



MEMORANDUM

DATE: May 24, 2024
TO: The Honorable Mayor Hudspeth and Council Members
FROM: Sara Hensley, City Manager
SUBJECT: Friday Staff Report

Upcoming Meetings

- A. Mobility Committee on **Wednesday, May 29, 2024, at 10 a.m.** in the City Council Work Session Room.
- B. Planning and Zoning Commission on **Wednesday, May 29, 2024, at 5 p.m.** in the City Council Work Session Room and Council Chambers.
- C. **Cancelled** - Sustainability Framework Advisory Committee on **Friday, May 31, 2024, at 1 p.m.** in the City Council Work Session Room.

Please check the City of Denton website for final meeting days and times as information is subject to change after the Friday Report is published. [Public Meetings & Agendas | Denton, TX \(civicplus.com\)](https://www.denton-tx.com/civicplus.com)

OUR CORE VALUES

Inclusion • Collaboration • Quality Service • Strategic Focus • Fiscal Responsibility

General Information & Status Updates

- A. Charter Review Committee – On May 21, the City Council gave direction to finalize and issue charges to the 2024 Charter Review Committee. The committee’s charges will be considered by Council at the June 4 City Council Meeting. The Charter Review Committee will examine the provisions of the Denton City Charter and make recommendations to Council on areas that need to be changed or updated. Once approved by Council, the final changes will be submitted to the public for a vote in May 2025. The Charter Review Committee will begin meeting in July 2024 and meetings will be open to the public and streamed on the City’s [website](#). Staff contact: Kristi Fogle, City Manager’s Office
- B. Carl Gene Young Sr. Park – On Saturday, May 25, the sprayground will reopen at 9 a.m. following a brief closure the week of May 20 related to concrete sealant and adhesive. Staff Contact: Chris Escoto, Parks and Recreation
- C. Neighborhood 2 & 6 Virtual Community Meeting – On Thursday, May 30, at 6 p.m. the Capital Projects Department will host a virtual community meeting on the second work package for the 2019 Bond Program Neighborhoods 2 & 6 Project. The project is part of a multi-phase street reconstruction project to rebuild existing streets that have reached the end of their useful life. The second work package focuses on roadways located close to and within the University of North Texas Campus.
- Bernard Street from Chestnut to W. Hickory Street
 - Bernard Street from Lindsey Street to Fannin Street
 - Chestnut Street from Avenue D to Avenue C
 - Collins Street from Avenue A to Bernard Street
 - Margie Street from Avenue A to Avenue B
 - Avenue B from Margie Street to Fannin Street
 - Avenue A from Eagle Drive to Maple Street
 - Central Avenue from Maple Street to W. Highland Street
 - Avenue C from Eagle Drive to W. Highland Street
 - Avenue D from Chestnut Street to Mulberry Street
 - Avenue G from W. Prairie Street to Louise Street
 - Union Circle from Chestnut Street to Prairie
 - Allen Street from Panhandle to Cordell Street
 - Carlton Street from Aileen Street to Gober
 - Crescent Street from Aileen Street to Malone
- To learn more about the project including registering for the public meeting, visit the project [website](#). Staff contact: Scott Fettig, Capital Projects.
- D. Extreme Temperatures – In anticipation of warmer weather, the City has compiled a list of cooling stations available for the 2024 summer season. Cooling stations are air-conditioned facilities with public access to restrooms, water fountains, and sitting areas. For more information including a list of facilities and operating hours visit [Ready Denton- Extreme Temperatures](#). Staff contact: Megan Ball, Community Services.
- E. GreenSense Incentive Program Update – The FY23-24 Budget included \$1 million in the GreenSense Incentive Program. As of May 9, a total of \$615,402 (62% of allocated funds) in incentives have been issued to qualified applicants. E-Bikes and Electric Vehicles (EV) and are temporarily on hold. However, throughout the year, should there be surplus

funds in one category, staff will reallocate budgets to accommodate additional applications in other categories. For additional information on the program rebates, visit the Rebates & Resources [webpage](#). Staff contact: Katherine Barnett, Environmental Services & Sustainability.

Responses to Council Member Requests for Information

- A. Tiny Home Project – On May 17, Mayor Pro Tem Meltzer requested a status update on the Community Forever Village, a tiny home development project of the 1877 Journey. The proposed development includes approximately 350 dwelling units with additional community services onsite including a community event hall, a bistro and coffee shop, a community market, and buildings for work-related activities such as auto repair, wood-working, etc. The property has been donated and conveyed to the nonprofit organization, and the organization anticipates submitting an application for development in the Summer of 2024. Background information on the site can be found [here](#). Staff contact: Dani Shaw, Community Services.

- B. Inquiry into Lot and Potential Development in Denia Neighborhood – On May 21, Mayor Pro Tem Meltzer shared a question from the Denia Neighborhood Association inquiring if there are plans to further develop a property near the intersection of Willowood St. and Highland Park Rd. Staff confirmed there are current permits issued for tree removal unrelated to development, and at this time, the City has not received any development applications for the property. Staff contact: Bryce VanArsdale, Planning

- C. Church Access Across Drainage Ditch – On May 21 and May 22, Mayor Pro Tem Meltzer and Council Member Byrd forwarded requests for support from Trinity United Methodist Church regarding access from their property across a drainage easement located in the floodplain. Staff evaluated the site and followed up directly with the church and provided potential options the church could consider and pursue for improvements. Staff contact: Michael Linder, Engineering Services and Chandra Muruganadham, Transportation

Intergovernmental News

Federal: On Mar. 17, Congressman Ronny Jackson (CD-13) announced the Community Funding Requests (also called earmarks) that his office has submitted for consideration to the U.S. House Appropriations Committee for the FY 2025 Budget Cycle. The City of Denton submitted three requests to Congressman Jackson’s Office, one of which was included in the Congressman’s fifteen submissions to the committee. The committee will take the next several months to consider and deliberate on the submitted requests. Staff will continue to monitor the FY 2025 budget process and will provide updates throughout.

The City of Denton project submitted for committee consideration:

North Masch Branch Sewer Line

\$4,300,000

This project will help the City of Denton construct a new oversized sewer line along Masch Branch Road from West Oak Street to Jackson Road north of Denton Municipal Airport, an area that is

expected to see considerable residential, commercial, and light industrial development. This project will allow Denton to construct oversized sewer lines to serve additional customers, reduce waste and construction fatigue for existing customers, and allow for greater economic growth and opportunity in the area.

Staff contact: Kristi Fogle, City Manager’s Office

Upcoming Community Events and Public Meetings

Please visit the City of Denton [website](#) for upcoming community events and details.

Informal Staff Reports

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**INFORMAL STAFF REPORT
TO MAYOR AND CITY COUNCIL**

SUBJECT:

American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF)

EXECUTIVE SUMMARY:

The City of Denton was allocated \$23.29 million in federal aid received in two tranches of \$11.645 million each. The first tranche was received in June 2021, and the second tranche was received in June 2022.

Federal guidance and rulemaking activity allow ARPA funds to be allocated for projects related to Public Health, Negative Economic Impact, Revenue Replacement for Government Services, and Administration costs resulting from or impacted by the COVID-19 pandemic. The remaining funds from completed projects and projects that are estimated to be completed under budget have been reallocated to other projects within the expenditure categories. Staff have updated the status and total funding for each project for fiscal year 2024.

DISCUSSION:

Programs funded under ARPA SLFRF were developed based on resident input, Staff recommendations, and City Council prioritization of funding categories. Approved projects were included in the Fiscal Years 2022, 2023, and 2024, budget adoptions.

Public Health

Project Name	Total Allocation	Spent Life to Date	Status	Reallocation of Remaining Funds
Behavioral Healthcare Services Grant Program	\$ 895,00	\$ 869,932	On-going	No
Vaccine Clinic Support	1,589	1,589	Completed	Yes, Facilities Health and Safety Updates
City Facilities Health and Safety Updates	600,411	570,901	On-going	No
Street Outreach Expansion Vehicle	44,950	44,950	Completed	No

Negative Economic Impact

Project Name	Total Allocated	Spent Life to Date	Status	Reallocation of Remaining Funds
Rent Relief for Small Businesses Grant	\$ 913,700	\$ 913,700	Completed	No
Arts, Music, and Culture Grant	560,000	491,725	On-going	Yes, Encampment Software
Day Center and Overnight Shelter Construction	5,000,000	5,000,000	Completed	No
Temporary Alternative Shelter	2,871,753	1,581,318	On-going	No
Family Hotel Voucher Program	850,000	544,685	On-going	No

Encampment Response Software	-	-	On-going	No
Nonprofit Capacity Support Grant Program	513,247	511,962	Completed	Yes, Encampment Software
Human Services Grant Program	313,000	332,326	On-going	No
Capacity Building Grant Program	1,450,000	260,342	On-going	Yes, Human Services Grant

Revenue Replacement for Government Services

Project Name	Total Allocated	Spent Life to Date	Status	Reallocation of Remaining Funds
Day Center and Overnight Shelter Operations	\$ 1,295,000	\$ 107,583	On-going	No
Joe Skiles Park Improvements	520,000	314,216	On-going	No
Denia Park Improvements	1,300,000	69,481	On-going	No
Carl Young Sr. Park Improvements	150,000	28,542	On-going	No
Pecan Creek Trail Improvements	1,450,000	-	Removed	Yes, Joe Skiles & Denia Park
Street Outreach Expansion Paramedic	320,000	167,911	On-going	Yes, Emer. Mgmt. Program Manager
Street Outreach Expansion Caseworker	180,000	117,174	On-going	No
Emergency Management Program Manager	195,000	194,999	On-going	No
Squad 9 Rescue Apparatus	95,000	94,411	Completed	Yes, Swift Water Rescue Equipment
Swift Water Rescue Equipment	53,025	53,530	Completed	No
Fire Engine 9	2,229,053	1,179,272	On-going	No
Blocker Truck	40,000	40,000	Completed	No
Public Safety Mobile Command Unit	2,233,076	2,233,076	Completed	No
Fire Apparatus	85,000	65,758	Completed	Yes, Engine 9 & Mobile Command Unit

Administration

Project Name	Total Allocated	Spent Life to Date	Status	Reallocation of Remaining Funds
Grant Management System	\$ 193,245	\$ 193,245	On-going	No
Machines and Equipment	11,755	3,943	Completed	Yes, Grant Management System

CONCLUSION:

An update on ARPA will be presented to the City Council during budget discussions. All costs must be encumbered or obligated by December 31, 2024. The period of performance will run until December 31, 2026, at which time all projects must be completed.

STAFF CONTACT:

Daniel Jones
Senior Grants Analyst
daniel.jones@cityofdenton.com
(940) 349-7859

REQUESTOR: Staff Initiated

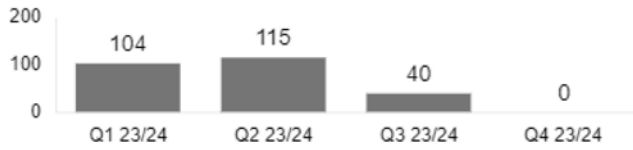
PARTICIPATING DEPARTMENTS:

Community Services
Economic Development
Facilities
Finance
Fire
Parks
Police

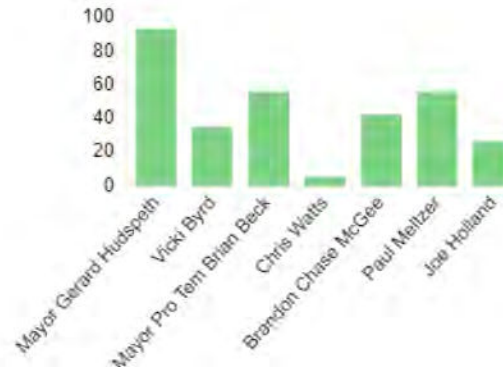
STAFF TIME TO COMPLETE REPORT: 2 hours.

FY 23/24 Council Requests

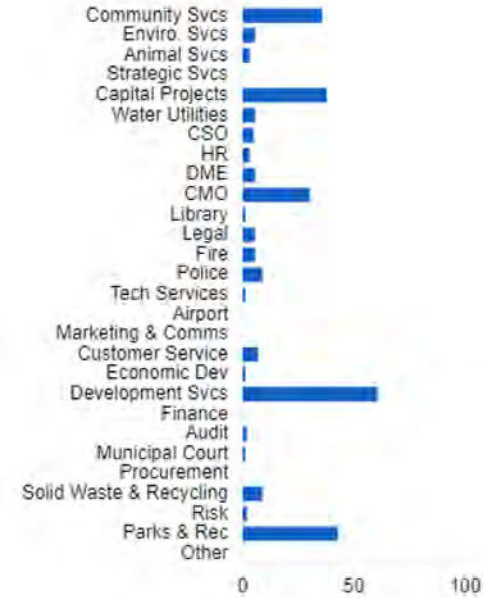
Number of Requests Per Quarter



Total Requests Made by Council Member



Requests by Department



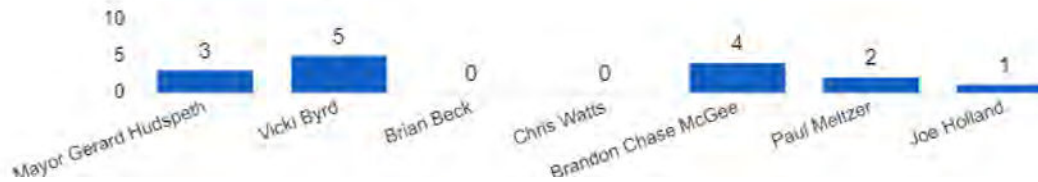
Please Note: the total number of requests per council member or department may not match, as several council members and/or departments may be associated with a single request.

Council Requests

15



Number of Pending Requests by Council Member



Friday Report - Council Requests

	Summary of Request	Council Member Requestor	Date Received	Staff Assigned	Department	Comments	Status
1	Noise and nuisance disturbance after hours at/near Wilson Street and Fred Moore Park	Council Member Byrd	05/24/24	Gary Packan, Jessica Robledo	Police Parks	Referred to staff.	
2	Cable boxes	Council Member Byrd	05/22/24	Jerry Fielder	DME	Referred to staff, currently investigating	
3	Bike mines on roadways	Council Member Holland	05/21/24	Ethan Cox	Public Works -Streets	Referred to staff. Staff agreed to investigate the area for bike mines. The roadways identified are TXDOT. Staff reaching out to TXDOT to determine if they can be removed without harming the pavement underneath.	
4	broken utility pole	Mayor Hudspeth	05/21/24	Antonio Puente	DME	Referred to staff. Staff will go to site and provide an update.	
5	Windsor Drive extension	Council Member McGee	05/17/24	Farhan Butt	Public Works-Traffic	Road Safety Audit underway, expected completion with recommended safety action plan initial draft available by end of June 2024. Final draft submittal mid-July 2024.	
6	View obstructed at the intersection of E. Oak and Bell	Council Member Byrd		Danielle Shaw, Farhan Butt	Community Services Public Works-Traffic	Staff reached out to the management of the store to request parking trucks elsewhere on the property to improve driver's view of traffic. Traffic to conduct an audit of the intersection.	
7	Occupancy status of the Civic Center	Council Member McGee	05/22/24	Megan Doughty	Parks	Seated capacity is 300 based on city provided seating, will accommodate more based on renters agreement to secure additional seating on their own. Standing occupancy maximum is 1000. Currently working with Development services for new signage.	
8	Church property access impaired by drainage ditch	Council Member Byrd	05/22/24	Michael Linder	Public Works -Drainage	Staff evaluated the site and provided the Church with options to remedy the drainage and access issues.	
9	Neighborhood Association inquiry regarding activity at property	Mayor Pro Tem Meltzer	05/21/24	Scott McDonald	Development Services	House on the property is being renovated.	
10	Church property access impaired by drainage ditch	Mayor Pro Tem Meltzer	05/21/24	Michael Linder	Public Works -Drainage	Staff evaluated the site and provided the Church with options to remedy the drainage and access issues.	
11	residential property with potential code violations	Mayor Hudspeth	05/20/24	Danielle Shaw	Community Services	Site visit resulted in four potential violations. Conversations with the tenant and property owner. Follow-up at the property on May 30.	

	Summary of Request	Council Member Requestor	Date Received	Staff Assigned	Department	Comments	Status
12	Standing water in Carl Gene Young Park	Council Member Byrd	05/19/24	Gary Packan	Parks	Additional irrigation to deter loss of sod due to extreme heat.	●
13	Inquiry regarding 2-person crews on trains traveling through the City.	Council Member McGee	05/17/24	Farhan Butt	Development Services	Referred to staff. Staff will notify if we hear from the RR.	●
14	local government corporation for small businesses	Council Member McGee	05/14/24	Brittany Sotelo	Economic Development	Staff researched and concluded the city does not have a Local Government Corporation for small businesses	●
15	Interested in a monthly report on landfill backup.	Mayor Hudspeth	05/14/24	Brian Boerner	Solid Waste	Staff will have a full report available for the June 7 Friday Staff Report.	●



City of Denton Meeting Calendar

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Criteria : Begin Date: 5/1/2024, End Date: 7/31/2024

Date	Time	Meeting Body	Meeting Location
<u>May 2024</u>			
5/2/2024	8:00 AM	Agenda Committee	CANCELLED
5/2/2024	8:30 AM	Economic Development Partnership Board	Development Service Center
5/3/2024	1:00 PM	Bond Oversight Committee	Development Service Center
5/6/2024	9:00 AM	Public Utilities Board	Council Work Session Room
5/6/2024	1:00 PM	Parks, Recreation and Beautification Board	Civic Center Community Room
5/7/2024	2:30 PM	City Council	Council Work Session Room & Council Chambers
5/8/2024	10:00 AM	Animal Shelter Advisory Committee	Animal Services Training Room
5/8/2024	11:00 AM	Economic Development Partnership Board	Development Service Center
5/8/2024	3:00 PM	Airport Advisory Board	Airport Terminal Meeting Room
5/9/2024	3:00 PM	Health & Building Standards Commission	CANCELLED
5/10/2024	12:00 PM	Community Services Advisory Committee	Development Service Center
5/13/2024	5:30 PM	Historic Landmark Commission	Development Service Center
5/13/2024	5:30 PM	Library Board	Emily Fowler Central Library
5/14/2024	12:30 PM	City Council	Council Chambers
5/15/2024	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
5/16/2024	4:00 PM	Committee on Persons with Disabilities	Development Service Center
5/20/2024	9:00 AM	Public Utilities Board	Council Work Session Room
5/20/2024	3:15 PM	City Council	Chamber Testing
5/20/2024	5:30 PM	Zoning Board of Adjustment	CANCELLED
5/21/2024	2:00 PM	City Council	Council Work Session Room & Council Chambers

Meeting Calendar continued...

Date	Time	Meeting Body	Meeting Location
5/22/2024	12:00 PM	Tax Increment Reinvestment Zone Number One Board	CANCELLED
5/22/2024	1:00 PM	Civil Service Commission	CANCELED
5/29/2024	10:00 AM	Mobility Committee	Council Work Session Room
5/29/2024	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
5/31/2024	1:00 PM	Sustainability Framework Advisory Committee	CANCELLED

June 2024

6/3/2024	5:30 PM	Board of Ethics	Council Work Session Room
6/3/2024	6:00 PM	Parks, Recreation and Beautification Board	Civic Center Community Room
6/4/2024	2:00 PM	City Council	Council Work Session Room & Council Chambers
6/6/2024	8:00 AM	Agenda Committee	Council Work Session Room
6/6/2024	8:30 AM	Economic Development Partnership Board	Development Service Center
6/7/2024	1:00 PM	Sustainability Framework Advisory Committee	Council Work Session Room
6/10/2024	9:00 AM	Public Utilities Board	Council Work Session Room
6/10/2024	5:30 PM	Historic Landmark Commission	Development Service Center
6/10/2024	5:30 PM	Library Board	Cancelled
6/12/2024	11:00 AM	Economic Development Partnership Board	Development Service Center
6/12/2024	3:00 PM	Airport Advisory Board	Airport Terminal Meeting Room
6/12/2024	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
6/13/2024	3:00 PM	Health & Building Standards Commission	Development Service Center
6/14/2024	12:00 PM	Community Services Advisory Committee	Development Service Center
6/18/2024	2:00 PM	City Council	Council Work Session Room & Council Chambers
6/21/2024	9:00 AM	Community Partnership Committee	City Council Work Session Room
6/21/2024	5:00 PM	City Council	Development Service Center
6/22/2024	8:30 AM	City Council	Development Service Center

Meeting Calendar continued...

Date	Time	Meeting Body	Meeting Location
6/24/2024	9:00 AM	Public Utilities Board	Council Work Session Room
6/24/2024	5:30 PM	Zoning Board of Adjustment	Development Service Center
6/26/2024	10:00 AM	Mobility Committee	Council Work Session Room
6/26/2024	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
6/28/2024	1:00 PM	Sustainability Framework Advisory Committee	Council Work Session Room

July 2024

7/8/2024	9:00 AM	Public Utilities Board	Council Work Session Room
7/8/2024	5:30 PM	Historic Landmark Commission	Development Service Center
7/8/2024	5:30 PM	Library Board	South Branch Library
7/10/2024	10:00 AM	Animal Shelter Advisory Committee	Animal Services Training Room
7/10/2024	11:00 AM	Economic Development Partnership Board	Development Service Center
7/10/2024	3:00 PM	Airport Advisory Board	Airport Terminal Meeting Room
7/11/2024	3:00 PM	Health & Building Standards Commission	Development Service Center
7/12/2024	12:00 PM	Community Services Advisory Committee	Development Service Center
7/16/2024	2:00 PM	City Council	Council Work Session Room & Council Chambers
7/18/2024	3:00 PM	Committee on Persons with Disabilities	Development Service Center
7/22/2024	9:00 AM	Public Utilities Board	Council Work Session Room
7/22/2024	5:30 PM	Zoning Board of Adjustment	Development Service Center
7/23/2024	2:00 PM	City Council	Council Work Session Room & Council Chambers
7/24/2024	12:00 PM	Tax Increment Reinvestment Zone Number One Board	Development Service Center
7/24/2024	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
7/26/2024	1:00 PM	Sustainability Framework Advisory Committee	Council Work Session Room
7/31/2024	10:00 AM	Mobility Committee	Council Work Session Room

Tentative Work Session Topics and Meeting Information
Updated: May 24, 2024

Meeting Date	Item	Legistar ID	Departments Involved	Type	Dry Run Date	Estimated Time
May 21 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. Charter Election Discussion - Summary of Presentation and Charges	24-113	City Manager's Office	Council Request	5/14/2024	0:30
	B. Roadway Impact Fees	24-997	City Manager's Office	City Business	5/14/2024	0:45
	C. Two Minute Pitch:	24-084	City Manager's Office	Council Request		0:30
	Closed Meeting Item(s):		Legal (if any)	City Business		0:30
	Total Est. Time:					
Other Major Items for Meeting:						
June 4 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. Board of Ethics Update	24-195	Internal Audit	City Business	5/28/2024	1:00
	B. Design Criteria Manual Updates	23-1855	Engineering	Council Request	5/14/2024	0:30
	C. Fair Chance Hiring	24-1108	City Manager's Office	Council Request		0:30
	D. Two Minute Pitch: McGee	24-1003	City Manager's Office	Council Request		0:30
	Closed Meeting Item(s):		Legal (if any)	City Business		0:30
Total Est. Time:						3:00
Other Major Items for Meeting:						
June 18 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. Electric Systems Operations: Phase 1 and Phase 2 Audit	23-2460	Internal Audit	City Business	6/11/2024	0:30
	B. Climate Action and Adaptation Plan	24-903	City Manager's Office	City Business	6/4/2024	1:00
	C. Ad Valorem Rates and General Fund Forecast	24-239	Finance	City Business	6/4/2024	0:30
	D. AC/HOA	TBD	Community Services	Council Request	5/28/2024	0:30
	E. Fair Chance Hiring	TBD	City Manager's Office	City Business		0:30
	F. Two Minute Pitch:	24-1004	City Manager's Office	Council Request		0:30
	Closed Meeting Item(s):		Legal (if any)	City Business		0:30
Total Est. Time:						4:00
Other Major Items for Meeting:						
June 21 City Council Retreat - Day 1	City Council Retreat - Day 1	24-1065	City Manager's Office	City Business		2:00
June 22 City Council Retreat - Day 2	A. Ethics Training	24-1066	Internal Audit	City Business		0:20
	City Council Retreat - Day 2	24-1067	City Manager's Office	City Business		8:00
July 16 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. Fiscal Year 2024-25 preliminary Capital Improvement Program.	24-225	Finance	City Business	7/2/2024	0:30
	B. Water and Wastewater Impact Fee Study Update	24-020	Water Utilities	City Business	7/9/2024	1:00
	C. Rayzor Ranch Public Improvement District	TBD	City Manager's Office	City Business		0:30
	D. Convention and Visitor's Bureau Analysis	TBD	City Manager's Office	City Business		1:00
	E. Two Minute Pitch:	24-1005	City Manager's Office	Council Request		0:30
Closed Meeting Item(s):		Legal (if any)	City Business		0:30	
Total Est. Time:						4:00
Other Major Items for Meeting:						
July 23 Work Session (@2:00 p.m.) Special Called Meeting (@6:30 p.m.)	A. Audit of Vendor Management	24-249	Internal Audit	City Business		0:30
	B. Community Housing Initiatives Audit	23-2458	Internal Audit	City Business	5/28/2024	0:30
	C. Fiscal Year 2024-25 preliminary utility budgets and rates for Solid Waste, Water, Wastewater/Drainage, Electric and Customer Service	24-226	Finance	City Business	7/9/2024	TBD
	D. Affordable Housing Strategic Toolkit	24-653	Community Development	City Business		0:30
	E. Two Minute Pitch:	24-1006	City Manager's Office	Council Request		0:30
Closed Meeting Item(s):		Legal (if any)	City Business		0:30	
Total Est. Time:						2:30
Other Major Items for Meeting:						
August 6 Work Session (@2:00 p.m.) Regular Called Meeting (@6:30 p.m.)	A. Follow-Up of Payroll Admin. Audit	24-250	Internal Audit	City Business		0:15
	B. Follow-Up of Fleet Services Audit	24-251	Internal Audit	City Business		0:15
	C. Business Inclusion Program	TBD	City Manager's Office	City Business		0:30
	D. Two Minute Pitch:	24-1007	City Manager's Office	Council Request		0:30
Closed Meeting Item(s):		Legal (if any)	City Business		0:30	
Total Est. Time:						2:00
Other Major Items for Meeting:						
August 10 (Saturday) Budget Workshop (@9:00 a.m.) At the Council Work Session Room	A. Fiscal Year 2024-25 City Manager's Proposed Budget, Capital Improvement Program, and Five-Year Financial Forecast	24-227	Finance	City Business		TBD
	Closed Meeting Item(s):		Legal (if any)	City Business		0:30
Total Est. Time:						0:30
Other Major Items for Meeting:						
August 20 Work Session (@2:00 p.m.) Regular Called Meeting (@6:30 p.m.)	A. Audit of Development Planning	24-252	Internal Audit	City Business		0:30
	B. Affordable Housing Strategic Toolkit	24-654	Community Development	City Business		0:45
	C. Fiscal Year 2024-25 City Manager's Proposed Budget, Capital Improvement Program, and Five-Year Financial Forecast	24-228	Finance	City Business		1:00
	D. Two Minute Pitch:	TBD	City Manager's Office	Council Request		0:30
	Closed Meeting Item(s):		Legal (if any)	City Business		0:30
Total Est. Time:						3:15
Other Major Items for Meeting:						
Work Session To Be Determined	Parking Minimum	TBD	Development Services	Council Request		TBD
	Second Follow-Up of Police Property Room Audit (15 min.)	24-253	Internal Audit	City Business		09/17/2024
	Follow-up of EMS: Ambulance Billing Audit (15 min.)	24-254	Internal Audit	City Business		09/17/2024
	Audit of Park Management & Planning (30 min.)	24-255	Internal Audit	City Business		09/24/2024
	Affordable Housing Bond Discussion	24-287	Community Development	City Business	5/7/2024	TBD
	Non-Annexation Agreements	TBD	City Manager's Office	City Business		TBD
	City Council Committee Assignments	TBD	City Secretary's Office	City Business		TBD
	Mosely Road Landfill	24-1025	Solid Waste	City Business	5/21/2024	TBD
Other Major Items for Meeting:						
Council Priorities and Significant Work Plan Items to be Scheduled	Item	Dates	Departments	Type		Estimated Work Session Date
Approved Council Pitches to be Scheduled	Vote Centers Resolution	10/17/2023	City Manager's Office			
	Item	Date Approved	Department	Estimated Hours to Complete		Requestor
	Vote Centers Resolution	10/17/2023	City Manager's Office	TBD	CM McGee	

*This is for planning purposes only. Dates are subject to change.

1 Street Closure Report: Upcoming Closures

SCR May 27th - Jun 2nd

	Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact	Closure Type
1	Amistad Ln	John Payne Rd	Eagle Mountain Dr	06/17/24	07/12/24	ADA and Sidewalk Repair	Streets	Roy San Miguel	Full Closure
2	Montecito Dr	Hickory Creek Rd	Clear River Ln	06/03/24	07/19/24	ADA and Sidewalk Repair	Streets	Roy San Miguel	Lane Closure

2 Street Closure Report: Current Closures



Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact	Closure Type
1 Allred Rd	Oakleaf Trl	John Paine Rd	04/26/24	08/30/24	New road for Allred for Sagebrook PH II	Public Works Inspections	Kent Bull Rivers	Full Closure
2 Azalea St	Parvin St	Laurel St	05/30/23	06/01/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
3 Beall St (1400)	Nicosia St	Hermalinda Dr	05/06/24	06/07/24	Curb and Gutter Repair	Streets	Roy San Miguel	Lane Closure
4 Bell Ave	Sycamore St	Prairie St	08/21/23	06/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Rolling Closure
5 Bellaire Dr	Montclair Pl	McKinney St (East)	04/22/24	05/29/24	Valley Gutter Repair	Streets	Roy San Miguel	Full Closure
6 Bernard St	Acme St	Roselawn Dr	05/30/23	06/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
7 Bradshaw St	Wilson St	Prairie St	01/30/23	06/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
8 Bradshaw St	Prairie St	Sycamore St	03/13/23	06/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
9 Brinker Rd	Loop 288	Quail Creek Dr	05/28/24	06/28/24	Basefailure Repairs and Crack Seal	Streets	Roy San Miguel	Lane Closure
10 Broken Arrow Rd	Dunes St	Old Orchard Ln	05/18/24	06/30/24	Pavement Reconstruction	Engineering	Taylor Holt	Full Closure
11 Broken Arrow Rd	Dunes St	Old Orchard Ln	04/22/24	07/29/24	Utility Replacement & Street Reconstruction	Engineering	Taylor Holt	Full Closure
12 Broken Bow St	Windsor Dr	Dunes St	04/22/24	07/29/24	Utility Replacement & Street Reconstruction	Engineering	Taylor Holt	Full Closure
13 Camellia St	Parvin St	Laurel St	05/30/23	06/01/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
14 Churchill Dr	Churchill Cir	Windsor Dr	12/11/23	06/05/24	Utility installations and pavement replacement	Engineering	Taylor Holt	
15 College Park Dr	Peach St	Dead End	10/02/23	06/21/24	Street reconstruct	Streets	Roy San Miguel	Full Closure
16 Collins St	Johnson St	Dead End West	08/22/23	05/31/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
17 Crawford St	Mulberry St	Sycamore St	10/09/23	06/01/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
18 Crescent St	Ector St	Hillcrest St	12/27/23	06/01/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
19 Dunes St	Broken Arrow Rd	Broken Bow St	04/22/24	07/29/24	Utility Replacement & Street Reconstruction	Engineering	Taylor Holt	Full Closure
20 Fowler Dr	College Park Dr	Peach St	10/02/23	06/21/24	Street reconstruct	Streets	Roy San Miguel	Full Closure
21 Hickory Creek Rd	Riverpass Dr	FM 1830	03/13/23	12/31/24	Bridge Installation	Engineering	Dustin Draper	Full Closure
22 Highland St	Locust St	Wainwright St	01/30/23	06/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
23 Hillcrest St	Panhandle St	Crescent St	12/27/23	06/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
24 Jamestown Ln	Mistywood Ln	Locksley Ln	01/22/24	06/05/24	Utility Replacement & Street Reconstruction	Engineering	Taylor Holt	Full Closure
25 Maid Marion Pl	Jamestown Ln	Locksley Ln	01/24/24	06/05/24	Utility Replacement & Street Reconstruction	Engineering	Taylor Holt	Full Closure
26 Maple St	Elm St	Carroll Blvd	09/15/23	06/30/24	Utility installations and pavement replacement.		Scott Fettig	Full Closure
27 Maple St	Locust St	Elm St	04/19/24	06/30/24	Pavement replacement.	Engineering	Scott Fettig	Full Closure
28 Maple St	Carroll Blvd	Elm St	07/05/23	07/01/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
29 Maple St	Ave D	Ave A	01/22/24	08/01/24	Pavement replacement.	Engineering	Scott Fettig	Rolling Closure
30 Masch Branch Rd	University Dr (US 380)	Hampton Rd	02/26/24	06/27/24	Reconstruction of Center lane, adding turn lane.	Private Development Public Works Inspections	Ethan Keith	Lane Closure
31 Mayhill Rd	@ Colorado Blvd	Intersection	01/31/24	05/31/24	This closure will encompass the reconstruction of the Colorado and Mayhill Intersection.	Engineering	Tracy L. Beck, PE, PMP	Lane Closure
32 Mayhill Rd	@ Colorado Blvd	Intersection	05/28/24	08/15/24	This closure will encompass the reconstruction of the Mayhill Rd / Colorado Blvd Intersection.	Engineering	John Rhoda	Lane Closure
33 Mayhill Rd (SB)	University Dr (US 380)	Prominence Pkwy	04/15/24	05/31/24	Installation of new driveway approaches	Private Development Public Works Inspections	Zabdiel Mota	Lane Closure
34 Montecito Dr	Hickory Creek Rd	Palo Verde Dr	05/28/24	08/30/24	Street Reconstruction	Streets	Roy San Miguel	Full Closure

	Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact	Closure Type
35	Mulberry St	Locust St	Elm St	02/19/24	05/31/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
36	Mulberry St	Bell Ave	Industrial St	08/21/23	06/01/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
37	Mulberry St	Wood St	Crawford St	10/09/23	07/01/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
38	Myrtle St	Fort Worth Dr (HW377)	Eagle Dr	06/05/23	06/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
39	Myrtle St	Maple St	Highland St	07/05/23	06/30/24	Utility installations and pavement replacement.		Scott Fettig	Full Closure
40	Myrtle St	Eagle Dr	Maple St	07/05/23	06/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
41	Oakwood Dr	McCormick St	Dead End East	10/02/23	05/31/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
42	Old Orchard Ln	Windsor Dr	Dead End	03/13/24	06/05/24	Utility Replacement & Street Reconstruction	Engineering	Taylor Holt	Full Closure
43	Peach St	Bell St	Locust St	10/02/23	06/21/24	Street reconstruct	Streets	Roy San Miguel	Full Closure
44	Pembroke Pl	Chasewood Ln	Longridge Dr	04/17/24	05/31/24	stormwater replacement	Drainage	Stephen Bonner	Lane Closure
45	Pembroke Pl (2129)	Chasewood Ln	Longridge Dr	05/27/24	06/28/24	Curb Repair and Asphalt Patch	Streets	Roy San Miguel	Lane Closure
46	Pierce St	Maple St	Highland St	07/05/23	06/30/24	Utility installations and pavement replacement.		Scott Fettig	Full Closure
47	Poinsettia Blvd	Sherman Dr	Picadilly Ln	05/18/24	05/31/24	infrastructure installation on Poinsetta	Public Works Inspections	Lee Thurmond	Full Closure
48	Prairie St	Locust St	Bradshaw St	04/01/24	07/31/24	Utility installations and pavement replacement.		Scott Fettig	Rolling Closure
49	Roselawn Dr	Roselawn Cir	Railroad crossing	02/05/24	06/01/24	Paving, TxDot guardrail, Install new box culvert. 8x8, new road for Roselawn. Eagle Creek PH 3A-4	Private Development	Taylor Hardgrave	Full Closure
50	Spencer Rd	Loop 288	Mayhill Rd	05/06/24	06/12/24	adding 300 feet of spencer road	Public Works Inspections	Ryan Cuba	Full Closure
51	Sycamore St	Exposition St	Crawford St	03/13/23	05/31/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
52	Sycamore St	Exposition St	Railroad Tracks on Sycamore	08/17/23	05/31/24	Paving improvements from Exposition to Railroad	Public Works Inspections	Stephany Trammell	Full Closure
53	Sycamore St	Wood St	Crawford St	10/09/23	05/31/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
54	Walt Parker	Bonnie Brae	Bonnie Brae	05/20/24	05/31/24	Installation of Sanitary Sewer line crossing Walt Parker Drive, NO ACCESS TO WALT PARKER FROM BONNIE BRAE, Access Walt Parker from North Texas Blvd	Engineering	Robin Davis	Full Closure
55	Waterside Pl (7700)	Hickory Creek Rd	Dawn Light Dr	05/20/24	06/14/24	Sidewalk and ADA Repair	Streets	Roy San Miguel	Lane Closure
56	Wellington Dr	North of Heather Ln	Churchill Dr	12/11/23	06/05/24	Utility installations and pavement replacement	Engineering	Taylor Holt	
57	Willowood St	Bernard St	Jacqueline Dr	12/27/23	05/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Rolling Closure
58	Wind River Ln @ Shoreline	Como Lake Dr	Enchanted Lake Dr	05/06/24	06/07/24	Concrete Panel Repair	Streets	Roy San Miguel	Lane Closure
59	Wisteria St	Parvin St	Laurel St	05/30/23	06/01/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure

3 Street Closure Report: Completed Closures

	Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact	Closure Type
1	Austin St	Oak St	Mulberry St	04/29/24	05/01/24	Geotechnical Pavement Boring	Engineering	Taylor Holt	Rolling Closure
2	Bandera St	I-35 Service Rd	Bandera St (WB ~150')	02/08/24	05/02/24	Utility Relocation	Engineering	Shawn Messick	Full Closure
3	Barcelona	I-35 Service Rd	Mesa Dr	04/22/24	04/27/24	Atmos gas relocation		Gavin Petner	Full Closure
4	Barcelona St	I-35 Service Rd	Mesa Dr	04/25/24	05/01/24	Atmos gas relocation	Atmos	Gavin Petner	Full Closure
5	Bell Ave	Sycamore St	Eagle Dr	04/15/24	04/24/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
6	Carmel Hills Dr (3405)	Las Lomas Ln	Portola Ln	04/03/24	05/01/24	Concrete Panel Repair	Streets	Roy San Miguel	Lane Closure
7	Edwards Rd	Forrest Willow Rd	Desert Willow Dr	03/18/24	05/24/24	Concrete Panel and Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
8	Elm St	University Dr (US 380)	Pecan St	04/29/24	05/01/24	Geotechnical Pavement Boring	Engineering	Taylor Holt	Rolling Closure
9	Elm St	University Dr (US 380)	McKinney St	04/29/24	05/01/24	Engineering contractor CMJ Engineering is coring for upcoming project	Engineering	Ammon Lutz	Rolling Closure
10	Fairfax Rd	Savannah Trail	Longridge Dr	05/20/24	05/24/24	Sewer line trench repair	Wastewater	Gavin Petner	Full Closure
11	Leslie St	Willowood St	Dudley St	08/31/23	04/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
12	Locust St	University Dr (US 380)	McKinney St	04/29/24	05/01/24	Engineering contractor CMJ Engineering is coring for upcoming project	Engineering	Ammon Lutz	Rolling Closure
13	Locust St	University Dr (US 380)	Pecan St	04/29/24	05/01/24	Geotechnical Pavement Boring	Engineering	Taylor Holt	Rolling Closure
14	Los Colinas St	Mesa Dr	I-35 Frontage Rd	03/01/24	04/30/24	Utility Water/Wastewater line relocation	Water Wastewater Other	Shawn Messick	Full Closure
15	Mayhill Rd (NB)	University Dr (US 380)	Prominence Pkwy	04/22/24	05/24/24	Tying new water line into existing water line on N. Mayhill Road for 380/Mayhill Industrial.	Private Development	Zabdiel Mota	Lane Closure
16	Mayhill Rd (SB)	University Dr (US 380)	Prominence Pkwy	02/26/24	04/26/24	Installation of new water main line pipe.	Private Development	Zabdiel Mota	Lane Closure
17	Mill Pond Rd	Emerson Ln	Old North Rd	09/11/23	05/15/24	Utility Installations & Pavement Reconstruction	Engineering	Taylor Holt	Full Closure
18	Mira Vista Dr	Buena Vista Dr	Palo Verde Dr	04/08/24	05/03/24	Reconstruction	Streets	Rogelio San Miguel	Rolling Closure
19	Nora Ln	Central Village Dr	Mark Ln	04/08/24	05/10/24	Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
20	North Texas Blvd	Eagle Dr	Highland St	04/29/24	05/03/24	Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
21	Nottingham Dr	Kings Row	Stratford Ln	04/15/24	04/26/24	Valley Gutter Repair	Streets	Roy San Miguel	Full Closure
22	Osage Ln	Huron Cir	Cul V Sac	03/18/24	04/26/24	Concrete Panel and Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
23	Pecan St	Elm St	Locust St	05/13/24	05/13/24	Crane set up to replace air conditioner on top of building	Private Development	Pete Leptuch	Full Closure
24	Pecan Tree Dr	Nora Ln	Dead End North	04/08/24	05/10/24	Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
25	Pickwick Ln	Oxford Ln	Windsor Dr	08/21/23	05/08/24	Utility Replacement & Street Reconstruction	Engineering	Taylor Holt	Full Closure
26	Poinsettia Blvd	Sherman Dr	Picadilly Ln	04/08/24	05/17/24	Infrastructure installation on Poinsettia	Public Works Inspections	Lee Thurmond	Full Closure
27	Regency Ct	Mark Ln	Country Club Rd	04/08/24	05/10/24	Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
28	Thomas St	Emery St	Panhandle St	04/19/24	05/10/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Rolling Closure
29	Thunderbird Dr	Crestmeadow St	Westview Trl	04/29/24	05/03/24	Curb and Gutter and Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
30	Underwood St	North Texas Blvd	Kendolph Dr	08/28/23	04/30/24	Pavement replacement.	Engineering	Scott Fettig	Full Closure
31	University Dr	I-35 Frontage Rd	University Dr (EB ~550')	02/19/24	05/01/24	Utility Relocation	Engineering	Shawn Messick	Lane Closure
32	Walnut St	Elm St	Locust St	05/24/24	05/24/24	Installing new air conditioning unit by crane	Private Development	Jayson Raymer	Full Closure
33	Westward Dr	Northway	Southway	04/22/24	05/17/24	Concrete street paving.	Private Development	Zabdiel Mota	Full Closure
34	Willowood St	Bonnie Brae St	Bonnie Brae St	04/08/24	04/26/24	Installation of Sanitary Sewer line	Engineering	Robin Davis	Full Closure