilities Board	Council Work Session Room

*Meeting Calendar continued...*

<b>Date</b>	<b>Time</b>	<b>Meeting Body</b>	<b>Meeting Location</b>
10/27/2025	3:00 PM	Development Code Review Committee	Development Services Center
10/27/2025	5:30 PM	Zoning Board of Adjustment	Development Service Center
10/29/2025	10:00 AM	Mobility Committee	Council Work Session Room

**November 2025**

11/3/2025	6:00 PM	Parks, Recreation and Beautification Board	Civic Center Community Room
11/6/2025	8:00 AM	Agenda Committee	Council Work Session Room
11/10/2025	5:30 PM	Board of Ethics	Council Work Session Room
11/10/2025	5:30 PM	Historic Landmark Commission	Development Service Center
11/10/2025	5:30 PM	Library Board	Emily Fowler Central Library
11/12/2025	10:00 AM	Animal Shelter Advisory Committee	Animal Services Training Room
11/12/2025	11:00 AM	Economic Development Partnership Board	Development Service Center
11/12/2025	3:00 PM	Airport Advisory Board	Airport Terminal Meeting Room
11/13/2025	3:00 PM	Health & Building Standards Commission	Development Service Center
11/14/2025	12:00 PM	Community Services Advisory Committee	Civic Center at 321 E. McKinney St., Denton, TX, 76201 in the Community Room
11/14/2025	1:00 PM	Bond Oversight Committee	Development Service Center
11/17/2025	9:00 AM	Public Utilities Board	Council Work Session Room
11/17/2025	3:00 PM	Development Code Review Committee	Development Services Center
11/17/2025	5:30 PM	Zoning Board of Adjustment	Development Service Center
11/18/2025	2:00 PM	City Council	Council Work Session Room & Council Chambers
11/19/2025	10:00 AM	Mobility Committee	Council Work Session Room
11/19/2025	12:00 PM	Tax Increment Reinvestment Zone Number One Board	Development Service Center
11/19/2025	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
11/20/2025	3:00 PM	Committee on Persons with Disabilities	Development Service Center
11/26/2025	1:00 PM	Civil Service Commission	City Hall East Human Resources Training Room

**December 2025**

*Meeting Calendar continued...*

<b>Date</b>	<b>Time</b>	<b>Meeting Body</b>	<b>Meeting Location</b>
12/1/2025	6:00 PM	Parks, Recreation and Beautification Board	Civic Center Community Room
12/2/2025	2:00 PM	City Council	Council Work Session Room & Council Chambers
12/4/2025	8:00 AM	Agenda Committee	Council Work Session Room
12/4/2025	8:30 AM	Downtown Economic Development Committee	Development Service Center
12/4/2025	4:00 PM	Public Art Committee	Civic Center Community Room
12/8/2025	3:00 PM	Development Code Review Committee	Development Services Center
12/8/2025	5:30 PM	Board of Ethics	Council Work Session Room
12/8/2025	5:30 PM	Historic Landmark Commission	Development Service Center
12/8/2025	5:30 PM	Library Board	North Branch Library
12/10/2025	11:00 AM	Economic Development Partnership Board	Development Service Center
12/10/2025	3:00 PM	Airport Advisory Board	Airport Terminal Meeting Room
12/11/2025	3:00 PM	Health & Building Standards Commission	Development Service Center
12/12/2025	9:00 AM	Community Partnership Committee	City Council Work Session Room
12/12/2025	12:00 PM	Community Services Advisory Committee	Development Service Center
12/12/2025	1:00 PM	Sustainability Framework Advisory Committee	City Council Work Session Room
12/15/2025	9:00 AM	Public Utilities Board	Council Work Session Room
12/15/2025	5:30 PM	Zoning Board of Adjustment	
12/16/2025	2:00 PM	City Council	Council Work Session Room & Council Chambers
12/17/2025	10:00 AM	Mobility Committee	Council Work Session Room
12/17/2025	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
12/24/2025	1:00 PM	Civil Service Commission	City Hall East Human Resources Training Room
12/31/2025	2:00 PM	City Council	Council Work Session Room & Council Chambers

Tentative Work Session Topics and Meeting Information					
Updated: October 3, 2025					
Meeting Date	Item	Legistar ID	Departments Involved	Type	Estimated Time
October 14 Work Session (@2:00 p.m.) Special Called Meeting (Upon conclusion of the Work Session)	A. Federal Legislative Update	25-1857	City Manager's Office	City Business	1:00
	B. Animal Services Audit Follow-Up	25-1537	Internal Audit	City Business	0:30
	C. Two Minute Pitch:	25-036	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30
				Total Est. Time:	2:30
	Other Major Items for Meeting:				
October 21 Special Called Joint Meeting with Denton ISD (@12:00 p.m.)	A. City of Denton road construction update	25-1593	Capital Projects	City Business	0:30
	B. Denton ISD tax election	25-1594	Denton ISD	DISD Business	0:30
	C. Public hearing on property	25-1595	City Manager's Office	City Business	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30
				Total Est. Time:	2:00
	Other Major Items for Meeting:				
October 21 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. Audit of Parks Management and Planning	25-340	Internal Audit	City Business	0:30
	B. Craver Ranch MMD	25-1589	Development Services	City Business	1:00
	C. Becoming an Employer of Choice	25-1651	Human Resources	City Business	0:30
	D. Two Minute Pitch:	25-037	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30
				Total Est. Time:	3:00
Other Major Items for Meeting:					
November 18 Work Session (@2:00 p.m.) Special Called Meeting (Upon conclusion of the Work Session)	A. Work Plan for Streets and Drainage	25-1625	Water Utilities & Street Ops	City Business	1:00
	B. Backflow Prevention and Cross-Connection Control Program	25-1724	Water Utilities & Street Ops	City Business	0:45
	C. Two Minute Pitch:	25-038	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30
				Total Est. Time:	2:45
	Other Major Items for Meeting:				
December 2 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. Aiport Master Plan	25-1543	Airport	City Business	1:00
	B. CVB Bylaws	TBD	MarComm	City Business	0:30
	C. Alternative Work Schedules	TBD	City Manager's Office	City Business	0:45
	D. Two Minute Pitch:	25-1031	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30
				Total Est. Time:	3:15
Other Major Items for Meeting:					
December 16 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. Two Minute Pitch:	25-1033	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30
				Total Est. Time:	1:00
	Other Major Items for Meeting:				
Council Priorities and Significant Work Plan Items to be Scheduled	LIHTC	TBD	Community Services	City Business	0:30
	Women's Building	TBD	City Manager's Office	City Business	0:30
	Animal Services Building Update	TBD	City Manager's Office	City Business	1:00
	Item	Date Approved	Department	Next Step	Requestor
Approved Council Pitches to be Scheduled	Board of Ethics develop guidance for interactions with external partners	6/18/2024	Internal Audit	Work Session	CM Beck

\*This is for planning purposes only. Dates are subject to change.

# 1 Street Closure Report: Upcoming Closures



SCR Oct. 6th – 12th

	Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact	Closure Type
1	Crater Lake Ln (2809)	Como Lake Rd	Herring Ct	10/13/25	11/14/25	Concrete Panel repair	Streets	Roy San Miguel	Lane Closure
2	Dunlavy Rd (3800)	Hillcroft Ave	Bissonet Dr	10/20/25	11/21/25	Concrete Panel Repair	Streets	Roy San Miguel	Lane Closure

# 2 Street Closure Report: Current Closures

	Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact	Closure Type
1	Alice St	Sunset St	University Dr (US 380)	05/27/25	10/31/25	Utility installations and pavement replacement.	Engineering	Scott Fetting	Rolling Closure
2	Alice St	Panhandle St	Crescent St	05/02/25	12/05/25	Utility installations and pavement replacement.	Engineering	Megan Davidson	Full Closure
3	Amarillo St	Haynes St	Congress St	08/11/25	12/31/25	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure
4	Apollo Dr	Redstone Rd	Selene Dr	07/24/25	02/13/26	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure
5	Apollo Dr	Redstone Rd	Selene Dr	09/29/25	03/28/26	Utilities and Pavement replacement	Engineering	Dante Hale	Full Closure
6	Audra Ln	Lattimore St	Rustling Oaks Dr	09/24/25	10/24/25	COD Water department to perform taps for developer.	Private Development	Zabdiel Mota	Lane Closure
7	Audra Ln	Rustling Oaks Dr	Oak Tree Dr	09/24/25	10/24/25	COD Water Department to perform water taps for developer.	Private Development	Zabdiel Mota-Balderas	Lane Closure
8	Audra Ln (EB)	Audra Ln	Oak Valley	10/01/25	10/31/25	COD Water department to perform water taps.	Private Development	Zabdiel Mota	Lane Closure
9	Audra Ln (EB)	Audra Ln	Oak Valley	10/01/25	10/31/25	Utility Contractor to install drainage pipe across Audra Lane.	Private Development	Zabdiel Mota-Balderas	Lane Closure
10	Audra Ln (WB)	Audra Ln	Oak Valley	10/01/25	10/31/25	COD Water Department to perform water taps.	Private Development	Zabdiel Mota	Lane Closure
11	Audra Ln (WB)	Audra Ln	Oak Valley	10/01/25	10/31/25	Utility Contractor to install drainage pipe across Audra Lane.	Private Development	Zabdiel Mota-Balderas	Lane Closure
12	Ave A	Maple St	Underwood St	09/02/25	10/17/25	Mabak installing utilities	Public Works Inspections	Stephany Trammell	Lane Closure
13	Bonnie Brae St	Carril AL Lago	University Dr (US 380)	09/19/25	10/10/25	Contractor will be installing storm drain lines, laterals, and curb inlets along Bonnie Brae.	Engineering	Jesus Perez	Lane Closure
14	Bonnie Brae St S	Willowwood St	Parvin St	09/08/25	12/19/25	Installation of drainage infrastructure, embankment work in advance of street widening. (Access to Natl Wholesale & residents only)	Engineering	Robin Davis	Full Closure
15	Cactus Cir	Yucca Dr	(End of street) Cul de sac	04/28/25	10/10/25	Utilities and Pavement replacement	Engineering	Dante Hale	Full Closure
16	Carlton St	Aileen St	Malone St	07/23/25	10/31/25	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure
17	Congress St	Ponder St	Carroll Blvd	03/31/25	10/10/25	Utility installations and pavement replacement	Engineering	Megan Davidson	Rolling Closure
18	Cordell St	Fulton St	Coit St	09/15/25	01/23/26	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure
19	Denton St	Hickory St	Congress St	06/02/25	11/05/25	Utility installations and pavement replacement	Engineering	Megan Davidson	Full Closure
20	Eagle Dr	Ave C	Ave A	03/17/25	10/31/25	Using it or an entrance due to elevation changes in the jobsite it is the only way to get into the site	Public Works Inspections	Collin Cole	Lane Closure
21	Egan St	Carroll Blvd	Bolivar St	05/07/25	10/17/25	Utility installations and pavement replacement.	Engineering	Megan Davidson	Full Closure
22	Emery St	Dead End	Alice St	09/29/25	02/13/26	Full Road Reconstruction	Engineering	Megan Davidson	Full Closure
23	Fry St	Oak St	Hickory St	04/28/25	10/31/25	Mastec relocating gas lines	Public Works Inspections	Stephany Trammell	Rolling Closure
24	Fulton St N	Cordell St	Emery St	09/29/25	02/13/26	Full Road Reconstruction	Engineering	Megan Davidson	Full Closure
25	Hickory Creek Rd	Riverpass Dr	Country Club Rd (FM 1830)	03/13/23	12/31/26	Bridge Installation	Engineering	Tracy Beck	Full Closure
26	Hobson Ln	Forrestridge Dr	Country Club Rd	10/30/25	11/30/25	Signage and striping on Hobson Lane.	Public Works Inspections	Gavin Petner	Full Closure
27	Hobson Ln	Forrestridge Dr	Country Club Rd	10/30/25	12/15/25	replace failing concrete pavement and striping	Private Development	Gavin Petner	Full Closure
28	Jim Christal Rd	Masch Branch Rd	@ Intersection	03/14/25	10/10/25	Adding 2 Lanes E/W on Jim Christal: Transition Traffic on Southside of Jim Christal.	Public Works Inspections	Kirk Winter	Lane Closure
29	Juno Ln	Atlas Dr	Stuart Dr	04/09/25	10/31/25	Utility installations and pavement replacement.	Engineering	Scott Fetting	Rolling Closure
30	Lattimore St	Mozingo St	Audra Ln	09/24/25	10/24/25	Water taps to be performed by COD Water Department.	Private Development	Zabdiel Mota	Rolling Closure
31	Mills Rd	Mayhill Rd	Cunningham Rd	09/15/25	10/24/25	Water and Sewer installations for Ryan HS project	Private Development Public Works Inspections	Alexander Cervantes	Full Closure
32	Mockingbird Ln	Mingo Rd	University Dr (U.S. 380)	06/16/25	10/31/25	Bore work to install new sanitary sewer line.	Private Development	Zabdiel Mota	Lane Closure
33	Mounts Ave	Congress St W	Haynes St	08/01/25	11/01/25	Utility installations and pavement replacement	Engineering	Megan Davidson	Full Closure
34	Mulberry St	Ave C	Ave D	10/01/25	10/10/25	Water Dept/ Tri Dal will be performing water taps	Private Development Public Works Inspections	Ryan Donaldson	Lane Closure
35	Normal St	Scripture St	Oak St	08/18/25	12/31/25	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure
36	Northridge St	Hinkle Dr	Bolivar St	04/16/25	04/20/26	Utilities and Pavement replacement	Engineering	Dante Hale	Rolling Closure
37	Oak St	Carroll Blvd	Fry St	04/21/25	10/31/25	Mastec relocating gas lines	Public Works Inspections	Stephany Trammell	Rolling Closure
38	Oak St	Welch St	Ave C	04/28/25	10/31/25	Mastec relocating gas lines	Public Works Inspections	Stephany Trammell	Rolling Closure
39	Panhandle St (2525)	East Park Blvd	Bonnie Brae St	07/31/25	10/31/25	Paving driveway approaches / sidewalks .	Private Development Public Works Inspections	Ryan Donaldson	Lane Closure
40	Pershing Dr	Atlas Dr	Stuart Rd	05/08/25	12/15/25	Utilities and Pavement replacement	Engineering	Dante Hale	Full Closure
41	Ponder Ave	Oak St W	Panhandle St	06/02/25	12/31/25	Utility installations and pavement replacement.	Engineering	Scott Fetting	Rolling Closure
42	Ranchman Blvd (3617)	Sundown Blvd	@ Intersection	09/01/25	10/24/25	ADA and Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
43	Redstone Rd	Hercules Ln	Neptune Dr	05/05/25	06/12/26	Utilities and Pavement replacement	Engineering	Dante Hale	Full Closure
44	Scripture St	Jagoe St	Ponder St	03/04/25	10/17/25	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure
45	Selene Dr	Neptune Dr	Stuart Rd	06/04/25	11/28/25	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure
46	Sheraton Rd	Imperial Dr	Sun Valley Dr	08/11/25	12/12/25	Utilities and Pavement replacement	Engineering	Dante Hale	Full Closure
47	Sunnydale Ln	Sun Valley Dr	Kings Row	07/10/25	12/05/25	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure
48	Sunset St	University Dr W	Carroll Blvd	01/20/25	10/16/25	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure
49	Sunset St	Carroll Blvd	Bolivar St	07/07/25	10/17/25	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure
50	Welch St	Eagle Dr	Mulberry St	05/31/24	10/15/25	Utility installations and pavement replacement.	Engineering	Scott Fetting	Rolling Closure
51	Welch St	Mulberry St	Hickory St	10/01/25	01/09/26	Utility relocation and pavement replacement	Engineering	Megan Davidson	Full Closure
52	Willowood St	Bonnie Brae St	500R East	09/29/25	11/23/25	Full Road Reconstruction	Public Works Inspections	Robin Davis	Full Closure
53	Wind River Ln	Widgeon Ln	Meredith Ln	08/08/25	10/30/25	Emergency pond pumping per Watershed compliance order	Private Development	Gavin Petner	Lane Closure
54	Yellowstone Pl	Hercules Ln	Juno Ln	06/30/25	10/10/25	Utilities and Pavement replacement	Engineering	Dante Hale	Full Closure

# 3 Street Closure Report: Completed Closures

	Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact	Closure Type
1	Aileen St	Panhandle St	Cordell St	09/27/24	09/05/25	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
2	Cordell St	Coit St	Fulton St	06/30/25	09/15/25	Full road reconstruction	Engineering	Megan Davidson	Full Closure
3	Crescent St W	Aileen St	Malone St	05/21/25	10/02/25	Utility installations and pavement replacement.	Engineering	Megan Davidson	Full Closure
4	Ector St	Cordell St	University Dr (US380)	06/30/25	10/03/25	Sewer Line Being installed, Manholes, pipe, paving	Public Works Inspections	Collin Cole	Full Closure
5	Hilltop Rd	Country Club Road (FM 1830)	@ intersection	05/27/25	09/22/25	Hilltop Road at Country Club Road will be reconstructed (new drainage, road, etc.) and new northbound right turn lane will be added to Country Club Road	Engineering	Tracy Beck	Full Closure
6	Huisache St	Aspen Dr	Yucca Dr	04/09/25	10/03/25	Utilities and Pavement replacement	Engineering	Dante Hale	Rolling Closure
7	Kings Row	Sunnydale Ln	@ Intersection	09/02/25	09/05/25	Utility Work and pavement repairs	Engineering	Dante Hale	Full Closure
8	Mistywood Ln	Robinwood Ln	Glenwood Ln	04/28/25	09/26/25	Construction Activity	Other	Sheldon Gatewood	Full Closure
9	Mulberry St	Welch St	Bernard St	11/29/24	10/01/25	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
10	Ocean Dr	Atlantic Dr	Nautical Ln	04/14/25	09/18/25	Sanitary Sewer install/ paving repair	Private Development	Gavin Petner	Full Closure
11	Parvin St	Larkhall Ln	Bonnie Brae St	07/21/25	09/05/25	Installation of Drainage Infrastructure crossing Parvin near Bonnie Brae. NO ACCESS TO BONNIE BRAE FROM PARVIN - Use Willowood	Engineering	Robin Davis	Full Closure
12	Robinwood Ln	Emerson Ln	Live Oak St	11/12/24	09/26/25	Full Road Reconstruction	Engineering	Sheldon Gatewood	Full Closure
13	Robinwood Ln	Live Oak St	Kayewood Dr	01/27/25	09/26/25	Road reconstruction (Milling and C/G Removal, Stabilization)	Engineering	Sheldon Gatewood	Full Closure
14	Scripture St	Bonnie Brae St	I-35 Service Rd	08/18/25	10/03/25	Sidewalk / ADA Repair	Streets	Roy San Miguel	Lane Closure
15	Sheraton Rd	Imperial Dr	@ Intersection	09/02/25	09/05/25	Utilities and Pavement replacement	Engineering	Dante Hale	Full Closure
16	Sheraton Rd	Imperial Dr	@ Intersection	09/12/25	09/26/25	Utilities and Pavement replacement	Engineering	Dante Hale	Full Closure
17	Trinity Rd S	McKinney St E	Mary Ln	06/09/25	09/19/25	Force Main Waterline being installed, staging area and line install. Road closed to through traffic	Public Works Inspections	Collin Cole	Full Closure
18	Unicorn Lake Blvd	State School Rd	Shoreline Dr	07/03/25	09/18/25	Sanitary sewer connection and paving repair	Private Development	Gavin Petner	Lane Closure
19	Union Cir (in entirety)	Chestnut St	Prairie St	05/12/25	10/02/25	Utility installations and pavement replacement.	Engineering	Megan Davidson	Full Closure
20	Walt Parker Dr	Bonnie Brae St	Tennis/Soccer Complex parking lot entrance	09/02/25	09/12/25	Paving Improvements on Walt Parker at the Bonnie Brae Intersection (NO ACCESS to Walt Parker from Bonnie Brae - ACCESS WALT PARKER via NORTH TEXAS BLVD, then route behind Stadium parking lot back to Walt Parker.))	Engineering	Robin Davis	Full Closure