



## MEMORANDUM

**DATE:** Nov. 15, 2024  
**TO:** The Honorable Mayor Hudspeth and Council Members  
**FROM:** Sara Hensley, City Manager  
**SUBJECT:** Friday Staff Report

### Upcoming Meetings

- A. Public Utilities Board on **Monday, Nov. 18, 2024**, at **9:00 a.m.** in the City Council Work Session Room.
- B. **CANCELLED** - Development Code Review Committee on **Monday, Nov. 18, 2024**, at **10:00 a.m.** at the Development Service Center.
- C. Historic Landmark Commission on **Monday, Nov. 18, 2024**, at **5:30 p.m.** at the Development Service Center.
- D. Zoning Board of Adjustment on **Monday, Nov. 18, 2024**, at **5:30 p.m.** in the Council Work Session Room.
- E. City Council on **Tuesday, Nov. 19, 2024**, at **2:00 p.m.** in the Council Work Session Room and Council Chambers.
- F. Mobility Committee on **Wednesday, Nov. 20, 2024**, at **10:00 a.m.** in the City Council Work Session Room.
- G. Civil Service Commission on **Wednesday, Nov. 20, 2024**, at **1:00 p.m.** at City Hall East in the Human Resources Training Room.
- H. Committee on Persons with Disabilities on **Thursday, Nov. 21, 2024**, at **3:00 p.m.** at the Development Service Center.
- I. **CANCELLED** - Sustainability Framework Advisory Committee on **Friday, November 22, 2024**, at **1:00 p.m.** in the City Council Work Session Room

Please check the City of Denton website for final meeting days and times as information is subject to change after the Friday Report is published. [Public Meetings & Agendas | Denton, TX \(civicplus.com\)](https://www.denton-tx.com/civicplus.com)

### OUR CORE VALUES

Inclusion • Collaboration • Quality Service • Strategic Focus • Fiscal Responsibility

## General Information & Status Updates

- A. Congressman Burgess' 2024 Congressional Veteran Commendation – On Nov. 11, Assistant City Manager Frank Dixon was recognized with the 26th Congressional District Veteran Commendation. The Congressional Veteran Commendation was created in 2005 by Congressman Michael Burgess to honor the distinguished veterans of Texas' 26<sup>th</sup> Congressional District. The commendation is awarded based on military service and dedication to their community as a civilian.



*Figure 1(L-R): Congressman Burgess and Frank Dixon*

- B. Airport Rates and Fees Discussion Update – In early 2024, Aviation Management Consulting Group (AMCG) began a financial analysis of the Denton Enterprise Airport. This analysis was driven by the recognition that future airport revenues would be insufficient to cover airport costs, resulting in annual net reductions in the Airport fund balance. Part of the AMCG project involved completing a General Aviation Fee Study that would evaluate the current airport rates and fees and provide recommendations based on airport best practices.

The airport will host several events to share the study's results with the public. The public meeting dates are as follows:

- Nov. 20: Airport Town Hall
- Dec. 4: Airport Town Hall
- Dec. 11: Presentation of staff rate and fee recommendations to the Airport Advisory Board (AAB) for its consideration and recommendation to the Council.
- Jan. 4: Staff presents the Fee Study results, public feedback, and staff and AAB recommendations to the Council in a work session
- Feb. 14: City Council consideration of rate and fee changes
- April 1: Effective date of any adopted rate and fee changes

In addition to the town halls, a [Discuss Denton page](#) has been developed to allow stakeholders to review background information and related documents, ask questions, and make suggestions regarding the rates and fees discussion. Staff contact: Ryan Adams, Airport

- C. Community Development Funding – The Community Services Department is seeking feedback regarding federal funds for community development, housing, and public services. The feedback provided from this survey allows the Community Services Advisory Committee to develop recommendations for funding priorities that are presented to the Council in the Spring. The annual [Funding Priority Survey](#) is available on the [Community Development page](#) through Nov. 29. Printed copies of the survey are available upon request at the Development Services Center, located at 401 N. Elm Street. Staff contact: Courtney Douangdara, Community Services.



- D. Texas Recycles Day 2024 – Please join the City of Denton's Solid Waste & Recycling and Environmental Services & Sustainability Departments for Texas Recycles Day this Saturday, Nov. 16, from 9 a.m. to noon at Nette Shultz Elementary located at 1502 Hanover Drive. Residents are encouraged to participate by bringing items such as batteries, oil, lightbulbs, antifreeze, electronics with no screens, books, bikes, and plastic bags. Other local organizations will be available to accept gently used arts & crafts supplies, clothing, shoes, accessories, toys, eyeglasses, and more. A list of items that will be accepted at the can be found on the Texas Recycles Day 2024 [event page](#). Staff contact: Julissa Amador, Environmental Services & Sustainability

### **Responses to Council Member Requests for Information**

- A. Paisley Street Transportation Audit – On Oct. 15, Mayor Hudspeth shared an interest in improving the stop signs at Paisley Street and Pace Drive. Staff audited the location of Paisley Street at Pace Drive for the efficiency of the all-way stop signs. Staff will make the following improvements: lower STOP signs to 6 feet from the ground for more attention from the drivers, refresh the STOP bar markings, and add reflective strips around the STOP sign vertical pole (all four sign poles) and around the actual STOP sign, which will help in

low-light/night conditions. Staff will monitor and revisit the location and make additional improvements. Staff Contact: Chandra Muruganandham, Transportation Services

**Upcoming Community Events and Public Meetings**

Please visit the City of Denton [website](#) for upcoming community events and details.

**Informal Staff Report**

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**INFORMAL STAFF REPORT  
TO MAYOR AND CITY COUNCIL**

**SUBJECT:**

Resolution encouraging the Denton County Commissioners Court to adopt countywide vote centers.

**EXECUTIVE SUMMARY:**

On October 17, 2023, Council Member McGee presented a two-minute pitch to consider a resolution encouraging the Denton County Commissioners Court to establish countywide vote centers. The Council did not reach the necessary consensus of six Council Members to place the proposal on a future agenda as a resolution. However, the Council directed staff to gather additional information to present back to the Council.

**BACKGROUND:**

“Vote center” is a term used to define a model of voting where a voter can cast their vote at any Election Day polling location instead of just the one that is assigned to their voting precinct. In Texas, it is also called the Countywide Polling Place Program.

In 2009, the Texas Legislature authorized the Countywide Polling Place Program, which enables participating counties to allow voting at any polling location on Election Day. Until 2021, Denton County was precluded from participating because any participating county must exclusively use direct recording electronic (DRE) voting systems at all polling places. While Denton County has utilized a paper voting system since 2017, it is eligible to participate in the Countywide Polling Place Program.

Currently, Denton County voters can cast their vote at any Early Voting location in the County but must vote at their assigned precinct on Election Day.

**DISCUSSION:**

To implement a countywide voting program, Denton County must submit an application to the State following the guidelines outlined in Texas Election Code Section 43.007. As of September 2024, the County expressed no intentions to pursue this program.

**CONCLUSION:**

The City does not have the authority to compel the County to participate in the Countywide Polling Place Program; thus, further consideration of this proposal is not recommended.

**STAFF CONTACT:**

Kristi Fogle  
Chief of Staff  
Kristi.Fogle@cityofdenton.com  
(940) 349-8565

**REQUESTOR:** Council Member Brandon McGee

**STAFF TIME TO COMPLETE REPORT:** 2.5 hours

**PARTICIPATING DEPARTMENTS:** City Manager’s Office, City Secretary’s Office

**INFORMAL STAFF REPORT  
TO MAYOR AND CITY COUNCIL**

**SUBJECT:**

Provide a response to a Two-Minute Pitch request to redo a previous Work Session presentation evaluating the pros and cons of making Election Day a municipal holiday.

**EXECUTIVE SUMMARY:**

On May 16, 2023, Council Member McGee requested a work session to consider making Election Day a municipal holiday, which received majority support. However, after the work session presentation, the City Council voted against proceeding with the holiday. On May 17, 2024, Council Member McGee made a second pitch to revisit the discussion, requesting another work session to re-evaluate the proposal for adding Election Day as a municipal holiday.

**DISCUSSION:**

The City of Denton observes 11 holidays, during which city business and facilities are closed, plus two personal floating holidays, totaling 13 paid holidays for employees each year. If a holiday falls on a weekend, it is observed on the nearest weekday. Full- and part-time employees receive paid time off for observed holidays. Non-exempt employees who work on a holiday can either take equivalent time off during the same week or receive holiday pay along with their worked hours, potentially resulting in overtime pay.

In August 2023, Human Resources updated a 2021 survey of 136 municipalities on the number of holidays provided. The findings showed that none of these cities offered Election Day as a holiday. Human Resources observed no significant shift in organizations, either in the private or public sector, towards adding the Election Day holiday. The City of Denton remains competitive in holiday offerings, providing the most holidays among its comparator cities in the metroplex.

Holidays Offered (All Surveyed Cities)		
Holidays	# of Cities	Percentage
9	12	8.8%
10	21	15.4%
11	33	24.3%
12	28	20.6%
13	22	16.2%
14	11	8.1%
15+	9	6.6%
<b>Total</b>	<b>136</b>	<b>100.0%</b>

Holidays Offered (Comparator Cities)		
Holidays	# of Cities	Percentage
9	5	35.7%
10	3	21.4%
11	4	28.6%
12	1	7.1%
13	1	7.1%
<b>Total</b>	<b>14</b>	<b>100.0%</b>

City Policy #111.03, Absence for Voting, grants employees “short-term paid leaves of absence when work scheduling would prohibit participation as a voter in national, state, county, district, and municipal elections.” Approval for

absence is “based on the workload of the department and whether or not the employee's work schedule prohibits voter participation”. No concerns have been reported regarding employees' requests for time off to vote.

The estimated payroll cost for an additional holiday is \$571,614. While this expense is budgeted and would be incurred without a designated observed holiday, the holiday would allow most employees to receive the wages as a paid day off rather than as productive hours for the City. Additionally, to cover essential staffing, the City incurs an estimated average of \$130,200 in overtime costs per holiday. Below is the allocation by fund:

Fund	Estimated Amount
General Fund	\$78,120 (60%)
Electric Fund	\$21,678 (16.65%)
Water/Wastewater Fund	\$10,286 (7.9%)
Solid Waste Fund	\$13,671 (10.5%)
Other Funds	\$6,445 (4.95%)
<b>Total:</b>	<b>\$130,200</b>

**CONCLUSION:**

The last holiday additions by the City Council were on January 1, 2022, with Juneteenth, Veterans Day, and two personal floating holidays. The proposal to make Election Day a municipal holiday in even-numbered years (on the Tuesday after the first Monday in November) would require a budget amendment. If Council Member McGee wishes to advance the pitch beyond an Informal Staff Report, City Staff will present the information to Agenda Committee with a staff recommendation to route a holiday proposal as a supplemental item through the FY25/26 budget process.

**ATTACHMENTS:**

1. City Council Work Session Presentation, September 19, 2023, ID# 23-1403
2. City of Denton Policy 107.02, Holidays
3. City of Denton Policy 111.03, Absence for Voting

**STAFF CONTACT:**

Megan Gilbreath  
Human Resources Director

**REQUESTOR:**

Council Member Brandon McGee

**PARTICIPATING DEPARTMENTS:**

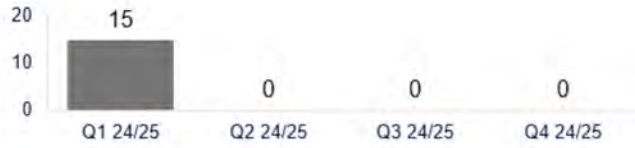
Human Resources and Finance

**STAFF TIME TO COMPLETE REPORT:**

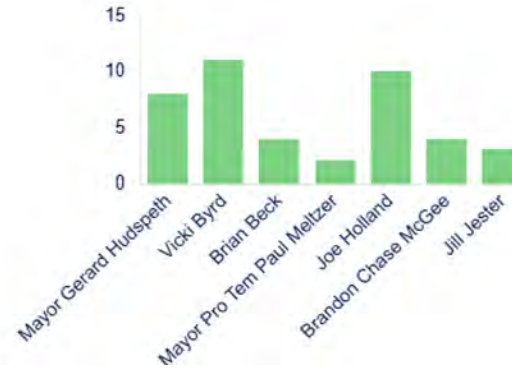
4 Hours

# FY 24/25 Council Requests

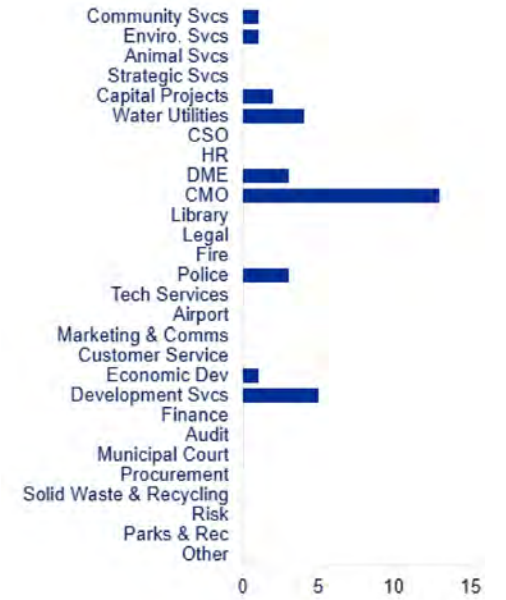
Number of Requests Per Quarter



Total Requests Made by Council Member



Requests by Department



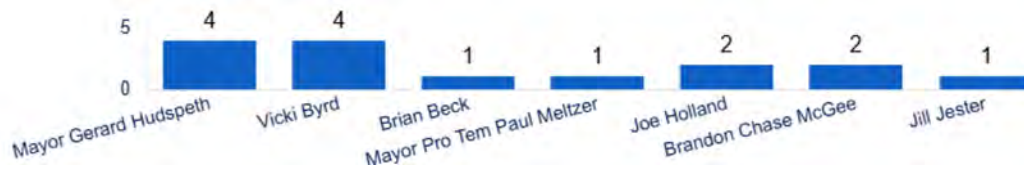
Please Note: the total number of requests per council member or department may not match, as several council members and/ or departments may be associated with a single request.

## Council Requests

14



Number of Pending Requests by Council Member



# Friday Report - Council Requests

Summary of Request	Council Member Requestor	Date Received	Staff Assigned	Department	Comments	Status
1 Apple Pay for Utilities	Council Member Byrd	11/07/24	Bill Shepherd	Customer Service DME	Staff had a discussion but will follow-up with the vendor. Initial conversations indicating it might be a challenge for the vendor.	●
2 Request for 4-Way Stop Sign at Woodbrook/Hollyhill Intersection	Mayor Pro Tem Meltzer	11/07/24	Farhan Butt	Public Works-Traffic	Staff is investigating.	●
3 Pedestrian safety lights or flags on Wind River Lane crosswalk	Council Member Holland	11/03/24	Farhan Butt	Public Works-Traffic	Referred to staff for an evaluation.	●
4 No U-Turn signs near business	Council Member Byrd	10/24/24	Farhan Butt	Public Works-Traffic	Staff conducting traffic audit.	●
5 Federal Advocacy Efforts	Council Member McGee	11/13/24	Kristi Fogle	CMO	Staff responded to CM with the upcoming work session date and consultants that would be speaking.	●
6 Elm Fork/ 380 Entrance	Council Member Byrd	11/11/24	Danielle Shaw	Community Services	Staff shared information with TPWD to remove illegal dumping and recommend gate relocation.	●
7 Media Interview Request	Mayor Hudspeth	11/11/24	Dustin Sternbeck	Marketing and Communication	Staff provided talking points to Mayor.	●
8 DME rate tiers	Council Member Beck	11/11/24	Antonio Puente	DME	Staff responded to CM.	●
9 Discover Denton Calendar	Mayor Hudspeth	11/10/24	Christine Taylor	CMO	Staff communicated with Mayor and constituent and relayed information to the Chamber.	●
10 Protected Bike Infrastructure Network (Newton Rayzor/Calhoun)	Council Member Holland	11/04/24	Farhan Butt	Public Works-Traffic	Staff provided an update to the CM.	●
11 Inquiry on City Property Inspectors	Council Member Byrd	10/24/24	Cassey Ogden, Scott McDonald	CMO Development Services	Closed by staff.	●
12 State Highway Enhancements and Crossing for North Branch Library	Mayor Hudspeth	10/21/24	Farhan Butt	Public Works-Traffic	Closed by staff.	●
13 Flashing stop signs at Paisley Street	Mayor Hudspeth	10/15/24	Farhan Butt	Public Works-Traffic	Staff completed the audit and developed work plan.	●
14 Increase Renewable Energy	Council Member McGee	11/13/24	Michael Gange	Environmental Services	Two-Minute Pitch	●
15 Allowing funds from rolling off incentives into Catalyst Fund Pitch	Council Member Jester	10/18/24	Carlotta Cowan	CMO	Two-Minute Pitch	●



# City of Denton Meeting Calendar

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
www.cityofdenton.com

**Criteria : Begin Date: 11/18/2024, End Date: 2/21/2025**

Date	Time	Meeting Body	Meeting Location
<b><u>November 2024</u></b>			
11/18/2024	9:00 AM	Public Utilities Board	Council Work Session Room
11/18/2024	10:00 AM	Development Code Review Committee	CANCELLED
11/18/2024	5:30 PM	Historic Landmark Commission	Development Service Center
11/18/2024	5:30 PM	Zoning Board of Adjustment	Council Work Session Room
11/19/2024	2:00 PM	City Council	Council Work Session Room & Council Chambers
11/20/2024	10:00 AM	Mobility Committee	Council Work Session Room
11/20/2024	1:00 PM	Civil Service Commission	City Hall East Human Resources Training Room
11/21/2024	3:00 PM	Committee on Persons with Disabilities	Development Service Center
11/22/2024	1:00 PM	Sustainability Framework Advisory Committee	CANCELLED
11/27/2024	1:00 PM	Civil Service Commission	City Hall East Human Resources Training Room
<b><u>December 2024</u></b>			
12/2/2024	5:30 PM	Board of Ethics	Council Work Session Room
12/2/2024	6:00 PM	Parks, Recreation and Beautification Board	Civic Center Community Room
12/3/2024	2:00 PM	City Council	Council Work Session Room & Council Chambers
12/4/2024	12:00 PM	Tax Increment Reinvestment Zone Number One Board	Development Service Center
12/5/2024	8:00 AM	Agenda Committee	Council Work Session Room
12/5/2024	8:30 AM	Downtown Economic Development Committee	Development Service Center
12/5/2024	4:00 PM	Public Art Committee	Civic Center Community Room
12/9/2024	9:00 AM	Public Utilities Board	Council Work Session Room
12/9/2024	5:30 PM	Historic Landmark Commission	Development Service Center

*Meeting Calendar continued...*

<b>Date</b>	<b>Time</b>	<b>Meeting Body</b>	<b>Meeting Location</b>
12/9/2024	5:30 PM	Library Board	North Branch Library
12/11/2024	11:00 AM	Economic Development Partnership Board	Development Service Center
12/11/2024	3:00 PM	Airport Advisory Board	Airport Terminal Meeting Room
12/11/2024	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
12/12/2024	3:00 PM	Health & Building Standards Commission	Development Service Center
12/13/2024	4:30 PM	Community Services Advisory Committee	Development Service Center
12/16/2024	5:30 PM	Zoning Board of Adjustment	Development Service Center
12/17/2024	2:00 PM	City Council	Council Work Session Room & Council Chambers
12/17/2024	2:00 PM	Denton City Public Facility Corporation	Council Chambers
12/18/2024	10:00 AM	Mobility Committee	Council Work Session Room
12/20/2024	9:00 AM	Community Partnership Committee	City Council Work Session Room
12/25/2024	1:00 PM	Civil Service Commission	City Hall East Human Resources Training Room
12/27/2024	1:00 PM	Sustainability Framework Advisory Committee	Council Work Session Room

**January 2025**

1/9/2025	3:00 PM	Health & Building Standards Commission	Development Service Center
1/13/2025	5:30 PM	Historic Landmark Commission	Development Service Center
1/15/2025	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
1/22/2025	12:00 PM	Tax Increment Reinvestment Zone Number One Board	Development Service Center
1/29/2025	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers

Meeting Calendar continued...

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Date	Time	Meeting Body	Meeting Location
<b><u>February 2025</u></b>			
2/6/2025	8:30 AM	Downtown Economic Development Committee	Development Service Center
2/10/2025	5:30 PM	Historic Landmark Commission	Development Service Center
2/12/2025	11:00 AM	Economic Development Partnership Board	Development Service Center
2/12/2025	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
2/13/2025	3:00 PM	Health & Building Standards Commission	Development Service Center

**Tentative Work Session Topics and Meeting Information**  
**Updated: November 15, 2024**

Meeting Date	Item	Legistar ID	Departments Involved	Type	Estimated Time	
November 19 Work Session (@2:00 p.m.) Special Called Meeting (Upon conclusion of the Work Session)	A. Federal Legislative Briefing	24-2191	City Manager's Office	City Business	0:45	
	B. Community Housing Initiatives Audit	23-2458	Internal Audit	City Business	0:30	
	C. TIRZ Downtown Boundary	24-1929	Economic Development	City Business	0:30	
	D. Old Alton	24-2213	Water Utilities	City Business	0:30	
	E. Homelessness Initiative Update	24-2040	City Manager's Office	City Business	1:00	
	F. Two Minute Pitch: Catalyst Fund (Jester), Renewable Energy (McGee)	24-1557	City Manager's Office	Council Request	0:30	
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30	
<b>Other Major Items for Meeting:</b>					<b>Total Est. Time:</b>	4:15
December 3 Work Session (@2:00 p.m.) Regular Called Meeting (@6:30 p.m.)	A. Warehouse Inventory Management Audit	24-2038	Internal Audit	City Business	0:15	
	B. Charter Review Committee Recommendations Part 1	TBD	City Manager's Office	Council Request	1:00	
	C. Homelessness Initiative Update Part 2	24-2043	City Manager's Office	City Business	1:00	
	D. Two Minute Pitch:	24-1558	City Manager's Office	Council Request	0:30	
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30	
<b>Other Major Items for Meeting:</b>					<b>Total Est. Time:</b>	3:00
December 17 Denton City Public Facility Corporation (@1:00 p.m.) Work Session (@2:00 p.m.) Regular Called Meeting (@6:30 p.m.)	A. Airport Master Plan Update	24-2288	Airport	City Business	1:00	
	B. Cole Ranch Amendment	24-2099	Development Services	City Business	0:45	
	C. Charter Review Committee Recommendations Part 2	TBD	City Manager's Office	Council Request	0:45	
	D. Fair Chance Hiring	TBD	City Manager's Office	Council Request	0:30	
	E. Two Minute Pitch:	24-1559	City Manager's Office	Council Request	0:30	
Closed Meeting Item(s):		Legal (if any)	City Business	0:30		
<b>Other Major Items for Meeting:</b>					<b>Total Est. Time:</b>	4:00
January 7 Work Session (@2:00 p.m.) Regular Called Meeting (@6:30 p.m.)	A. Audit of Animal Services	24-2036	Internal Audit	City Business	0:30	
	B. Animal Services Euthanasia Policy	TBD	Animal Services	City Business	0:45	
	C. Annual Boards and Commissions Update	TBD	City Manager's Office	City Business	0:30	
	D. Two Minute Pitch:	TBD	City Manager's Office	Council Request	0:30	
Closed Meeting Item(s):		Legal (if any)	City Business	0:30		
<b>Other Major Items for Meeting:</b>					<b>Total Est. Time:</b>	2:45
January 14 Work Session (@2:00 p.m.) Special Called Meeting (Upon conclusion of the Work Session)	A. Two Minute Pitch:	TBD	City Manager's Office	Council Request	0:30	
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30	
<b>Other Major Items for Meeting:</b>					<b>Total Est. Time:</b>	1:00
February 4 Work Session (@2:00 p.m.) Regular Called Meeting (@6:30 p.m.)	A. Two Minute Pitch:	TBD	City Manager's Office	Council Request	0:30	
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30	
<b>Other Major Items for Meeting:</b>					<b>Total Est. Time:</b>	1:00
February 18 Work Session (@2:00 p.m.) Regular Called Meeting (@6:30 p.m.)	A. Two Minute Pitch:	TBD	City Manager's Office	Council Request	0:30	
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30	
<b>Other Major Items for Meeting:</b>					<b>Total Est. Time:</b>	1:00
March 4 Work Session (@2:00 p.m.) Regular Called Meeting (@6:30 p.m.)	A. Two Minute Pitch:	TBD	City Manager's Office	Council Request	0:30	
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30	
<b>Other Major Items for Meeting:</b>					<b>Total Est. Time:</b>	1:00
March 25 Work Session (@2:00 p.m.) Special Called Meeting (Upon conclusion of the Work Session)	A. Two Minute Pitch:	TBD	City Manager's Office	Council Request	0:30	
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30	
<b>Other Major Items for Meeting:</b>					<b>Total Est. Time:</b>	1:00
April 1 Joint Meeting with Denton ISD (@11:00 a.m.)	Closed Meeting Item(s):		Legal (if any)	City Business	0:30	
	<b>Other Major Items for Meeting:</b>					<b>Total Est. Time:</b>
April 1 Work Session (@2:00 p.m.) Regular Called Meeting (@6:30 p.m.)	A. Two Minute Pitch:	TBD	City Manager's Office	Council Request	0:30	
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30	
<b>Other Major Items for Meeting:</b>					<b>Total Est. Time:</b>	1:00
April 15 Work Session (@2:00 p.m.) Regular Called Meeting (@6:30 p.m.)	A. Two Minute Pitch:	TBD	City Manager's Office	Council Request	0:30	
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30	
<b>Other Major Items for Meeting:</b>					<b>Total Est. Time:</b>	1:00
Work Session To Be Determined	Parking Minimum	TBD	Development Services	Council Request	TBD	
	Audit of Park Management & Planning (30 min.)	24-255	Internal Audit	City Business	TBD	
	Denton Renewable Resource Plan	24-1910	Denton Municipal Electric	City Business	TBD	
	Leak Adjustment Ordinance	24-1632	Water Utilities	City Business	TBD	
Council Priorities and Significant Work Plan Items to be Scheduled	Item	Dates	Departments	Type	Estimated Work	
Approved Council Pitches to be Scheduled	Fair Chance Hiring	6/6/2023	City Manager's Office	Work Session	CM McGee	
	Vote Centers	10/17/2023	City Secretary's Office	Informal Staff Report	CM McGee	
	Election Day Holiday	6/18/2024	Human Resources	Informal Staff Report	CM McGee	
	Campaign Finance	9/17/2024	Internal Audit	Work Session	CM McGee	
	Resident Weekend Engagement	9/24/2024	City Manager's Office	Informal Staff Report	CM McGee	
	Amending master plans to renovate Civic Center Pool	10/15/2024	Parks & Recreation	Informal Staff Report	CM Beck	
	Increasing tree canopy	10/15/2024	Parks & Recreation	Informal Staff Report	CM McGee	
	Publishing Council Member travel records and expenses	10/22/2024	City Manager's Office	Informal Staff Report	CM McGee	

\*This is for planning purposes only. Dates are subject to change.

# 1 Street Closure Report: Upcoming Closures

SCR Nov 18th - 24th

Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact	Closure Type
1 Club View Dr	Creek View Ct	Club View Ct	12/09/24	01/10/25	Street Panel and Sidewalk Repair	Streets	Roy San Miguel	Lane Closure

# 2 Street Closure Report: Current Closures

Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact	Closure Type
1 Aileen St	Panhandle St	Broadway St	09/27/24	02/28/25	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
2 Audra Ln	Stockton St	Mockingbird Ln	07/29/24	12/06/24	Connection new storm drainage to existing City of Denton drainage.	Private Development	Zabdiel Mota	Lane Closure
3 Ave A	Collins St	Eagle Dr	10/08/24	11/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
4 Ave C	Eagle Dr	Highland St	08/26/24	12/31/24	Pavement replacement.	Engineering	Scott Fettig	Full Closure
5 Bernard St	Lindsey St	Fannin St	08/26/24	12/31/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Rolling Closure
6 Central Ave	Maple St	Highland St	06/03/24	11/29/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
7 Clover Ln	Robinwood Ln	Glenwood Ln	11/12/24	01/20/25	Full Road Reconstruction	Engineering	Sheldon Gatewood	Full Closure
8 Collins St	Ave A	Bernard St	08/26/24	11/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
9 Crescent St	Ector St	Hillcrest St	12/27/23	11/29/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
10 Deerwood Pkwy	Kings Row	Grant Pkwy	11/23/24	11/27/24	Asphalt Restoration	Public Works Inspections	Armando Beltran	Lane Closure
11 Fairfax Rd (2200)	Longridge Dr	@ intersection	11/04/24	11/22/24	ADA / Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
12 Hickory Creek Rd	Riverpass Dr	FM 1830	03/13/23	12/31/25	Bridge Installation	Engineering	Tracy Beck	Full Closure
13 Hillcrest St	Panhandle St	Crescent St	12/27/23	11/29/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
14 Houston Pl	Thomas St	Bradley St	09/27/24	12/31/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
15 Kenwood St	Wilderness St	Fox Hollow	11/18/24	03/28/25	Reconstruction of the road curb and gutter mill subgrade stabilization	Streets	Jesus Rodriguez	Full Closure
16 Linden Dr W	Eastpark Blvd	Bonnie Brae St N	10/28/24	11/22/24	Underground utility installation	Water	Jason Shipley	Full Closure
17 Luck Hole Dr	Pine Hills	Penina	11/12/24	11/29/24	Concrete panel Repair	Streets	Roy San Miguel	Lane Closure
18 Margie St	Ave A	Ave B	11/01/24	01/31/25	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
19 Marietta St	Oak St W	Scripture St	09/27/24	12/31/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
20 Ocean Dr	Atlantic Dr	Nautical Ln	11/18/24	11/30/24	Sanitary Sewer install	Private Development	Gavin Petner	Full Closure
21 Panhandle St	Bonnie Brea	Heritage Trl	11/06/24	11/29/24	Panel Replacement	Public Works Inspections	Collin Cole	Lane Closure
22 Panhandle St	Ector St	Aileen St	09/27/24	11/29/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
23 Robinwood Ln	Emerson Ln	Live Oak St	11/12/24	01/20/25	Full Road Reconstruction	Engineering	Sheldon Gatewood	Full Closure
24 Sycamore St W	Elm St	Cedar St	11/19/24	11/21/24	Water Service Tap	Water	Thomas Wittmis	Full Closure
25 Thomas St	Panhandle St	Emery St	10/11/24	11/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
26 Welch St	Highland St	Hickory St	08/26/24	12/31/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Rolling Closure
27 Welch St S	Eagle Dr	Highland St	06/03/24	11/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
28 Wind River Ln (3100)	Unicorn Lake Blvd	I 35 Service Rd	11/12/24	11/29/24	Concrete Panel Repair	Streets	Roy San Miguel	Lane Closure
29 Winston Dr	Woodlake Dr	Cul-de-sac	11/13/24	11/22/24	SERVICE EXTENSION (UNDERGROUND)	Atmos	Eddie Adams	Full Closure
30 Winston Dr	Waterford Way	Cul-de-sac	11/04/24	11/21/24	Gas Main Installation	Public Works Inspections	Christopher Yanez	Full Closure

# 3 Street Closure Report: Completed Closures

Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact	Closure Type
1 Abby Way (5313)	Glengary Way	Jeffrey Dr	10/14/24	11/15/24	Curb and Gutter Repair	Streets	Roy San Miguel	Lane Closure
2 Allred Rd	Oakleaf Trl	John Paine Rd	04/26/24	10/30/24	New road for Allred for Sagebrook PH II	Public Works Inspections	Kent Bull Rivers	Full Closure
3 Bonnie Brae St S	Willowood St	Walt Parker Dr	10/14/24	10/18/24	Sanitary Sewer service line installations crossing under Bonnie Brae	Engineering	Robin Davis	Full Closure
4 Bonnie Brae St S	FM 1515/Airport Road	Main Stadium Drive	10/21/24	10/23/24	Installation of Sanitary Sewer line crossing under Bonnie Brae - Please use North Texas Blvd to access the stadium area	Engineering	Robin Davis	Full Closure
5 Bonnie Brae St S	Walt Parker Dr	Willowood St	10/28/24	11/01/24	installation of SS services crossing under Bonnie Brae.	Engineering	Robin Davis	Full Closure
6 Boyd St	Wayne st	Lattimore st	10/10/24	10/18/24	Base failure repairs	Public Works Inspections Streets	Alexander Cervantes	Full Closure
7 Doubleoak St	Mack Dr	Longmeadow St	11/11/24	11/13/24	HVAC EXISTING ATMOS LINE	Atmos	Alex Cervantez	Full Closure
8 Duncan St	Kerley St	600 ft west	10/21/24	11/01/24	Manhole Installation in the street	Private Development	Tasheba Jones	Lane Closure
9 Locust St N	Coronado Dr	Orr St	10/07/24	10/31/24	Sidewalk / Curb / Road Repair	Streets	Roy San Miguel	Lane Closure
10 Londonderry Ln	Londonderry Ln E	Hollyhill Ln	10/24/24	10/25/24	Spectrum Span Replacement	Other	Delilah Garcia	Lane Closure
11 Loop 288	University - US 380	McKinney St	09/23/24	10/21/24	Sidewalk Installation	Engineering	Robin Davis	Rolling Closure
12 Loop 288 S	S I-35 E	@ intersection	10/21/24	11/01/24	Span replacement/ Boring & placing conduit	Other	Delilah Garcia	Lane Closure
13 Medpark Dr	Kings Row	Thomas St	11/04/24	11/15/24	New Fiber Optics Installation via Bore	Public Works Inspections	John Poore	Lane Closure
14 Oak St W	Kings Row	Thomas St	11/04/24	11/15/24	Fiber Optic Installation	Public Works Inspections	John Poore	Lane Closure
15 Ocean Dr	Atlantic Dr	Nautical Ln	10/02/24	10/23/24	Sanitary Sewer install	Private Development	Gavin Petner	Full Closure
16 Rose St	Carrol Blvd	Sherman Dr	10/21/24	11/08/24	Locating Atmos Utilities	Atmos Public Works Inspections	Toni Jett	Full Closure
17 Ryan Rd W	Lauren's PI Rd	Leisure Ln	09/20/24	10/28/24	Work zone closure and flaggers, both lanes are open during 9AM-3PM (utility lines & poles)	Other	Delilah Garcia	Rolling Closure
18 Spencer Rd	Spencer Rd	Brinker Rd	10/28/24	11/01/24	Atmos Gas	Atmos	Luis Martinez	Lane Closure
19 Stallion St (7809)	Lakeview Blvd	Coit Rd	10/14/24	11/01/24	Concrete Panel Repair	Streets	Roy San Miguel	Lane Closure
20 Sycamore St	Exposition St	Railroad Tracks on Sycamore	08/17/23	11/07/24	Paving improvements from Exposition to Railroad- Striping to be done in the next week weather permitting	Public Works Inspections	Stephany Trammell	Full Closure
21 Valley Creek	Cul-de-sac	Canyon Ct	11/04/24	11/12/24	Base Failure repairs	Streets	Jesse Rodriguez	Full Closure
22 Willowood St	Leslie St	Westwood Dr	09/30/24	10/30/24	Sanitary Sewer, water taps and storm sewer	Private Development	Gavin Petner	Lane Closure