



**MEMORANDUM**

**DATE:** May 3, 2024  
**TO:** The Honorable Mayor Hudspeth and Council Members  
**FROM:** Sara Hensley, City Manager  
**SUBJECT:** Friday Staff Report

**Upcoming Meetings**

- A. Public Utilities Board on **Monday, May 6, 2024, at 9:00 a.m.** in the City Council Work Session Room.
- B. Parks, Recreation and Beautification Board on **Monday, May 6, 2024, at 1:00 p.m.** in the Civic Center Community Room.
- C. Work Session of the City Council on **Tuesday, May 7, 2024, at 2:30 p.m.** in the City Council Work Session Room followed by a Regular Meeting at **6:30 p.m.** in the Council Chambers.
- D. Animal Shelter Advisory Committee on **Wednesday, May 8, 2024, at 10:00 a.m.** at the Linda McNatt Animal Care & Adoption Center.
- E. Economic Development Partnership Board on **Wednesday, May 8, 2024, at 11:00 a.m.** at the Development Service Center.
- F. Airport Advisory Board on **Wednesday, May 8, 2024, at 3:00 p.m.** in the Airport Terminal Meeting Room.
- G. **Cancelled** - Health and Building Standards Commission on **Thursday, May 9, 2024, at 3:00 p.m.** at the Development Service Center.
- H. Community Services Advisory Committee on **Friday, May 10, 2024, at 12:00 p.m.** at the Development Service Center.

Please check the City of Denton website for final meeting days and times as information is subject to change after the Friday Report is published. [Public Meetings & Agendas | Denton, TX \(civicplus.com\)](https://www.denton-tx.com/civicplus.com)

**OUR CORE VALUES**

Inclusion • Collaboration • Quality Service • Strategic Focus • Fiscal Responsibility

## General Information & Status Updates

- A. City Auditor's Office Fiscal Year 2023-24 Second Quarter (Q2) Report – In Q2 the Staff Recruiting and Hiring report was released, the City Auditor's Office responded to 15 requests for advice and assistance from City staff, completed one analysis project, and prepared the FY24/25 Audit budget. The City Auditor's Office's Quarterly Reports are intended to provide the City Council and the public with a status update on the Annual Internal Audit Plan and Recommendation Follow-Up Status. The full [second-quarter report](#) can be viewed on the internal audit website. Staff contact: Madison Rorschach, City Auditor
- B. Airport Professional of the Year – On Apr. 25, former Airport Director Scott Gray was recognized as Airport Professional of the Year at the 2024 Texas Aviation Conference for his leadership of the Texas Airports Council and advocacy of general aviation airports to the National Airport System. Staff contact: Ryan Adams, Airport
- C. Texas Innovation Engine – The Texas Innovation Engine project is a regional initiative to establish the Texas and Oklahoma Region as a global leader in logistics innovation. The National Science Foundation (NSF) funded initiative aims to establish a robust logistics innovation ecosystem that addresses future logistics requirements, fosters innovative solutions, and facilitates their commercialization on a global scale. Represented by Denton Enterprise Airport, the City has been invited to partner in this initiative by identifying logistical challenges and research opportunities, serving on advisory boards, and offering insights and connections to fellow industry leaders. Staff contact: Ryan Adams, Airport
- D. Building Safety Month – Building Safety Month is a worldwide campaign held in May to raise awareness for building safety and show appreciation for building professionals. The Development Services Department will be promoting Building Safety Month in the following ways:
- Hosting a coloring contest for children up to 12 years old with prizes awarded. Entries can be submitted until May 31 in person at the Development Services Center (401 N Elm Street) or by emailing Angela Adams ([angela.adams@cityofdenton.com](mailto:angela.adams@cityofdenton.com)).
  - Building Safety Month Fair at the Development Services Center will feature fun, free activities for families on Thursday, May 16, from 4:00 P.M. until 7:00 P.M.
  - Facilitating a Virtual Building Safety Forum on May 23 from 2:00 P.M. until 3:00 P.M.

More information about these events can be found on the [Building Safety Month 2024 Story Map](#). Staff contact: Angela Adams, Development Services

- E. North Branch Library Closure for Renovations – The North Branch Library will be closed Sunday, May 5 through Monday, May 13, for facility improvements. During this time, the North Branch drive-thru window will be open with modified hours: Monday-Saturday 9:00 A.M.-5:30 P.M. and Sunday 1:00 P.M.-4:30 P.M. for library patrons to pick up holds. The North Branch book drop will be open 24/7 to return materials. Wi-Fi internet access is available in all library parking lots 24/7. The Emily Fowler Central Library and South Branch Library hours will not be affected. Staff Contact, Jennifer Bekker, Library

## Responses to Council Member Requests for Information

- A. No-Mow and Wildflower Areas – On Apr. 19, Council Member Meltzer requested information regarding plans for no-mow areas and wildflower plantings in the City. Staff are in the process of developing a strategy for establishing no-mow and wildflower planting areas. Pilot areas have been established at the intersection of Eagle Dr. and Elm St. and Cooper Creek near Old North Rd. Staff contact: Ziad Kharrat, Parks and Recreation
- B. Wildlife Crossing Signs – On Apr. 19, Council Member Meltzer requested information regarding wildlife crossing signs. In response to the Denton 2040 Comprehensive Plan, staff developed the **attached** Informal Staff Report (ISR) 2022-077 to create a [map](#) of wildlife corridors in the City. Dead animal collection data was analyzed, but no high-risk wildlife crossing areas were identified for signage along roadways. Staff contact: Scott McDonald, Development Services
- C. Robinson Road Expansion – On Apr. 22, Council Member Holland forwarded a resident request for City plans for Robinson Rd between Teasley Ln and Barrel Strap Rd. During the construction of the Robinson Oaks subdivision the road was widened across its property frontage to meet development requirements. The section then reverts to a two-lane road. The Citizen’s Bond Committee declined to fund the expansion of the road the remainder of the way to Teasley. Staff contact: Farhan Butt, Development Services
- D. The Reserve at Creekside Street Access – On Apr. 28, Council Member Holland forwarded resident concerns regarding commercial trucks using their neighborhood as a non-posted detour route. A stop work order for the site was issued. Staff continues to monitor this issue. A Notice to Proceed may be issued once the contractor follows the City’s Ordinances. Staff contact: Wes McBride, Public Works
- E. Homeless Encampments – On Apr. 28, Mayor Hudspeth and Council Member McGee reported homeless encampments in the 1900 block of Nacogdoches Ln and at the intersection of Long Rope and Trailhead. The Homeless Outreach Team (HOT) visited both locations and will continue to monitor. Staff contact: Megan Ball, Community Services
- F. North Lakes Recreation Center Fitness Room – On Apr. 29, Mayor Hudspeth forwarded a resident’s inquiry regarding the timeline of gym equipment replacement at North Lakes Recreation Center. The weight room at North Lakes Recreation Center will be closed from May 13 until May 17 to complete the installation of new antimicrobial fitness flooring. During this time, the cardio room will remain open, and members may use the fitness rooms at Denia Recreation Center, MLK Jr. Recreation Center, and Denton Senior Center (age 50+). The replacement of select cardio and weight is expected to be completed by the end of June. Staff contact: Alicia McDaniel, Parks and Recreation
- G. Homeless Outreach – On Apr. 29, Mayor Hudspeth forwarded a business owner's concerns regarding homeless individuals in the business storefront. The Homeless Outreach Team (HOT) visited the location, provided shelter resource information to the individual, and met with the business owner. Staff contact: Megan Ball, Community Services

- H. Resident Street Access During Fry Street Fair – On May 1, Council Member Meltzer forwarded a concern from a resident regarding the lack of street access to their home as a result of event related road closures. The resident was contacted, and future road closures will account for street access to their property. Staff contact: Gary Packan, Parks and Recreation
- I. Surface Water Management Issues – On May 1, Mayor Hudspeth forwarded a concern from a resident regarding standing water near the Roselawn Water Tower and the Eagle Creek Development. Staff conducted a field visit to the Eagle Creek construction site and spoke with the developer about their plans for eliminating sediment basins that are no longer necessary for construction. Drainage improvements to the Roselawn Water Tower are planned in the next two weeks to address surface water management issues. Staff contact: Deborah Viera, Development Services; and Chris Carroll, Water Utilities
- J. Development Flooding – On May 2, Mayor Pro Tem Beck forwarded an email from a resident experiencing surface water runoff from the nearby development. Staff is in contact with the property owner and will present possible solutions that could prevent issues in the future. Staff contact: Tina Firgens, Development Services

### **Intergovernmental News**

**Federal:** This week, the U.S. House Committee on Appropriations released guidance regarding FY25 Community Project Funding (CFP) Requests. The Committee will begin deliberating submissions in the upcoming weeks. The City of Denton has submitted three CFP requests to the Office of Congressman Ronny Jackson, whose district encompasses parts of Denton, including downtown. Congressman Jackson will now review the projects and submit them to the Appropriations Committee for consideration. As the appropriations process continues, City staff will provide additional updates.

A brief description of the projects submitted:

- Denton PD Special Event/Downtown Security Protective Barriers (Bollards) – This project entails the installation of retractable bollards around the downtown area to enhance pedestrian safety during events and activities.
- North Masch Branch Sewer Line – This project entails the construction of a new sewer line on the west side of Denton near the airport to accommodate the expected growth in the area.
- Hickory Creek Wastewater Interceptor – This project entails the upgrading of aging wastewater infrastructure and expansion of service on the west side of Denton near the airport.

**State:** The newly appointed Texas House Select Committee on Artificial Intelligence & Emerging Technologies (AI/ET) met on Monday, Apr. 29. During the nearly six-hour hearing, experts gave testimony on the ways AI is integrated into our everyday lives and the potential security risks that come with the emerging technology. To display the power of AI, the Committee Chairman, Giovanni Capriglione (Southlake), used an AI script-writing tool and AI voice cloning technology to deliver the opening statements. The Committee has until May 16 to publish its initial report.

Staff Contact: Kristi Fogle, Chief of Staff

**Upcoming Community Events and Public Meetings**

Please visit the City of Denton [website](#) for upcoming community events and details.

**Attachments**

A. Informal Staff Report (ISR) 2022-077.....6

**Council Information**

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**INFORMAL STAFF REPORT  
TO MAYOR AND CITY COUNCIL**

**SUBJECT:**

Update on the greenspace map in support of identifying and mapping wildlife corridors.

**BACKGROUND:**

The Denton 2040 Comprehensive Plan as approved on March 22, 2022, established Key Action #127 - Identify and map wildlife corridors throughout the city. The term wildlife corridor was not defined within the Denton 2040 Comprehensive Plan.

ISR 2022-038, dated June 17, 2022, provided a staff-recommended definition for wildlife corridors as “greenspace and manmade structures/improvements that allow wildlife to move between larger areas of existing habitat.” Additionally, the ISR outlined a two-pronged approach to identify and map the wildlife corridors. The first step was to generate an overall greenspace map that pulls information from existing City of Denton resources.

**DISCUSSION:**

Staff have reviewed available geographic information system (GIS) layers as well as augmented GIS layers to better generate the greenspace map. The attached maps walk through the progression of resources to ultimately generate an overall greenspace map.

Dead animal collection from city roads as performed and documented by Animal Services was reviewed to assess for any higher impact roadway crossings or areas. The dead animal collection review did not reveal any areas of greater collection incidents.

Development Services staff reviewed the data utilized to generate the Preferred Land Preservation Map (Denton 2040 Comp Plan – Figure 2.2) and the Habitat Connectivity Map (Friday Report, March 18, 2022, II.C. and Attachment A). This review led to separating the available resources out to better see where opportunities may exist.

Environmental Services & Sustainability staff took a deeper dive into “greenspace” by reviewing both available GIS as well as fixed development records not spatially represented in GIS. This review included preserved habitat areas, open space, common areas, homeowner’s association lots, drainage easements, and Environmentally Sensitive Areas (ESA). The attached maps provide a graphic representation of the process to develop the proposed greenspace map.

The maps reflect the potential viability of the areas by showing them as unlikely, potentially, and likely to support natural habitat. Unlikely = land primarily developed such as the landfill, the airport, HOA lots with an amenity center, and concrete lined drainage easements. Potentially = land that some restrictions such as parkland with open space or interspersed open space and maintained drainage easements. Likely = land with highest habitat potential such as permanently preserved habitats, municipally owned undeveloped land, and confirmed or likely-to-be-confirmed ESA. These categories are based on a desktop review of available aerial images and resources.

This greenspace map will now be discussed with the wildlife working group for refinement into a wildlife corridor map. This process will culminate in mid-2023 with the proposed Wildlife Corridor map.

**ATTACHMENTS:**

1. Attachment 1: Preserved Land with Habitat Map
2. Attachment 2: City of Denton Properties Map
3. Attachment 3: Drainage Easements Map
4. Attachment 4: Official Environmentally Sensitive Areas (ESA) Map
5. Attachment 5: Greenspace Map

**STAFF CONTACT:**

Michael A. Gange  
Director of Environmental Services & Sustainability  
Michael.gange@cityofdenton.com  
(940) 349-7165

**REQUESTOR:** Staff Initiated

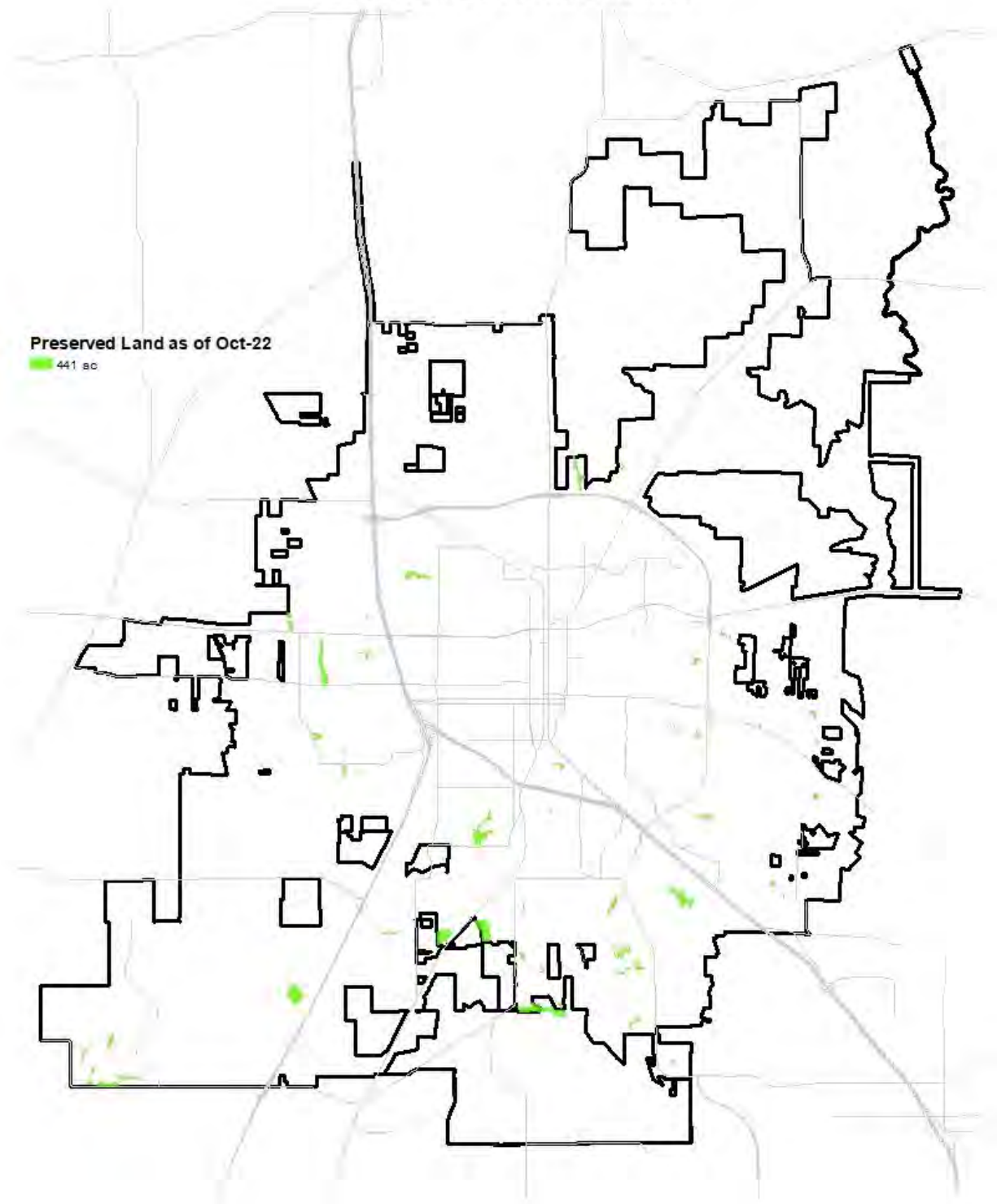
**STAFF TIME TO COMPLETE REPORT:** 40 hours

**PARTICIPATING DEPARTMENTS:** Environmental Services & Sustainability, Development Services, Animal Services, Drainage, and Parks & Recreation

# Attachment 1 – Preserved Land with Habitat Map

Environmentally Sensitive Areas that have been placed in an HOA lot, a drainage easement, or a conservation easement through a final plat or filed through another instrument is expected to be permanently preserved as natural habitat that will promote wildlife presence. Where connected, these areas are most likely to foster wildlife, whether as part of the corridor or as a resting ground.

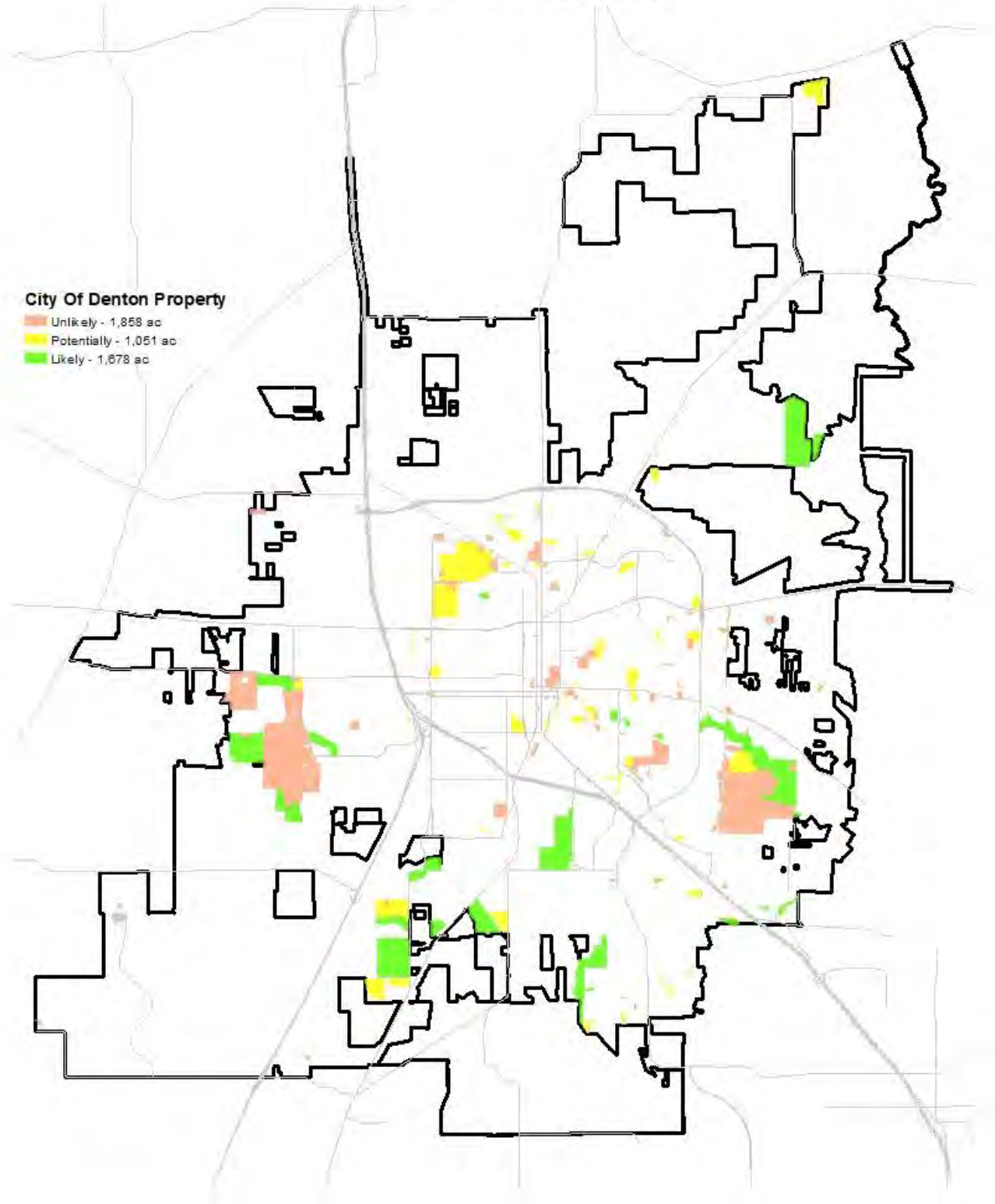
## Potential for Wildlife Corridors Preserved Land with Habitat



## Attachment 2 – City of Denton Properties Map

City of Denton properties, drainage easements and open space properties were analyzed. Open space parcels were identified by selecting all parcels with key terms, such as “Open Space”, “Common Area”, and “Homeowners Association Lot”. Each feature was analyzed for potential for wildlife to exist, traverse, or hide. Each feature was labeled as either Unlikely, Potentially, or Likely to foster wildlife existing on or traveling through the lot.

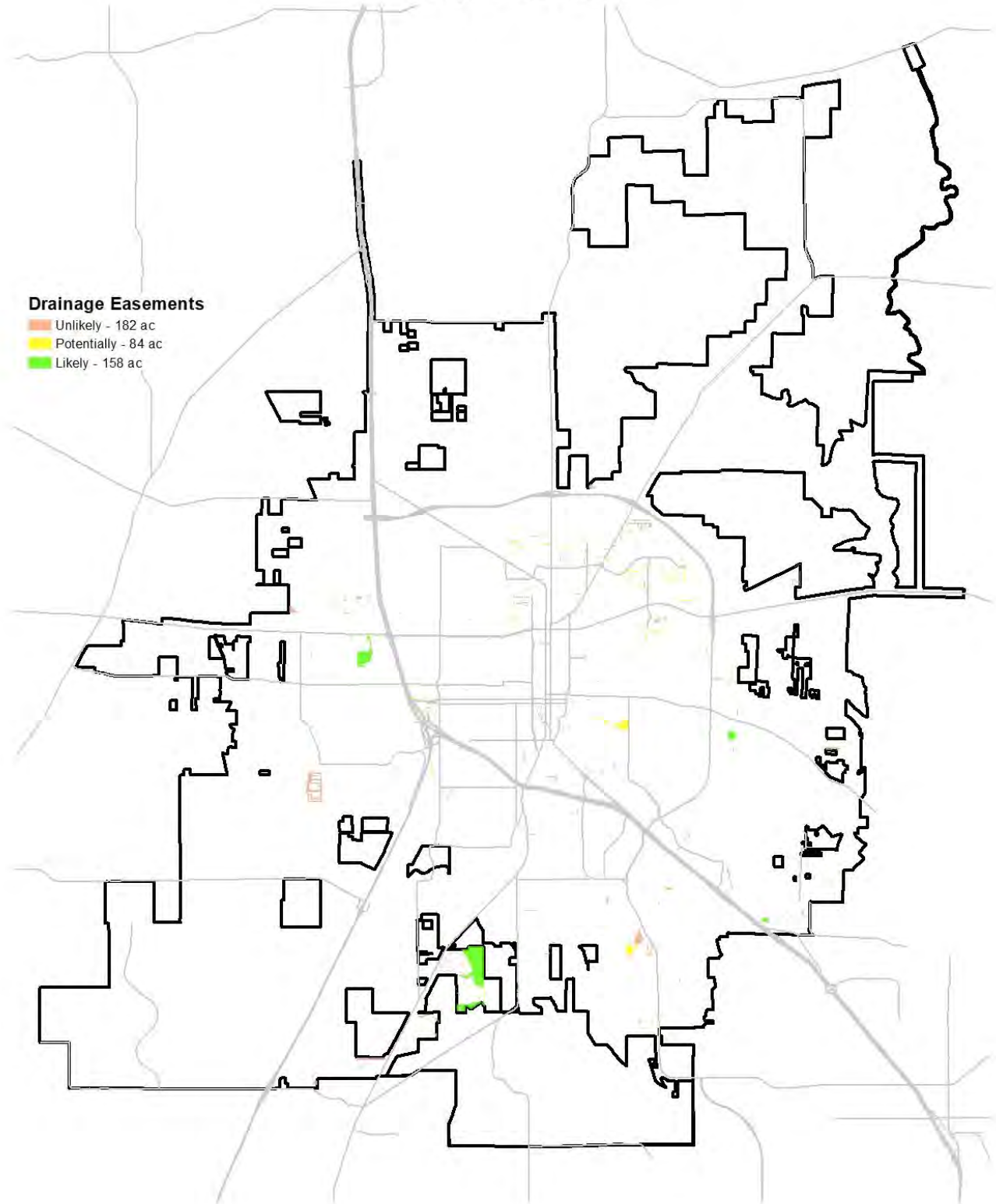
### Potential for Wildlife Corridors City of Denton Properties



### Attachment 3 – Drainage Easements Map

Drainage easements alone were reviewed. Each feature was analyzed for potential for wildlife to exist, traverse, or hide. Each feature was labeled as either Unlikely, Potentially, or Likely to foster wildlife existing on or traveling through the lot.

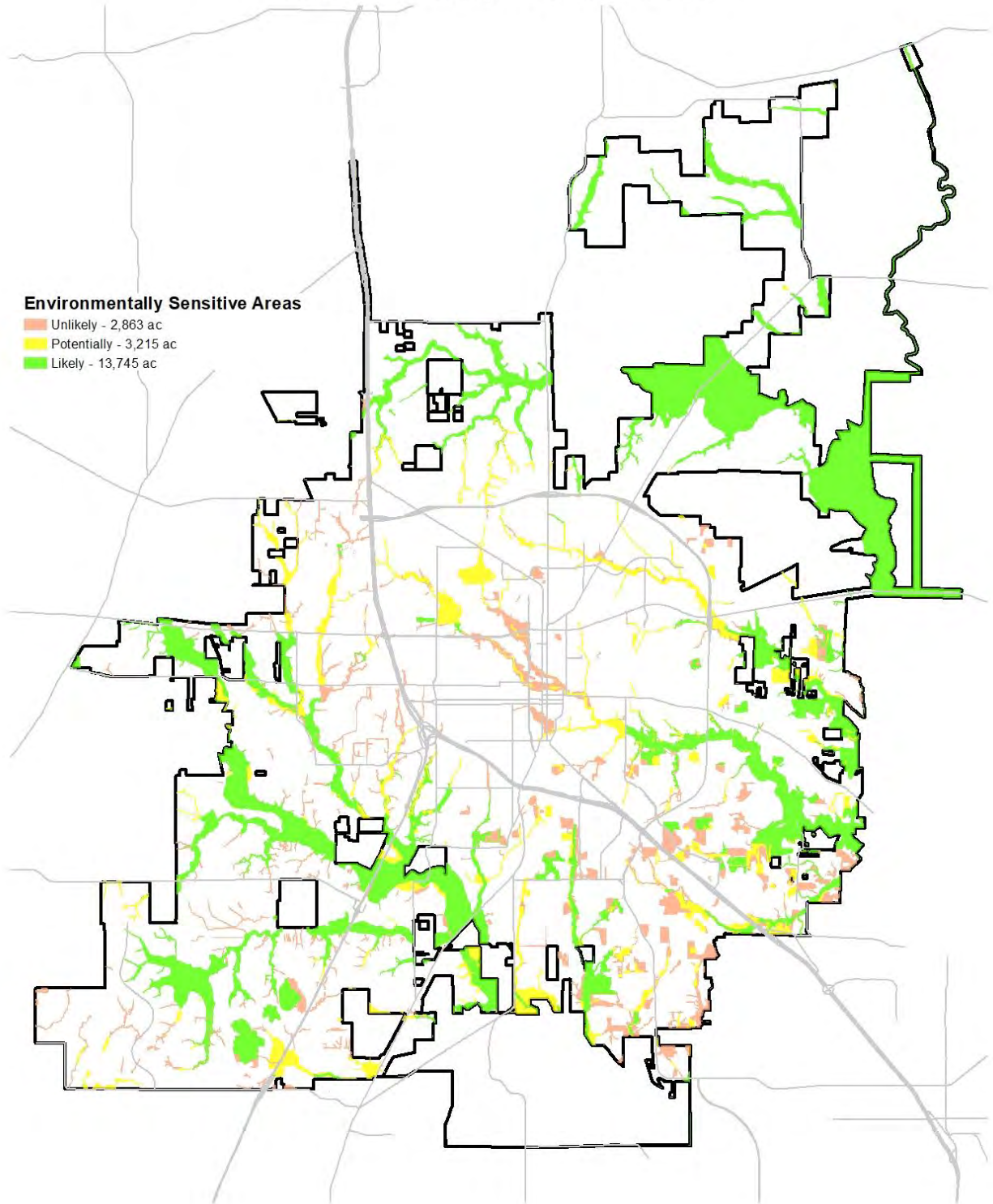
### Potential for Wildlife Corridors Drainage Easements



# Attachment 4 – Official Environmentally Sensitive Areas (ESA) Map

The Official Environmentally Sensitive Areas map was analyzed by evaluating all ESAs, whether the designation as an ESA had previously been removed, the ESA designation currently exists, or there has never been an assessment of whether the area could be considered an ESA. Each feature was labeled as either Unlikely, Potentially, or Likely to foster wildlife existing on or traveling through the area.

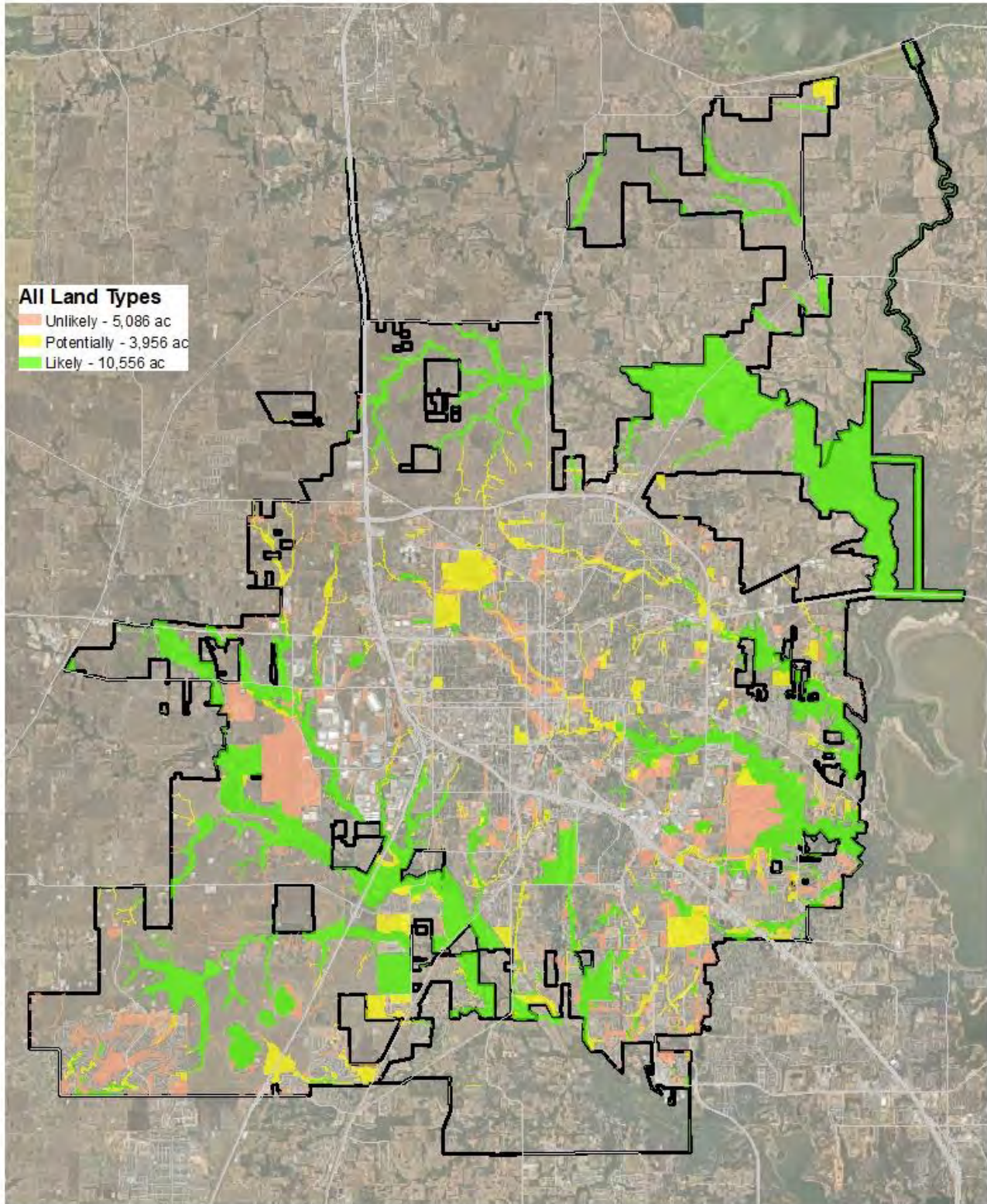
## Potential for Wildlife Corridors Environmentally Sensitive Areas



## Attachment 5 – Greenspace Map

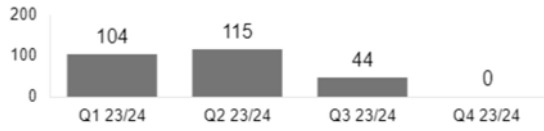
Combined, the different land types ranked by potential to be incorporated into a wildlife corridor program. Each feature was labeled as either Unlikely, Potentially, or Likely to foster wildlife existing on or traveling through the lot.

### Potential for Wildlife Corridors All Land Types

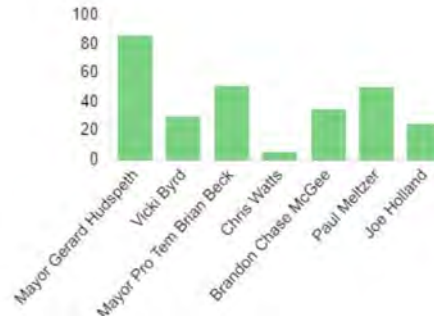


# FY 23/24 Council Requests

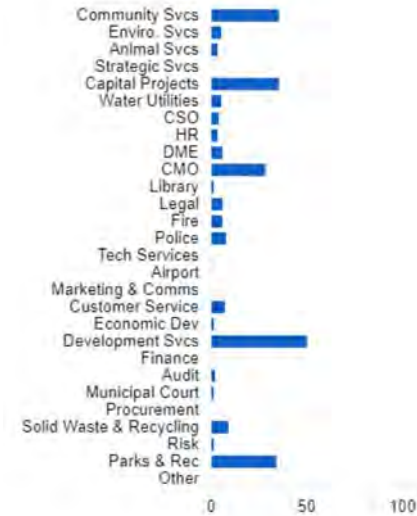
Number of Requests Per Quarter



Total Requests Made by Council Member



Requests by Department



Please Note: the total number of requests per council member or department may not match, as several council members and/ or departments may be associated with a single request.

## Council Requests

18



Number of Pending Requests by Council Member



# Friday Report - Council Requests

	Summary of Request	Council Member Requestor	Date Received	Staff Assigned	Department	Comments	Status
1	Residential street repair request	Council Member Meltzer	05/01/24	Ethan Cox	Public Works -Streets	Staff is still evaluating and will communicate with the resident.	
2	"No-Mow" May and Cooper Creek mowed	Mayor Pro Tem Beck	05/02/24	Ziad Kharrat	Parks	Staff contacted the mowing contractor and provided clarity on that area being designated as a "low-mow" zone.	
3	Resident stating flooding at their home from King's Way development	Mayor Pro Tem Beck	05/02/24	Tina Firgens	Development Services	Staff communicated with the resident and will work and provide potential solutions to the property owner by May 6.	
4	Avondale Park Erosion Control tree preservation	Mayor Pro Tem Beck	05/02/24	Gary Packan	Parks	Staff communicated with the resident details regarding tree marked for removal.	
5	Sewer line back-up into resident's property	Council Member Meltzer	05/01/24	Sara Bonehill, Stephen Gay	Risk Management Wastewater	Staff is working with the resident on the claim.	
6	Resident access during Fry Street Fair	Council Member Meltzer	05/01/24	Gary Packan	Parks	Staff communicated with resident. Special events team evaluating strategies to provide residents with access.	
7	Eagle Creek development, construction causing drainage issues and mosquito ponds	Mayor Hudspeth	05/01/24	Deborah Viera	Development Services	Staff will clean the drain and provide piping to facilitate improved drainage. Construction site is also being evaluated for drainage issues and treatment for mosquitos will be done as appropriate.	
8	Cost benefit analysis on erosion at Avondale	Mayor Pro Tem Beck	04/30/24	Dustin Draper	Capital Projects/Engineering/Public Works	Staff responded to the CM	
9	Status of gym equipment replacement at North Lakes Rec.	Mayor Hudspeth	04/29/24	Gary Packan	Parks	Staff provided a schedule of the updates to the resident.	
10	Homeless panhandling in front of business	Mayor Hudspeth	04/29/24	Megan Ball	Community Services	HOT responded and provided individual at the location with resources. Business representatives were notified.	
11	18 wheeler traffic through Reserve @Creekside neighborhood	Council Member Holland	04/28/24	Scott McDonald	Development Services	Additional citizen complaints regarding dump truck traffic going through neighborhood. Public Works inspection issued a stop worker order and issued a notice to proceed once they follow they comply with City ordinances.	
12	Homeless encampment 1900 block of Nacogdoches Ln	Mayor Hudspeth	04/28/24	Megan Ball	Community Services	HOT investigated and did not find the vehicle associated with the encampment on the road. HOT Team will return to check again.	

	Summary of Request	Council Member Requestor	Date Received	Staff Assigned	Department	Comments	Status
13	Homeless encampment between Long Rope and Trailhead	Council Member McGee	04/28/24	Megan Ball	Community Services	Homeless encampment near Long Rope and Trailhead. Staff went to site but was unable to fully investigate it due to flood waters, will return later this week to check.	
14	Citizen complaint regarding police procedures	Mayor Pro Tem Beck Council Member Holland	04/27/24	Mike Christian	Police	Citizen complaint regarding case management and special operating procedures (SOPs).	
15	Robson Ranch Bocce Courts	Mayor Hudspeth	04/24/24	Scott McDonald	Development Services	The contractor is still awaiting utility clearance. Project estimated completion date is by the end of the year, and the point of contact for the project is, Tim Loser, VP Land Development   Robson Communities - Tim.Loser@robson.com	
16	Council Member requesting status update on construction of Robinson Oaks Road between Teasley and 2499	Council Member Holland	04/22/24	Farhan Butt, Scott McDonald	Development Services	Road was built over 20 years ago following up with transportation for next steps. Staff conducted field audits and determined that Robinson Road is not an abandoned road construction project.	
17	Council Member requesting information on no-mow zones near wildflowers	Council Member Meltzer	04/19/24	Ziad Kharrat	Parks	No-mow and wildflower seedlings initiative has had limited success, Bermuda grass has inhibited successful growth of wildflowers.	
18	CM inquiry on wildlife crossing signs on the roads	Council Member Meltzer	04/19/24	Michael Gange, Scott McDonald	Development Services Environmental Services	ESS in collaboration with UNT has not identified any areas around Denton requiring signs. The signage policy is currently under review and development.	
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# City of Denton

## Meeting Calendar

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
www.cityofdenton.com

**Criteria : Begin Date: 5/1/2024, End Date: 7/31/2024**

Date	Time	Meeting Body	Meeting Location
<b><u>May 2024</u></b>			
5/2/2024	8:00 AM	Agenda Committee	CANCELLED
5/2/2024	8:30 AM	Economic Development Partnership Board	Development Service Center
5/3/2024	1:00 PM	Bond Oversight Committee	Development Service Center
5/6/2024	9:00 AM	Public Utilities Board	Council Work Session Room
5/6/2024	1:00 PM	Parks, Recreation and Beautification Board	Civic Center Community Room
5/7/2024	2:30 PM	City Council	Council Work Session Room & Council Chambers
5/8/2024	10:00 AM	Animal Shelter Advisory Committee	Animal Services Training Room
5/8/2024	11:00 AM	Economic Development Partnership Board	Development Service Center
5/8/2024	3:00 PM	Airport Advisory Board	Airport Terminal Meeting Room
5/9/2024	3:00 PM	Health & Building Standards Commission	CANCELLED
5/10/2024	12:00 PM	Community Services Advisory Committee	Development Service Center
5/13/2024	5:30 PM	Historic Landmark Commission	Development Service Center
5/13/2024	5:30 PM	Library Board	Emily Fowler Central Library
5/14/2024	12:30 PM	City Council	Council Chambers
5/15/2024	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
5/16/2024	3:00 PM	Committee on Persons with Disabilities	Development Service Center
5/20/2024	5:30 PM	Zoning Board of Adjustment	Development Service Center
5/21/2024	2:00 PM	City Council	Council Work Session Room & Council Chambers
5/22/2024	12:00 PM	Tax Increment Reinvestment Zone Number One Board	Development Service Center
5/24/2024	1:00 PM	Sustainability Framework Advisory Committee	Council Work Session Room

Meeting Calendar continued...

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<b>Date</b>	<b>Time</b>	<b>Meeting Body</b>	<b>Meeting Location</b>
5/29/2024	10:00 AM	Mobility Committee	Council Work Session Room
5/29/2024	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers

**June 2024**

6/3/2024	5:30 PM	Board of Ethics	Council Work Session Room
6/3/2024	6:00 PM	Parks, Recreation and Beautification Board	Civic Center Community Room
6/4/2024	2:00 PM	City Council	Council Work Session Room & Council Chambers
6/6/2024	8:00 AM	Agenda Committee	Council Work Session Room
6/6/2024	8:30 AM	Economic Development Partnership Board	Development Service Center
6/10/2024	5:30 PM	Historic Landmark Commission	Development Service Center
6/10/2024	5:30 PM	Library Board	North Branch Library, AMP Room
6/12/2024	11:00 AM	Economic Development Partnership Board	Development Service Center
6/12/2024	3:00 PM	Airport Advisory Board	Airport Terminal Meeting Room
6/12/2024	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
6/13/2024	3:00 PM	Health & Building Standards Commission	Development Service Center
6/14/2024	12:00 PM	Community Services Advisory Committee	Development Service Center
6/18/2024	2:00 PM	City Council	Council Work Session Room & Council Chambers
6/21/2024	9:00 AM	Community Partnership Committee	City Council Work Session Room
6/24/2024	5:30 PM	Zoning Board of Adjustment	Development Service Center
6/26/2024	10:00 AM	Mobility Committee	Council Work Session Room
6/26/2024	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
6/28/2024	1:00 PM	Sustainability Framework Advisory Committee	Council Work Session Room

**July 2024**

7/8/2024	5:30 PM	Historic Landmark Commission	Development Service Center
7/8/2024	5:30 PM	Library Board	South Branch Library

Meeting Calendar continued...

<b>Date</b>	<b>Time</b>	<b>Meeting Body</b>	<b>Meeting Location</b>
7/10/2024	10:00 AM	Animal Shelter Advisory Committee	Animal Services Training Room
7/10/2024	11:00 AM	Economic Development Partnership Board	Development Service Center
7/10/2024	3:00 PM	Airport Advisory Board	Airport Terminal Meeting Room
7/11/2024	3:00 PM	Health & Building Standards Commission	Development Service Center
7/12/2024	12:00 PM	Community Services Advisory Committee	Development Service Center
7/16/2024	2:00 PM	City Council	Council Work Session Room & Council Chambers
7/18/2024	3:00 PM	Committee on Persons with Disabilities	Development Service Center
7/22/2024	5:30 PM	Zoning Board of Adjustment	Development Service Center
7/23/2024	2:00 PM	City Council	Council Work Session Room & Council Chambers
7/24/2024	12:00 PM	Tax Increment Reinvestment Zone Number One Board	Development Service Center
7/24/2024	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
7/26/2024	1:00 PM	Sustainability Framework Advisory Committee	Council Work Session Room
7/31/2024	10:00 AM	Mobility Committee	Council Work Session Room

**Tentative Work Session Topics and Meeting Information**  
**Updated: May 3, 2024**

Meeting Date	Item	Legistar ID	Departments Involved	Type	Estimated Time
May 7 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. Charter Election Discussion - Municipal Judge	24-809	Municipal Court	City Business	0:30
	B. Council Vote History	24-810	City Manager's Office	Council Request	0:30
	C. Two Minute Pitch:	24-083	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30
	<b>Other Major Items for Meeting:</b>				<b>Total Est. Time:</b>
<b>Canvass of May 4 General Election Returns, Oaths/Statement of Office, Certificate of Election, Proclamations of Appreciation</b>					
May 14 Canvassing of Election Results Special Called (@12:30 p.m.)					
May 21 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. Charter Election Discussion	24-113	City Manager's Office	Council Request	0:30
	B. Affordable Housing Bond Discussion	24-287	Community Development	City Business	0:45
	C. Roadway Impact Fees	TBD	City Manager's Office	City Business	TBD
	D. Two Minute Pitch:	24-084	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30
<b>Other Major Items for Meeting:</b>				<b>Total Est. Time:</b>	2:15
June 4 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. Community Housing Initiatives Audit	23-2458	Internal Audit	City Business	0:30
	B. Board of Ethics Update	TBD	Internal Audit	City Business	1:00
	C. Charter Election Discussion - Summary and Presentation of Charges	TBD	City Manager's Office	Council Request	0:30
	D. Design Criteria Manual Updates	23-1855	Engineering	Council Request	0:30
	E. Two Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30
<b>Other Major Items for Meeting:</b>				<b>Total Est. Time:</b>	3:30
June 18 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. Electric Systems Operations: Phase 1 and Phase 2 Audit	23-2460	Internal Audit	City Business	0:30
	B. Convention and Visitor's Bureau	TBD	City Manager's Office	City Business	1:00
	C. Climate Action and Adaptation Plan	TBD	City Manager's Office	City Business	1:00
	D. Ad Valorem Rates and General Fund Forecast	24-239	Finance	City Business	0:30
	E. Two Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30
<b>Other Major Items for Meeting:</b>				<b>Total Est. Time:</b>	4:00
June 21 City Council Retreat - Day 1	City Council Retreat - Day 1	TBD	City Manager's Office	City Business	TBD
June 22 City Council Retreat - Day 2	City Council Retreat - Day 2	TBD	City Manager's Office	City Business	TBD
July 16 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. Fiscal Year 2024-25 preliminary Capital Improvement Program.	24-225	Finance	City Business	0:30
	B. Water and Wastewater Impact Fee Study Update	24-020	Water Utilities	City Business	1:00
	C. Rayzor Ranch Public Improvement District	TBD	City Manager's Office	City Business	0:30
	D. Two Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30
<b>Other Major Items for Meeting:</b>				<b>Total Est. Time:</b>	3:00
July 23 Work Session (@2:00 p.m.) Special Called Meeting (@6:30 p.m.)	A. Audit of Vendor Management	24-249	Internal Audit	City Business	0:30
	B. Fiscal Year 2024-25 preliminary utility budgets and rates for Solid Waste, Water, Wastewater/Drainage, Electric and Customer Service	24-226	Finance	City Business	TBD
	C. Affordable Housing Strategic Toolkit	24-653	Community Development	City Business	0:30
	D. Two Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30
<b>Other Major Items for Meeting:</b>				<b>Total Est. Time:</b>	2:00
August 6 Work Session (@2:00 p.m.) Regular Called Meeting (@6:30 p.m.)	A. Follow-Up of Payroll Admin. Audit	24-250	Internal Audit	City Business	0:15
	B. Follow-Up of Fleet Services Audit	24-251	Internal Audit	City Business	0:15
	C. Two Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30
<b>Other Major Items for Meeting:</b>				<b>Total Est. Time:</b>	1:30
August 10 (Saturday) Budget Workshop (@9:00 a.m.) At the Council Work Session Room	A. Fiscal Year 2024-25 City Manager's Proposed Budget, Capital Improvement Program, and Five-Year Financial Forecast	24-227	Finance	City Business	TBD
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30
	<b>Other Major Items for Meeting:</b>				<b>Total Est. Time:</b>
August 20 Work Session (@2:00 p.m.) Regular Called Meeting (@6:30 p.m.)	A. Audit of Development Planning	24-252	Internal Audit	City Business	0:30
	B. Affordable Housing Strategic Toolkit	24-654	Community Development	City Business	0:45
	C. Fiscal Year 2024-25 City Manager's Proposed Budget, Capital Improvement Program, and Five-Year Financial Forecast	24-228	Finance	City Business	1:00
	D. Two Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	0:30
<b>Other Major Items for Meeting:</b>				<b>Total Est. Time:</b>	3:15
Work Session To Be Determined	Parking Minimum	TBD	Development Services	Council Request	TBD
	Second Follow-Up of Police Property Room Audit (15 min.)	24-253	Internal Audit	City Business	09/17/2024
	Follow-up of EMS: Ambulance Billing Audit (15 min.)	24-254	Internal Audit	City Business	09/17/2024
	Audit of Park Management & Planning (30 min.)	24-255	Internal Audit	City Business	09/24/2024
	Non-Annexation Agreements	TBD	City Manager's Office	City Business	TBD
Council Priorities and Significant Work Plan Items to be Scheduled	Item	Dates	Departments	Type	Estimated Work
Approved Council Pitches to be Scheduled	Item	Date Approved	Department	Estimated Hours to Complete	Requestor
	Vote Centers Resolution	10/17/2023	City Manager's Office	TBD	

\*This is for planning purposes only. Dates are subject to change.

# 1 Street Closure Report: Upcoming Closures

SCR May 6th - 12th

Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact	Closure Type
1   Waterside Pl (7700)	Hickory Creek Rd	Dawn Light Dr	05/20/24	06/14/24	Sidewalk and ADA Repair	Streets	Roy San Miguel	Lane Closure

# 2 Street Closure Report: Current Closures

Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact	Closure Type
1 Allred Rd	Oakleaf Trl	John Paine Rd	04/26/24	08/30/24	New road for Allred for Sagebrook PH II	Public Works Inspections	Kent Bull Rivers	Full Closure
2 Azalea St	Parvin St	Laurel St	05/30/23	06/01/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
3 Beall St (1400)	Nicosia St	Hermalinda Dr	05/06/24	06/07/24	Curb and Gutter Repair	Streets	Roy San Miguel	Lane Closure
4 Bell Ave	Sycamore St	Prairie St	08/21/23	05/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Rolling Closure
5 Bellaire Dr	Montclair Pl	McKinney St (East)	04/22/24	05/17/24	Valley Gutter Repair	Streets	Roy San Miguel	Full Closure
6 Bernard St	Acme St	Roselawn Dr	05/30/23	05/15/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
7 Bradshaw St	Wilson St	Prairie St	01/30/23	06/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
8 Bradshaw St	Prairie St	Sycamore St	03/13/23	06/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
9 Camellia St	Parvin St	Laurel St	05/30/23	06/01/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
10 Churchill Dr	Churchill Cir	Windsor Dr	12/11/23	05/08/24	Utility installations and pavement replacement	Engineering	Taylor Holt	
11 College Park Dr	Peach St	Dead End	10/02/23	05/17/24	Street reconstruct	Streets	Roy San Miguel	Full Closure
12 Collins St	Johnson St	Dead End West	08/22/23	05/31/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
13 Crawford St	Mulberry St	Sycamore St	10/09/23	06/01/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
14 Crescent St	Ector St	Hillcrest St	12/27/23	06/01/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
15 Edwards Rd	Forrest Willow Rd	Desert Willow Dr	03/18/24	05/24/24	Concrete Panel and Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
16 Fowler Dr	College Park Dr	Peach St	10/02/23	05/17/24	Street reconstruct	Streets	Roy San Miguel	Full Closure
17 Gardenview St	Fallmeadow Ln	Joyce Ln	04/08/24	05/17/24	Valley Gutter Repair	Streets	Roy San Miguel	Full Closure
18 Hickory Creek Rd	Riverpass Dr	FM 1830	03/13/23	12/31/24	Bridge Installation	Engineering	Dustin Draper	Full Closure
19 Highland St	Locust St	Wainwright St	01/30/23	06/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
20 Hillcrest St	Panhandle St	Crescent St	12/27/23	06/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
21 Jamestown Ln	Mistywood Ln	Locksley Ln	01/22/24	05/08/24	Utility Replacement & Street Reconstruction	Engineering	Taylor Holt	Full Closure
22 Maid Marion Pl	Jamestown Ln	Locksley Ln	01/24/24	05/08/24	Utility Replacement & Street Reconstruction	Engineering	Taylor Holt	Full Closure
23 Maple St	Locust St	Elm St	04/19/24	05/10/24	Pavement replacement.	Engineering	Scott Fettig	Full Closure
24 Maple St	Elm St	Carroll Blvd	09/15/23	06/30/24	Utility installations and pavement replacement.		Scott Fettig	Full Closure
25 Maple St	Carroll Blvd	Elm St	07/05/23	07/01/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
26 Maple St	Ave D	Ave A	01/22/24	08/01/24	Pavement replacement.	Engineering	Scott Fettig	Rolling Closure
27 Masch Branch Rd	University Dr (US 380)	Hampton Rd	02/26/24	05/24/24	Reconstruction of Center lane, adding turn lane.	Private Development Public Works Inspections	Ethan Keith	Lane Closure
28 Mayhill Rd	IH 35E	Colorado Blvd	01/31/24	05/31/24	This closure will encompass the reconstruction of the Colorado and Mayhill Intersection.	Engineering	Tracy L. Beck, PE, PMP	Lane Closure
29 Mayhill Rd (NB)	University Dr (US 380)	Prominence Pkwy	04/22/24	05/17/24	Tying new water line into existing water line on N. Mayhill Road for 380/Mayhill Industrial.	Private Development	Zabdiel Mota	Lane Closure
30 Mayhill Rd (SB)	University Dr (US 380)	Prominence Pkwy	04/15/24	05/31/24	Installation of new driveway approaches	Private Development Public Works Inspections	Zabdiel Mota	Lane Closure
31 Mill Pond Rd	Emerson Ln	Old North Rd	09/11/23	05/08/24	Utility Installations & Pavement Reconstruction	Engineering	Taylor Holt	Full Closure
32 Mulberry St	Locust St	Elm St	02/19/24	05/31/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
33 Mulberry St	Bell Ave	Industrial St	08/21/23	06/01/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
34 Mulberry St	Wood St	Crawford St	10/09/23	07/01/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure

	Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact	Closure Type
35	Myrtle St	Fort Worth Dr (HW377)	Eagle Dr	06/05/23	06/30/24	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure
36	Myrtle St	Maple St	Highland St	07/05/23	06/30/24	Utility installations and pavement replacement.		Scott Fetting	Full Closure
37	Myrtle St	Eagle Dr	Maple St	07/05/23	06/30/24	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure
38	Nora Ln	Central Village Dr	Mark Ln	04/08/24	05/10/24	Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
39	Oakwood Dr	McCormick St	Dead End East	10/02/23	05/31/24	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure
40	Old Orchard Ln	Windsor Dr	Dead End	03/13/24	05/08/24	Utility Replacement & Street Reconstruction	Engineering	Taylor Holt	Full Closure
41	Peach St	Bell St	Locust St	10/02/23	05/17/24	Street reconstruct	Streets	Roy San Miguel	Full Closure
42	Pecan Tree Dr	Nora Ln	Dead End North	04/08/24	05/10/24	Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
43	Pickwick Ln	Oxford Ln	Windsor Dr	08/21/23	05/08/24	Utility Replacement & Street Reconstruction	Engineering	Taylor Holt	Full Closure
44	Pierce St	Maple St	Highland St	07/05/23	06/30/24	Utility installations and pavement replacement.		Scott Fetting	Full Closure
45	Poinsettia Blvd	Sherman Dr	Picadilly Ln	04/08/24	05/17/24	Infrastructure installation on Poinsettia	Public Works Inspections	Lee Thurmond	Full Closure
46	Prairie St	Locust St	Bradshaw St	04/01/24	07/31/24	Utility installations and pavement replacement.		Scott Fetting	Rolling Closure
47	Regency Ct	Mark Ln	Country Club Rd	04/08/24	05/10/24	Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
48	Roselawn Dr	Roselawn Cir	Railroad crossing	02/05/24	06/01/24	Paving, TxDot guardrail, Install new box culvert. 8x8, new road for Roselawn. Eagle Creek PH 3A-4	Private Development	Taylor Hardgrave	Full Closure
49	Spencer Rd	Loop 288	Mayhill Rd	05/06/24	06/12/24	adding 300 feet of spencer road	Public Works Inspections	Ryan Cuba	Full Closure
50	Sycamore St	Exposition St	Railroad Tracks on Sycamore	08/17/23	05/31/24	Paving improvements from Exposition to Railroad	Public Works Inspections	Stephany Trammell	Full Closure
51	Sycamore St	Exposition St	Crawford St	03/13/23	05/31/24	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure
52	Sycamore St	Wood St	Crawford St	10/09/23	05/31/24	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure
53	Wellington Dr	North of Heather Ln	Churchill Dr	12/11/23	05/08/24	Utility installations and pavement replacement	Engineering	Taylor Holt	
54	Westward Dr	Northway	Southway	04/22/24	05/17/24	Concrete street paving.	Private Development	Zabdiel Mota	Full Closure
55	Willowood St	Bernard St	Jacqueline Dr	12/27/23	05/30/24	Utility installations and pavement replacement.	Engineering	Scott Fetting	Rolling Closure
56	Wind River Ln @ Shoreline	Como Lake Dr	Enchanted Lake Dr	05/06/24	06/07/24	Concrete Panel Repair	Streets	Roy San Miguel	Lane Closure
57	Wisteria St	Parvin St	Laurel St	05/30/23	06/01/24	Utility installations and pavement replacement.	Engineering	Scott Fetting	Full Closure

# 3 Street Closure Report: Completed Closures

	Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact	Closure Type
1	Austin St	Oak St	Mulberry St	04/29/24	05/01/24	Geotechnical Pavement Boring	Engineering	Taylor Holt	Rolling Closure
2	Bandera St	I-35 Service Rd	Bandera St (WB ~150')	02/08/24	05/02/24	Utility Relocation	Engineering	Shawn Messick	Full Closure
3	Barcelona St	I-35 Service Rd	Mesa Dr	04/25/24	05/01/24	Atmos gas relocation	Atmos	Gavin Petner	Full Closure
4	Bell Ave	Sycamore St	Eagle Dr	04/15/24	04/24/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
5	Carmel Hills Dr (3405)	Las Lomas Ln	Portola Ln	04/03/24	05/01/24	Concrete Panel Repair	Streets	Roy San Miguel	Lane Closure
6	Eastpark Blvd	Panhandle St	Linden Dr	03/22/24	04/05/24	roadway panel replacement for pcm21-0040	Public Works Inspections	Lee Thurmond	Full Closure
7	Elm St	University Dr (US 380)	Pecan St	04/29/24	05/01/24	Geotechnical Pavement Boring	Engineering	Taylor Holt	Rolling Closure
8	Elm St	University Dr (US 380)	McKinney St	04/29/24	05/01/24	Engineering contractor CMJ Engineering is coring for upcoming project	Engineering	Ammon Lutz	Rolling Closure
9	Fannin St	Avenue A	Avenue B	02/15/24	04/15/24	Atmos gas relocation	Atmos	Pulizzi, Joseph	Rolling Closure
10	Leslie St	Willowwood St	Dudley St	08/31/23	04/30/24	Utility installations and pavement replacement.	Engineering	Scott Fettig	Full Closure
11	Locust St	University Dr (US 380)	McKinney St	04/29/24	05/01/24	Engineering contractor CMJ Engineering is coring for upcoming project	Engineering	Ammon Lutz	Rolling Closure
12	Locust St	University Dr (US 380)	Pecan St	04/29/24	05/01/24	Geotechnical Pavement Boring	Engineering	Taylor Holt	Rolling Closure
13	Los Colinas St	Mesa Dr	I-35 Frontage Rd	03/01/24	04/30/24	Utility Water/Wastewater line relocation	Water Wastewater Other	Shawn Messick	Full Closure
14	Mayhill Rd (SB)	University Dr (US 380)	Prominence Pkwy	02/26/24	04/26/24	Installation of new water main line pipe.	Private Development	Zabdiel Mota	Lane Closure
15	Mira Vista Dr	Buena Vista Dr	Palo Verde Dr	04/08/24	05/03/24	Reconstruction	Streets	Rogelio San Miguel	Rolling Closure
16	North Texas Blvd	Eagle Dr	Highland St	04/29/24	05/03/24	Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
17	Nottingham Dr	Kings Row	Stratford Ln	04/15/24	04/26/24	Valley Gutter Repair	Streets	Roy San Miguel	Full Closure
18	Oak St	I-35 Frontage Rd	Oak St (EB ~300')	02/08/24	04/17/24	Utility Relocation	Engineering	Shawn Messick	Lane Closure
19	Osage Ln	Huron Cir	Cul V Sac	03/18/24	04/26/24	Concrete Panel and Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
20	Randall St	Sherman Dr	Picadilly La	03/22/24	04/05/24	infrastructure installation on Randall street for pcm22=0063	Public Works Inspections	Lee Thurmond	Full Closure
21	Spyglass Hill Ln	Cliffside Dr	Oceanview Dr	03/04/24	04/05/24	Concrete Panel and Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
22	Thunderbird Dr	Crestmeadow St	Westview Trl	04/29/24	05/03/24	Curb and Gutter and Sidewalk Repair	Streets	Roy San Miguel	Lane Closure
23	Underwood St	North Texas Blvd	Kendolph Dr	08/28/23	04/30/24	Pavement replacement.	Engineering	Scott Fettig	Full Closure
24	University Dr	I-35 Frontage Rd	University Dr (EB ~550')	02/19/24	05/01/24	Utility Relocation	Engineering	Shawn Messick	Lane Closure
25	Willowwood St	Bonnie Brae St	Bonnie Brae St	04/08/24	04/19/24	Installation of Sanitary Sewer line	Engineering	Robin Davis	Full Closure
26	Willowwood St	Bonnie Brae St	Bonnie Brae St	04/08/24	04/26/24	Installation of Sanitary Sewer line	Engineering	Robin Davis	Full Closure