



MEMORANDUM

DATE: November 18, 2022
TO: The Honorable Mayor Hudspeth and Council Members
FROM: Sara Hensley, City Manager
SUBJECT: Staff Report

Upcoming Meetings

- A. Special Called City Council meeting on **Tuesday, November 22, 2022**, at **9:00 a.m.** in the Council Chambers.
- B. Library Board on **Tuesday, November 22, 2022**, at **9:00 a.m.** at the North Branch Library.
- C. **Canceled** - Downtown Denton Tax Increment Financing Zone No. 1 Board on **Wednesday, November 23, 2022**, at **12:00 p.m.** at the Development Service Center.
- D. **Thanksgiving Holiday** – **Thursday, November 24, 2022**
- E. **Thanksgiving Holiday** – **Friday, November 25, 2022**

OUR CORE VALUES

Inclusion • Collaboration • Quality Service • Strategic Focus • Fiscal Responsibility

General Information & Status Updates

- A. Thanksgiving Operating Hours & Staff Report - City of Denton facilities will be closed on Thursday, Nov. 24 and Friday, Nov. 25 in observance of the Thanksgiving holiday and will reopen at 8 a.m. on Monday, Nov. 28. Information related to specific City of Denton services and facility closings can be found on the City's [website](#). As a result of the closing, a Friday Report will not be distributed the week of Thanksgiving. Staff contact: Monica Benavides, City Manager's Office
- B. Inclement Weather Warming Stations Update - A list of inclement weather warming stations, effective Nov. 24 through Dec. 12, is available on the City's [website](#). Additionally, the **attached** list includes City facilities available for daytime use at all libraries, fire stations, and five recreation centers. Most warming stations provide access to restrooms, water fountains, and a sitting area. These facilities are in addition to the services community partners make available during inclement weather. Staff contact: Megan Ball, Community Services
- C. Railroad Crossing Closures – On Nov. 17, Union Pacific Railroad notified staff that the railroad crossing at Frame Street and McKinney Street will close for maintenance. The Frame Street crossing will be closed on Saturday, Nov. 19, and the McKinney Street crossing will be closed on Sunday, Nov. 20. The Traffic Control Plans for both crossings are **attached**. Staff contact: Rebecca Diviney, Capital Projects/Engineering
- D. Privet Removal and Habitat Restoration SOP - As a follow-up to privet clearing at Bowling Green Park, as seen in the April 15, 2022, [Friday Report](#) under III.E., staff from Environmental Services & Sustainability and Parks & Recreation (PARD) departments created a Standard Operating Procedure (SOP) for Privet Removal and Habitat Restoration on PARD Property. The **attached** SOP outlines the removal and restoration procedures while also clarifying that incidental plant removal during routine maintenance of developed or regularly maintained Parks property does not require guidance from the SOP. Additionally, PARD and Environmental Services & Sustainability collaborated to create a webpage on Chinese Privet Removal ([Chinese Privet Removal Initiative | Discuss Denton](#)). Staff contact: Michael Gange, Environmental Services & Sustainability
- E. Our Daily Bread Shelter on Loop 288 – Our Daily Bread (ODB) will open the new 24/7 emergency shelter at 909 N Loop 288 on Dec. 12, offering 24/7 services in one location. All programs and services currently being offered at St. Andrew (300 W. Oak) and Monsignor King Outreach Center (300 S. Woodrow) will move to the new location on Dec. 12. Beginning Nov. 24, the programs and services offered at the St. Andrew location will cease, and all ODB programs will be moved to Monsignor King Outreach Center until the Loop 288 shelter opens. From Nov. 24 through Dec. 11, MKOC will operate 24/7 and provide on-the-go meals. Light program services will start at MKOC on Nov. 28. On December 12th, MKOC will provide grab-and-go breakfast, and shuttles will be provided to transport clients to the new location on Loop 288. There will be signage at each location to communicate closures and the location of the new shelter.

Our Daily Bread staff have been communicating transition plans to the community through information sessions, updates to their website, and informational postcards. Weekly Information sessions started Oct. 20 and have been offered at all Our Daily Bread locations, including St. Andrew, MKOC, and the temporary shelter motel. The sessions include a

review of Frequently Asked Questions about the upcoming transition to the new shelter (services offered, hours of operation, transportation, etc.). Our Daily Bread staff have lifted trespasses for many guests to access services at the new shelter and have been reaching out to individuals to communicate this information. Our Daily Bread will collaborate with Giving Grace Street Outreach and the Police Department's Homeless Outreach Team to offer transportation to the new shelter during the week of Dec. 12 through Dec. 16. Staff contact: Megan Ball, Community Services

- F. Parks and Recreation Accreditation – The Parks and Recreation Department is seeking accreditation from the National Recreation and Park Association's (NRPA) Commission for Accreditation of Park and Recreation Agencies (CAPRA). The process provides quality assurance and quality improvement for accredited park and recreation agencies throughout the United States by providing agencies with a management system of best practices. CAPRA is the only national accreditation available for park and recreation agencies.

Becoming an accredited body provides many benefits, including:

- Demonstrates that the agency meets national standards of best practice.
- Recognizes the community as a great place to live.
- Holds the agency accountable to the public and ensures responsiveness to meeting their needs.
- Ensures that all staff is providing quality customer service.
- Provides positive public and political recognition.
- Proves to decision-makers, stakeholders, and the public that the agency is operating with the best practices of the profession.
- Increases credibility and can improve internal and external funding opportunities.
- Improves overall operations and increases efficiency.
- Creates an environment for regular review of operations, policies and procedures, and promotes continual quality improvement.

Accreditation is based on an agency's compliance with 151 standards and requires agencies to comply with all 37 Fundamental Standards and 103 (90%) of the 114 Non-Fundamental Standards. The department's self-assessment report is due February 10, 2023. A group of NRPA/CAPRA assigned volunteer experts will inspect facilities and evaluate all documentation provided by Parks and Recreation staff to determine whether the City has met the required standards. This three-day visit is scheduled for the week of April 24, 2023. Staff contact: Caroline Seward, Parks and Recreation

- G. Animal Services Officer of the Year - This year at the Texas Animal Control Association (TACA) Conference in San Marcos Texas, Senior Animal Services Officer, Angel Linscott, was awarded the James Vyers Field Officer of the year. This award is given yearly to an outstanding animal services officer who has, through their actions, performed duties above and beyond what is normally required or has consistently performed at a professional level, always representing their agency in a professional manner. For more information about the Linda McNatt Animal Care and Adoption Center, please call (940) 349-7594 or visit www.cityofdenton.com/animalservices. Staff contact: Shelly Meeks, Animal Services



- H. Animal Transfers Takeoff - On Nov. 11, ten cats left Denton on a road trip to the Humane Society of North Texas (HSNT). This new Placement Partner needed cats for a flight to Spokane Washington as well as for their PetSmart adoption program. HSNT works as a hub for national groups (including the ASPCA) to relocate animals from Texas to other areas of the country that have a lower animal population. Transports include flights as well as truck transports. Denton Animal Services will continue to work with HSNT, transferring animals to them for relocation. For more information about the Linda McNatt Animal Care and Adoption Center, please call (940) 349-7594 or visit www.cityofdenton.com/animalservices. Staff contact: Shelly Meeks, Animal Services



- I. Micro-Surfacing Program Update – On Nov. 3, staff held a virtual public meeting to provide an update to residents whose roadways were scheduled to receive a reapplication of micro-surfacing. During the meeting, residents were informed that the application of micro-surfacing requires dry weather conditions and for temperatures to be above 50 degrees and rising. Staff also informed the residents that poor weather conditions could delay the contractor's ability to perform the reapplications. On Nov. 8, Viking Construction, the City's micro-surfacing contractor, initiated resurfacing and minor repair efforts; however, reapplications were suspended on Nov. 14 due to rain and freezing night-time temperatures. Unfortunately, the weather outlook over the next several days is not conducive to the application of micro-surfacing as night-time temperatures look to remain below 50. Without an adequate warming trend to increase ground temperatures, the material may not adequately bind to roadway surfaces, and the surface will be at risk of premature failure through excessive raveling and breaking under traffic loads. As a result, staff has directed Viking Construction to suspend their reapplication efforts until Spring 2023.

To date, Viking Construction has completed 43 of the 66 roadways identified as needing additional work. Staff was on site during each application and will be performing follow-up inspections of the roadways over the next several days. Upon acceptance, staff informed Viking that payment will be remitted for the roadways accepted per the contract specifications. Payment for the remaining 23 roadways will be withheld until Viking successfully performs the necessary reapplications in Spring 2023. Residents impacted by the delay have been notified via door hanger which provides staff contact information should they have questions or concerns. Staff contact: Ethan Cox, Streets

- J. Forestar Eagle Creek Development Follow-Up & Tree Ordinance Request – On Nov. 14, a resident contacted staff and members of the Council further inquiring about the requirements of the streetlights in the Forestar – Eagle Creek Development. The resident noted that the currently installed lights do not meet the City's requirements. Denton Municipal Electric (DME) staff contacted the resident confirming that the current acorn-style post tops do not meet requirements and explained that they will take the lead in

contacting Development Services to resolve the specific section in the Denton Development Code (DDC), related to street lighting.

In a separate email, the resident also requested information on the most recent tree ordinance that protects historical and endangered trees in the city of Denton. The 2019 DDC tree code requirements are outlined in the DDC 7.7.4 Tree Preservation [link](#). Within that link, 7.7.4.G references "Minimum Preservation Requirements" and "[Subchapter 9.2](#)" defines Landmark trees. Staff contacts: Scott McDonald, Development Services, Antonio Puente, DME, and Michael Gange, Environmental Services & Sustainability

- K. Roberts Addition Neighborhood Association Community Meeting – On Nov. 15, a member of the Roberts Addition Neighborhood Association contacted staff regarding right-of-way and utility easements along Ector Street. A community meeting is scheduled with the Roberts Addition Neighborhood Association on Nov. 29 to discuss the Bonnie Brae Phase 5 project and the various traffic calming efforts currently being piloted throughout the City. Staff will listen to the community's concerns regarding potential impacts related to construction traffic, speeding concerns along Ector Street, and hope to better understand the community's concerns regarding right-of-way and utility easements. Staff Contact: Brett Bourgeois, Capital Projects/Engineering
- L. Railroad Crossing Closures – On Nov. 17, Union Pacific Railroad notified staff that the railroad crossing at Frame Street and McKinney Street will close for maintenance. The Frame Street crossing will be closed on Saturday, Nov. 19, and the McKinney Street crossing will be closed on Sunday, Nov. 20. The Traffic Control Plan for both crossings are **attached**. Staff contact: Rebecca Diviney, Capital Projects/Engineering
- M. Criteria Manual Annual Updates – As part of the annual updates to the City Criteria Manuals, staff completed a series of public outreach and community engagement. Staff presented the updates to the Planning and Zoning Commission on Oct. 12, at a Developer Town Hall on Oct. 13, published the draft documents online for public feedback on Oct. 14, presented to the Public Utilities Board on Oct. 24, and presented to the Texas Society of Professional Engineers on Nov. 10. Staff will advertise a public hearing for the City Criteria Manuals in the Denton Record-Chronicle in the Nov. 19 edition. Staff is closing online public feedback on Nov. 18 to allow time for updates and revisions prior to bringing the updates forward to City Council as a Work Session and public hearing on Dec. 13. Staff Contact: Brett Bourgeois, Capital Projects/Engineering

Responses to Council Member Requests for Information

- A. QR Codes on Business Cards – On Nov. 8, Mayor Pro Tem Beck inquired whether a QR Code could be placed on the back of City Council Member's business cards that directed people to the City Council page on the City's website. Staff is coordinating a template with the City's printing vendor that will contain this QR code. It's expected that the new template will be available in December and will be used moving forward for Council business cards. Staff contact: Stuart Birdseye, Marketing and Communications
- B. Right of Way on Ruddell Street and Mingo Road – On Nov. 10, Council Member McGee inquired about the contract discussion regarding the acquiring of right of way on Ruddell

Street and Mingo Road. Staff will continue to bring additional information back about the Ruddell Street and Mingo Road right-of-way process as the conversations with Texas Woman's University (TWU) continue and there is additional information to share. Staff currently has a follow-up meeting planned with TWU to discuss several items and will be working to bring forward the Ruddell/Mingo Road projects in the upcoming Bond Election. Staff contact: Rebecca Diviney, Capital Projects/Engineering

- C. Archer Trail Utility Trench Repair Status – On Nov. 11, a resident contacted staff and Mayor Pro Tem Beck inquiring about the construction status of Archer Trail. The Archer Trail segment is part of the Denton Street Rehabilitation Project. The utility ditch line repair on Archer Trail is scheduled to be completed in the next 2 weeks, weather dependent. Contact information for the Project Manager and the Public Works Inspections Manager was provided to the resident for any future inquiries for this project. Staff contact: Wesley McBride, Capital Projects/Engineering
- D. Status of Recreation Center Year-Round Preschool Childcare Program – On Nov. 14, Council Member Watts asked staff about the status of the preschool program at the recreation centers. Parks and Recreation did offer a preschool program at the recreation centers until the centers were closed due to the COVID-19 pandemic. Prior to the pandemic, staff was in the process of re-evaluating the program due to low enrollment numbers and high staff turnover. Ultimately, Parks and Recreation staff decided that the preschool program was untenable and decided to end the program given the low enrollment numbers and the costs and challenges of keeping, training, and certifying staff. Furthermore, staff at the time determined that the city was adequately being served by several private childcare providers who still had vacancies in their facilities. Parks and Recreation currently operates a preschool summer camp program in conjunction with the youth summer day camp program. Staff contact: Gary Packan, Parks and Recreation
- E. Street Resurfacing – On Nov. 15, Council Member McGee forwarded a resident concerned about the materials being used on the street resurfacing on Panhandle Street. Staff contacted the resident and shared that the material used on Panhandle Street was micro-surfacing. The roadway recently received a partial reapplication as part of Viking Construction's micro-surfacing repair efforts. Staff shared that the material is a mixture of asphalt emulsion, crushed rock, sand, water, and concrete. The resident had concerns about the smell and durability of the material. Staff informed the resident that the smell is similar to standard asphalt applications and will diminish after the application. Staff also indicated that micro-surfacing is a surface treatment intended to extend a roadway's life by 5 to 7 years and may be reapplied on multiple occasions during a roadway's life cycle. The resident was appreciative of staff's response and shared no further concerns. Staff contact: Ethan Cox, Streets
- F. Legislative Consultant Contract Values and Terms – On Nov. 18, Council member McGee requested information on the length, start and end dates, and value of our state and federal legislative consultants. Our current legislative consultant contracts were procured through a Request for Proposals (RFP) process and approved by Council in late 2020/early 2021. The contracts authorize funding for an estimated total of six years (an initial 2 years, with two 2-year renewals) with an end date of late 2026/early 2027. At that time, the City will reprocure the services through another RFP process.

Not present in our Oct. 25 work session was Focused Advocacy. They are engaged by the City for legislative consultation and advocacy in support of Denton Municipal Electric, whose needs and operations are highly specialized. Information on our legislative consultants, the consultant contracts, and our legislative program can be found on our Intergovernmental Relations webpage at www.cityofdenton.com/igr.

The 6-year contract values are below:

	Type	Approval Date	6-year Spend Authorization	Approximate Annual Cost (not including reimbursable expenses)
CapitalEdge	Federal	Oct. 20, 2020	\$354,000	\$54,000
Jackson Walker	State	Jan. 5, 2021	\$529,000	\$84,000
Focused Advocacy	Electric Utility	Jan.5, 2021	\$457,000	\$72,000

Staff contact: Ryan Adams, City Manager's Office

Upcoming Community Events and Meetings

- A. **CANCELED** Yappy Hour at North Lakes Dog Park – Due to the weather, Yappy Hour at North Lakes Dog Park, scheduled for Nov. 18 from 6 to 8 p.m., has been canceled. Staff contact: Arianna Bencid, Parks and Recreation
- B. Movie in the Park: Elf – On Friday, Dec. 9, Parks and Recreation will be hosting its Holiday Movie in the Park event at Quakertown Park. This year's screening features the film Elf. Bring a blanket or chairs to enjoy the film on the lawn! Pre-show activities start at 6 p.m. Food trucks will be on-site selling delicious treats. Staff contact: Arianna Bencid, Parks and Recreation
- C. Breakfast with the Grinch – This year's Breakfast with the Grinch event will take place at the MLK Jr. Recreation Center, located at 1300 Wilson Street, on Saturday, Dec. 10, from 10 a.m. to noon. The \$5 entry fee includes a photograph with the infamous holiday grouch and breakfast. Additional photographs can be purchased for \$2 each. Staff contact: Megan Thomas, Parks and Recreation
- D. Wreaths Across America – Denton Parks and Recreation will host its first National Wreaths Across America Day event on Saturday, Dec. 17 at Oakwood Cemetery (747 East Prairie Street) beginning at 11 a.m. Parks staff are happy to report that they have received sponsors for wreaths at every one of the 253 veteran gravesites at Oakwood Cemetery. The wreath-laying ceremony is open to the public and will include the Fire Department's Pipes and Drums, an address by Rev. Reginal Logan, and the delivery and placement of the wreaths. Light refreshments will follow the event. Staff contact: Autumn Natalie, Parks and Recreation
- E. Cookies and Cocoa Drive-Thru - Join Parks and Recreation for a drive-thru holiday treat on Saturday, Dec. 17 at Denia Recreation Center (1001 Parvin Street). Staff will provide

delicious hot cocoa and cookies to participants from 4 to 8 p.m. Staff contact: Megan Thomas

Attachments

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Denton Inclement Weather Resources - Winter 2022-23

For those living without a warm, dry, or safe place to escape extreme weather, there are facilities and services available in the Denton community. Information on community service providers, including emergency shelters, that expand services and hours during inclement weather is provided here. A listing of City facilities that are heated with public access to restrooms, water fountains, and sitting areas during normal operating hours is also provided.

Community Service Providers

Effective Nov. 24 - Dec. 12, 2022

When inclement weather conditions exist, these providers may open Daytime Warming Stations and extended shelter hours. Please call the provider to confirm hours and services.

Provider	Services	Regular Hours	Inclement Weather Hours
Salvation Army Denton 1508 E. McKinney St. (940) 566-3800	Food Kitchen & Overnight Shelter (7 nights/week)	Mon.-Fri. Noon to 5 p.m. Meals: Mon.-Fri. 5:30-6 p.m. Overnight: Daily, 4 p.m.-7 a.m.	Call (940) 566-3800 to inquire about inclement weather service hours.
Monsignor King Outreach Center 300 S. Woodrow Ln. (940) 514-1007	Food Kitchen & Overnight Shelter (7 nights/week)	Daily, 9 a.m.-4 p.m. Meals: Mon.-Fri. 9 a.m. Sat. 9 a.m.-12:45 p.m. Overnight: Daily, 3 p.m.-9 a.m.	Call (940) 514-1007 to inquire about inclement weather service hours.

City Daytime Warming Stations

City of Denton facilities with public restrooms, water fountains, and sitting areas:

Parks & Recreation Centers:

Denton Civic Center
321 E. McKinney St.
Mon.-Fri. 8 a.m.-7 p.m.

Denton Senior Center
(Ages 50+ only)
509 N. Bell Ave.
Mon.-Fri. 8 a.m.-8 p.m.

Denia Rec Center
1001 Parvin St.
Mon.-Fri. 7 a.m.-7 p.m.
Sat. 9 a.m.-2 p.m.

MLK Jr. Rec Center
1300 Wilson St.
Mon.-Fri. 9 a.m.-7 p.m.
Sat. 9 a.m.-4 p.m.

North Lakes Rec Center
2001 W. Windsor Dr.
Mon.-Fri. 5 a.m.-10 p.m.
Sat. 7 a.m.-4 p.m.

Public Libraries:

Emily Fowler Central Library
502 Oakland St.
Mon., Wed., Fri. & Sat. 9 a.m.-6 p.m.
Tues. & Thurs. 9 a.m.-9 p.m.
Sunday 1-5 p.m.

North Branch Library
3020 N. Locust St.
Mon.-Wed. 9 a.m.-9 p.m.
Thurs.-Sat. 9 a.m.-6 p.m.
Sunday 1-5 p.m.

South Branch Library
3228 Teasley Ln.
Mon. Noon-9 p.m.
Tues. & Thurs.-Sat. 9 a.m.-6 p.m.
Wed. 9 a.m.-9 p.m.
Sun. 1-5 p.m.

Fire Stations:

Station 1: Central Fire Station
332 E. Hickory St.
Mon.-Fri. 8 a.m.-5 p.m.

Fire Stations with restroom, hand washing, and water fountain access only:

Station 2: 110 Mockingbird Ln.

Station 3: 1401 Underwood St.

Station 4: 2116 E. Sherman Dr.

Station 5: 2230 W. Windsor Dr.

Station 6: 3232 Teasley Ln.

Station 7: 4201 Vintage Pkwy.

Station 8: 3131 Colorado Blvd.

All fire stations listed above are open daily, 8 a.m.-9 p.m.

Please call facilities to confirm hours and services during inclement weather.



**Information for Accessible Public Facilities and Community Service
Providers During Inclement Weather
Winter 2022/23, Denton, TX
Effective November 24th through December 12th**

WINTER 2022/23 - When extreme temperatures are forecast, facilities below will be open and accessible as Inclement Weather Stations.

Community Service Providers - Community service organizations may provide expanded hours and services in the winter for inclement weather. Please check with the location/agency to confirm.

Warming Center: Access to restrooms, hand washing, water fountains, and sitting area(s)

Monsignor King Outreach Center (940) 514-1007		
300 S. Woodrow Ln	Daily	9:00 a.m. - 4:00 p.m.
▪ Call (940) 514-1007 to inquire about inclement weather services and hours.		

Salvation Army Denton (940) 566-3800		
1508 E. McKinney St.	Monday-Friday	12:00 p.m. - 5:00 p.m.
▪ Call (940) 566-3800 to inquire about inclement weather services hours.		

Meals/Food:

Monsignor King Outreach Center (940) 566-1308		
300 S. Woodrow Ln	Monday – Friday	9:00 a.m. - 1:30 p.m.
	Saturday	9:00 a.m. - 12:45 p.m.

Salvation Army Denton (940) 566-3800		
1508 E. McKinney St.	Monday-Friday	5:30 p.m. - 6:00 p.m.

Shelter Overnight:

Monsignor King Outreach Center (MKOC) Shelter (940) 514-1007		
300 S. Woodrow Ln	Daily	3:00 p.m. - 9:00 a.m.
▪ Call (940) 514-1007 to inquire about inclement weather openings.		

Salvation Army Denton (Families) (940) 566-3800		
1508 E. McKinney St.	Daily	4:00 p.m. - 7:00 a.m.

Facility openings, hours, and services are subject to change. **Please check with the location/agency to confirm.**

V: November 24, 2022

City of Denton Public Facilities – In addition to community Meals, Overnight Shelters, Warming Centers, and Water Stations, the following City facilities that are heated with public access to restrooms, water fountains, and sitting areas are available during normal operating hours for those needing a place to temporarily escape the winter weather. Please check with the location to confirm.

- **Parks & Recreation Centers:** Public access to restrooms, hand washing, water fountains, and sitting area.

Denton Civic Center		(940) 349-7275
321 E. McKinney St.	Monday – Friday	8:00 a.m. - 7:00 p.m.
Denton Senior Center		(940) 349-8720
509 N. Bell Ave.	Monday – Friday	8:00 a.m. - 8:00 p.m.
Denia Rec Center		(940) 349-8285
1001 Parvin St.	Monday – Friday	7:00 a.m. - 7:00 p.m.
	Saturday	9:00 a.m. - 2:00 p.m.
MLK Jr. Rec Center		(940) 349-8575
1300 Wilson St.	Monday – Friday	9:00 a.m. - 7:00 p.m.
	Saturday	9:00 a.m. - 4:00 p.m.
North Lakes Rec Center		(940) 349-8287
2001 W. Windsor Dr.	Monday – Friday	5:00 a.m. - 10:00 p.m.
	Saturday	7:00 a.m. - 4:00 p.m.

- **Public Libraries:** Public access to restrooms, hand washing, water fountains, limited seating, and first come, first served computer access.

Emily Fowler Central		(940) 349-8752
502 Oakland St.	Mon, Wed, Fri, Sat	9:00 a.m. - 6:00 p.m.
	Tues & Thurs	9:00 a.m. - 9:00 p.m.
	Sunday	1:00 p.m. - 5:00 p.m.
North Branch Library		(940) 349-8752
3020 N. Locust St.	Thurs, Fri, Sat	9:00 a.m. - 6:00 p.m.
	Mon, Tues, Wed	9:00 a.m. - 9:00 p.m.
	Sunday	1:00 p.m. - 5:00 p.m.

South Branch Library		(940) 349-8752
3228 Teasley Ln.	Tues, Thurs, Fri, Sat	9:00 a.m. - 6:00 p.m.
	Wednesday	9:00 a.m. - 9:00 p.m.
	Monday	12:00 p.m. - 9:00 p.m.
	Sunday	1:00 p.m. - 5:00 p.m.

- **Fire Stations:** Public access to restrooms, hand washing, water fountains, and sitting area. Hours and services are subject to change.

Station 1: Central Fire Station		
332 E. Hickory St.	Monday – Friday	8:00 a.m. - 5:00 p.m.

Fire stations where the public can access restrooms, hand washing, and water fountains. No sitting areas are available.

Station 2: 110 Mockingbird Ln.	Monday – Sunday	8:00 a.m. - 9:00 p.m.
Station 3: 1401 Underwood St.	Monday – Sunday	8:00 a.m. - 9:00 p.m.
Station 4: 2110 E. Sherman Dr.	Monday – Sunday	8:00 a.m. - 9:00 p.m.
Station 5: 2230 W. Windsor Dr.	Monday – Sunday	8:00 a.m. - 9:00 p.m.
Station 6: 3232 Teasley Ln.	Monday – Sunday	8:00 a.m. - 9:00 p.m.
Station 7: 4201 Vintage Pkwy.	Monday – Sunday	8:00 a.m. - 9:00 p.m.
Station 8: 3131 S Colorado Blvd.	Monday – Sunday	8:00 a.m. - 9:00 p.m.

DON'T WAIT FOR SEVERE WEATHER TO START HELPING!

Outreach and service providers need gear they can pass out, for folks outside during the summer heat, and to have in reserve during an emergency. Having the right gear staged in the right places before a crisis will help provider's better focus on direct services and life-saving efforts in the moment. Winter needed items include: **water, reusable water bottles, wet wipes, coats, gloves, hats, blankets or sleeping bags, socks, and rain ponchos.**

Visit <https://www.ourdailybreaddenton.org/> to learn more about how to volunteer and donate.

To learn more about how to volunteer and donate visit:

Our Daily Bread: <https://www.ourdailybreaddenton.org/>

Monsignor King Outreach Center: <https://www.kingoutreachcenter.com/>

Salvation Army Denton: <https://salvationarmytx.org/north-texas/denton/>

Giving Grace - Street Outreach Program: <https://www.givinggrace.org/programs/street-outreach>

Find Help! Call 211 or (940) 566-2688.

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Facility openings, hours, and services are subject to change. **Please check with the location/agency to confirm.**

V: November 24, 2022



**Información para Instalaciones Públicas y Proveedores de
Servicios Comunitarios Durante las Inclemencias del Tiempo**
Invierno 2022/23, Denton, TX
Efectivo 24 de noviembre al 12 de diciembre

INVIERNO 2022/23 - Cuando se pronostican temperaturas extremas, los lugares abajo estarán abiertos y accesibles como Estaciones Durante Inclemencias del Tiempo.

Proveedores de Servicios Comunitarios: Las organizaciones de servicios comunitarios pueden proporcionar horas y servicios adicionales en el invierno durante inclemencias del tiempo. Consulte con el lugar/agencia para confirmar.

Centro de calentamiento: Acceso a los baños, lavado de manos, fuentes de agua y área(s) para sentarse.

Monsignor King Outreach Center			(940) 514-1007
300 S. Woodrow Ln	Lunes – Viernes	9:00 a.m.	- 4:00 p.m.
▪ Llame al (940) 514-1007 para preguntar sobre los servicios y horarios de inclemencias del tiempo.			

Salvation Army Denton			(940) 566-3800
1508 E. McKinney St.	Lunes – Viernes	12:00 p.m.	- 5:00 p.m.
▪ Llame al (940) 566-3800 para preguntar sobre las horas de los servicios de inclemencias del tiempo.			

Comidas/Alimentos:

Our Daily Bread			(940) 566-1308
300 W. Oak St. Ste. 100	Lunes – Viernes	9:00 a.m.	- 1:30 p.m.
	Sabado	9:00 a.m.	- 12:45 p.m.

Salvation Army Denton			(940) 566-3800
1508 E. McKinney St.	Lunes – Viernes	5:30 p.m.	- 6:00 p.m.

Refugio Durante la Noche:

Monsignor King Outreach Center (MKOC) Shelter			(940) 514-1007
300 S. Woodrow Ln	Diariamente	3:00 p.m.	- 9:00 a.m.
▪ Llame al (940) 514-1007 para preguntar sobre las aperturas de inclemencias del tiempo.			

Salvation Army Denton (Familias)			(940) 566-3800
1508 E. McKinney St.	Daily	4:00 p.m.	- 7:00 a.m.

Facility openings, hours, and services are subject to change. **Please check with the location/agency to confirm.**

V: November 1, 2022

Lugares Públicas de la Ciudad de Denton: Además de las Comidas, los Refugios Durante la Noche, los Centros de Calentamiento y las Estaciones de Agua en la comunidad, las siguientes de la Ciudad lugares están disponibles con acceso público a baños, fuentes de agua y área(s) para sentarse durante las horas normales de operación para los que necesitan un lugar para escapar temporalmente el frío. Por favor, consulte con el lugar para confirmar.

- **Parques y Centros de Recreación:** Acceso público a baños, lavado de manos, fuentes de agua y área para sentarse.

Denton Civic Center		(940) 349-7275
321 E. McKinney St.	Lunes – Viernes	8:00 a.m. - 7:00 p.m.
Denton Senior Center		(940) 349-8720
509 N. Bell Ave.	Lunes – Viernes	8:00 a.m. - 8:00 p.m.
Denia Rec Center		(940) 349-8285
1001 Parvin St.	Lunes – Viernes	7:00 a.m. - 7:00 p.m.
	Sábado	9:00 a.m. - 2:00 p.m.
MLK Jr. Rec Center		(940) 349-8575
1300 Wilson St.	Lunes – Viernes	9:00 a.m. - 7:00 p.m.
	Sábado	9:00 a.m. - 4:00 p.m.
North Lakes Rec Center		(940) 349-8287
2001 W. Windsor Dr.	Lunes – Viernes	5:00 a.m. - 10:00 p.m.
	Sábado	7:00 a.m. - 4:00 p.m.

- **Bibliotecas Públicas:** Acceso público a baños, lavado de manos, fuentes de agua, asientos limitados y acceso a computadoras por orden de llegada.

Emily Fowler Central		(940) 349-8752
502 Oakland St.	Lunes, Miércoles, Viernes, Sábado	9:00 a.m. - 6:00 p.m.
	Martes Y Jueves	9:00 a.m. - 9:00 p.m.
	Domingo	1:00 p.m. - 5:00 p.m.
North Branch Library		(940) 349-8752
3020 N. Locust St.	Jueves, Viernes, Sábado	9:00 a.m. - 6:00 p.m.
	Lunes, Martes, Miércoles	9:00 a.m. - 9:00 p.m.
	Domingo	1:00 p.m. - 5:00 p.m.

South Branch Library		(940) 349-8752	
3228 Teasley Ln.	Martes, Jueves, Viernes, Sabado	9:00 a.m.	- 6:00 p.m.
	Miercoles	9:00 a.m.	- 9:00 p.m.
	Lunes	12:00 p.m.	- 9:00 p.m.
	Domingo	1:00 p.m.	- 5:00 p.m.

- **Estaciones de Bomberos:** Acceso público a baños, lavado de manos, fuentes de agua y área para sentarse. Los horarios y servicios están sujetos a cambiar.

Station 1: Central Fire Station			
332 E. Hickory St.	Lunes – Viernes	8:00 a.m.	- 5:00 p.m.

Estaciones de bomberos donde el público puede acceder los baños, lavado de manos y fuentes de agua. No hay área(s) para sentarse.

Station 2: 110 Mockingbird Ln.	Lunes – Domingo	8:00 a.m.	- 9:00 p.m.
Station 3: 1401 Underwood St.	Lunes – Domingo	8:00 a.m.	- 9:00 p.m.
Station 4: 2110 E. Sherman Dr.	Lunes – Domingo	8:00 a.m.	- 9:00 p.m.
Station 5: 2230 W. Windsor Dr.	Lunes – Domingo	8:00 a.m.	- 9:00 p.m.
Station 6: 3232 Teasley Ln.	Lunes – Domingo	8:00 a.m.	- 9:00 p.m.
Station 7: 4201 Vintage Pkwy.	Lunes – Domingo	8:00 a.m.	- 9:00 p.m.
Station 8: 3131 S Colorado Blvd.	Lunes – Domingo	8:00 a.m.	- 9:00 p.m.

¡NO ESPERE A QUE EL CLIMA SEVERO PARA COMENZAR A AYUDAR!

Los proveedores de servicios y de alcance necesitan equipo que puedan repartir, para las personas afuera durante el frío del invierno, y para tener en reserva durante una emergencia. Tener el equipo adecuado en los lugares correctos antes de una crisis ayudará a los proveedores a enfocarse mejor en los servicios directos y los esfuerzos para salvar vidas en el momento. Los artículos necesarios para el invierno incluyen: **agua, botellas de agua reutilizables, toallitas húmedas, abrigos, guantes, sombreros, sacos de dormir, calcetines y ponchos de lluvia.**

Visita <https://www.ourdailybreaddenton.org/> para obtener más información sobre cómo ser voluntario y donar.

Para obtener más información sobre cómo ser voluntario y donar, visite:

Our Daily Bread: www.ourdailybreaddenton.org/

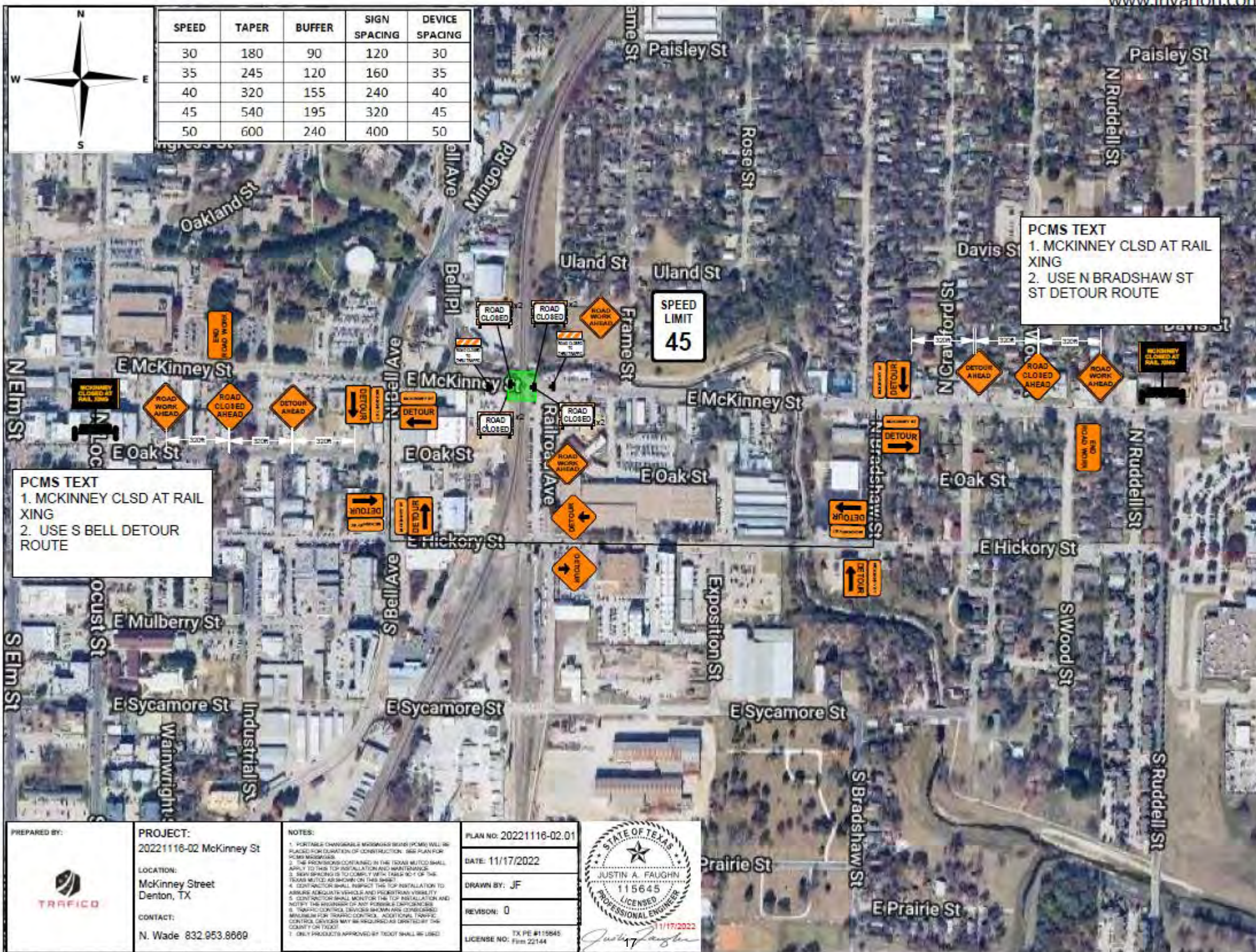
Monsignor King Outreach Center: www.kingoutreachcenter.com


Salvation Army Denton: <https://salvationarmytx.org/north-texas/denton/>

Giving Grace - Programa de Alcance a las Calle: www.givinggrace.org/programs/street-outreach

¡Encuentra ayuda! Llame al 211 o al (940) 566-2688.





	Standard Operating Procedure for Ligustrum species (Privet) Removal and Habitat Restoration on PARD Property	SOP Owner	Environmental Services and Sustainability and Parks and Recreation
		Revision #	Initial
		Implementation Date	November 11, 2022
		Last Reviewed/Update Date	November 1, 2022
		Approval	

1. Background

Privet (*Ligustrum* species) are a non-native, invasive thicket forming shrub causing notable reduction of ecological quality and recreational use to open spaces and natural habitats across the region, especially in forested areas and near waterways. Once established the shrub quickly overtakes the space, crowding out native understory vegetation and threatening the long-term health and recruitment of native vegetation by shading out most saplings and understory. Mature plants result in a dense monoculture with reduced diversity of pollinators and wildlife and a thicket that blocks visibility and limits the use of the area.

Privet removal is necessary to improve the health of the natural area and increase the use and enjoyment of public land. This SOP outlines the procedures for targeted removal that promotes long-term solutions to eliminate this plant and restore the characteristics and functions of the open space and habitat.

There are many variables influencing the success of removing invasive plants and restoring land to similar native conditions. This SOP outlines a procedure for professional input, allowing for best-practice decisions to be made during the process for each specific and unique site.

2. Goal and Scope

The goal is to align with the Parks, Recreation and Trails System Master Plan and to achieve privet eradication on property owned by PARD. It is important to acknowledge progress toward this goal is a continuous process as existing privet on other properties will continue to re-invade Parks property.


The scope of this SOP includes pre-activity inspections and reports, identifying when it is appropriate to have a site-specific plan appropriate for the area with targeted removal strategies, providing public education and involvement regarding the activity, developing a site-specific restoration plan appropriate for the area, performing follow-up inspections and performing follow up activities.

3. Applicability Criteria

This SOP is specific to the removal and restoration of privet invasion in natural open spaces and confirmed habitats on City of Denton property owned by Parks and Recreation Department (PARD).

Incidental plant removal during routine maintenance of developed or regularly maintained Parks property does not require guidance from this SOP. The following are definitions applicable to this SOP.

- Environmentally Sensitive Areas (ESAs). Potential ESAs are shown on the city's Interactive GIS Map. The actual presence, location and extent of the ESA can only be confirmed through an ESA Field Assessment. Parks property will follow procedures outlined in the ESA Primer to make a final determination and updated the Official ESA Map.

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- Small area. A small area is defined as a planned privet removal and restoration activity of less than 1 acre, is not located within an ESA, and has insignificant environmental or wildlife concerns as documented through the activity-initiation procedures in Section 6.
- Planned privet removal activity. Planned privet removal and restoration activities include new park land improvement activity, a budgeted activity for maintenance to improve an existing park land previously identified to be in decline, and budgeted maintenance for areas where trash and debris removal is necessary for public safety.
- Emergency privet removal activity. Emergency privet removal and restoration activities are performed in situations where privet is aggravating hazardous environmental situations such as fire or flooding, or when privet is aggravating public safety concerns, such as visibility.
- Public safety concerns. Areas where public safety concerns exist are identified through collaboration with Public Safety Officers and Public Safety committees.

4. Responsibilities

Parks and Recreation Department

PARD performs initial investigations and determines applicability, engages Environmental Services and Sustainability (ESS), engages the public and provides public education with the assistance of ESS (as stated in the following paragraph), enacts the site-specific privet removal and restoration plan, and performs follow-up restoration activities as provided by follow-up inspections and reports.

Environmental Services and Sustainability Department


ESS performs a pre-planning site inspection and confirms applicability, assists in public education and engagement planning, when appropriate develops a site-specific privet removal and restoration plan, and performs follow-up inspections and reports.

5. Prerequisites


Maintenance inspectors, supervisors, and crews will have knowledge of the City of Denton Integrated Pest Management Plan (IPM) and methods outlined in the plan, be able to identify common native vegetation of North Texas, have knowledge of tree size measurement procedures, and have knowledge of tree protection procedures.

6. Activity-Initiation Procedures

The following activity initiation procedures will be followed for all planned activity. In emergency situations, as defined above, the departments will document as much information as possible before, during and after the privet removal activity. By using work orders in both situations.

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- A. PARD initiates a privet removal and restoration project by collecting and preparing the following by completing Attachment A, initial information checklist:
 - 1) Identify if this is a planned activity or an emergency activity.
 - 2) Identify if the planned activity is a small area as defined in Section 3
 - 3) Compile any site-specific complaints, police reports, and other external records of concerns regarding the area.
 - 4) Prepare a summary of the initial site inspection, to include:
 - a) a description of the site concerns,
 - b) evidence of wildlife through staff observations, public reports, and other documents available for staff review,
 - c) comprehensive site photos that show:
 - (1) wide-angles from multiple directions showing the extent of the privet removal area
 - (2) photos of site features, such as ESAs, areas of native species, major topographic changes, tree species and density, evidence of wildlife, and other important features that should be documented, and
 - d) a map of the area of concern will include:
 - (1) the extent of the PARD property,
 - (2) the extent of the area of concern and/or extent of the proposed privet removal and restoration,
 - (3) any water bodies, or other important environmental features at or near the area of concern and/or extent of proposed activity.
- B. ESS will review the initial information provided by PARD and perform an environmental investigation. ESS will supplement the initial PARD information with:
 - 1) A site assessment will document:
 - a) A brief survey of vegetative species, summary of tree size(s), and density.
 - b) the extent and density of privet.
 - c) a review, and if needed, expansion of wildlife findings, including any nesting migratory birds or rookeries. When necessary, ESS will engage the Texas Parks and Wildlife Department for consultation on wildlife findings.
 - 2) Any ESAs confirmed through an ESA Field Assessment.
 - 3) A map review and enhancement with:
 - a) General location of trees of similar size and density.
 - b) General locations of privet density – in some locations across the project the density may be more than other areas.
 - c) General topography and soil conditions.
 - 4) ESS will evaluate the information gathered and make a final determination of the need to perform the privet removal and restoration activity.

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7. Public Education and Engagement Plans

Privet removal should always be preceded with public education. PARD will determine the scope of an engagement plan.

Public education and engagement may include:


- creating a webpage dedicated to privet removal and tracking projects,
- producing a Friday report,
- posting signage onsite that provides basic information and directs the public to the webpage,
- creating social media,
- informing and engaging appropriate agencies ahead of outreach,
- hosting neighborhood meetings, when warranted.

PARD with ESS assistance will provide a public education and engagement plan that:

- Informs the public of the need to address this invasive plant, including providing information on the long-term threat to habitat and trees within the park and that privet has far-reaching dispersal properties that threatens adjacent natural spaces.
- Informs the public of the specific project, including timing, extent, expected short-term conditions and expected long-term conditions of the privet removal area.

8. Privet Removal Procedures


- A. Timing. Research suggests the more effective time to remove privet is in the fall. To maximize efforts, PARD will prioritize initial removal activities during late fall months and continue to evaluate the situation. When removing privet across large areas it may be more effective to consider phasing the area in sections. When prioritizing phasing, it is more important to try to address mature plants or re-growth plants that have started flowering/producing berries to reduce future distribution.
- B. Equipment.
 - 1) Small equipment may be used to remove privet when environmental conditions permit the use. When conditions cannot be met, privet shrubs will be removed by hand. Conditions that may inhibit the use of small equipment include:
 - a) Any stand of trees over 6" DBH and the equipment could negatively impact beneficial tree canopy.
 - b) Areas where native vegetation dominates and few privet have invaded the space.
 - c) Areas with major topographic changes, making safe equipment mobility difficult.
 - d) The equipment may not be operated within two feet of the trunk of a tree 6" or greater DBH. Privet branches located within the 2-foot boundary must be hand-cut.
 - 2) Small equipment may include a skid steer with a mulcher. Other parameters include:

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- a) The skid steer must have tracks.
- b) A drum mulcher is preferred.
- c) Mats are required when operating in wetland areas.
- 3) Chaining may be appropriate when the area is greater than 40 acres and tree density (6" or greater DBH) is less than 10% of the area.
- C. Privet disposal from initial removal. Larger material resulting from the activity will be managed to allow restoration to occur. Depending on resulting volume, the material could be shredded to reduce volume or collected to transport to a compost facility.
- D. Herbicide use. Whether mechanically cut or hand-cut, all privet cut stumps have a high probability of recovery and must be treated to reduce re-growth.
 - 1) An herbicide listed in the IPM will be selected for targeted cut stump treatment and seedling treatment. All cut stump treatment and seedling treatment activities will follow best-practices as defined by the herbicide manufacturer.
 - 2) To be effective cut-stump treatment must be performed
 - a) within 30 seconds of the original cut, or
 - b) within 30 seconds of a new cut made after the original removal activity.
- E. Seedling removal. Seedlings should be expected and seeding removal will occur within one year of the initial privet removal activity.
 - 1) Hand pulling will be prioritized, when feasible.
 - 2) When hand pulling is not feasible, an herbicide listed in the IPM will be applied with a hand wand by a trained applicator. Precautions will be taken to target the privet seedling and avoid over-spraying.
- F. Volunteer activities. When small equipment use is not available, volunteers may be employed to hand-cut privet stems. Volunteers will be provided training to identify privet and common environmental hazards, provided safety training, and supervised by staff who meet prerequisites listed in Section 5.
- G. Goats and other alternative privet reduction and removal tools.
 - 1) Goats do not remove the plant but are useful for reducing the volume of privet. Goats may support hand-removal activities and can be deployed as a pre-removal measure.
 - 2) Other privet reduction and removal tools and procedures may be evaluated for efficacy, cost-effectiveness and results in improved privet reduction or removal and least impacts to the natural environment.

9. Emergency Activity Procedures

Emergency situations may not permit for all activity-initiation information gathering. In these situations, the departments will document as much information as possible before, during and after the privet removal activity. In these situations,

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- A. Privet removal activity should be performed by personnel who meet the prerequisites listed above.
- B. PARD must inform ESS of the emergency privet removal activity within three business days of the activity and prepare as much of the information listed Section 6 as possible.
- C. Post-privet removal during emergency situations must be followed with restoration activity. ESS will follow up after the emergency removal activity with a site inspection. A restoration activity plan will be prepared following the restoration plan procedures listed below.

10. Small Area Activity Procedures

Small, planned activities, as defined in the Applicability section above, will follow a standard removal and restoration plan.

- A. Activity-initiation information will be gathered following Section 3.
- B. A public informational plan will be prepared and executed following Section 7.
- C. PARD will give ESS notice of the privet removal activity no later than 3 business days prior to commencing.
- D. Privet may be removed using small equipment following equipment removal procedures provided in Section 8.
- E. ESS will inspect the area within 3 business days upon completion of the privet removal activity.


11. Site-Specific Privet Removal Plans

Site-specific privet removal plans will be developed for sites that do not meet the criteria of a small area or an emergency activity. The site-specific removal plan will facilitate least impacts to ESAs, address other environmental or topographical constraints, or other concerns. A site-specific privet removal plan may include:

- A comprehensive list of privet removal procedures to be deployed. Detailed additions or deviations from the procedures outlined in Section 8 that facilitate least impacts may be added to the site-specific plan.
- A map identifying the location where small equipment removal procedures and where hand removal procedures will be deployed.
- Timing of privet removal for most effective removal and reduced wildlife impacts, such as migratory bird nesting or rookeries.

12. Post- Initial Removal Procedures and Restoration Plans

- A. Because seedlings are expected to emerge, seedling eradication will be scheduled no later than 1 year after the initial post-removal activity. PARD will notify ESS at least 3 business

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days prior to seedling eradication. ESS will inspect the site and document seedling densities prior to seedling eradication activities. PARD will not commence seedling eradication until the received confirmation from ESS the seedling density review is complete. ESS will then re-inspect the site one month after seedling eradication activities to evaluate the success of the activity.

- B. When warranted, a temporary ground cover will be installed post- initial removal. Circumstances that may warrant temporary ground cover include are large topographical changes that may lead to erosion and soil loss or public concerns. Appropriate temporary ground cover includes green sprangletop, Canadian wild rye, cereal rye, winter wheat, oats, or side oats grama.
- C. Final restoration plans should start after seedling eradication activities. Depending on the seedling eradication schedule, final restoration may be one to two years after the initial privet removal activity. Public education and continued education will be necessary for clarity.
- D. Except for emergency activity, final restoration revegetation plantings will be selected prior to commencing privet removal activity.
- E. Final restoration plant selection should include a variety of plants to encourage a healthy re-establishment of natural conditions and establish park conditions appropriate for the park use.
 - 1) Native plants will be prioritized in natural areas.
 - 2) Native grasses and forbs appropriate for the environmental conditions they will be placed should be selected to establish a ground cover.
 - 3) Shrubs and vines may be interspersed within the space to encourage reestablishment of the habitat and provide varied competition to reduce future privet re-establishment.
 - 4) ESS will perform an annual inspection of the final restoration plantings for three years from the date of final restoration planting. Inspections will result in a summary of site conditions, planting conditions, and suggestions for follow-up activities as needed.
 - 5) Final restoration will be attained when:
 - a) privet in the area has been reduced by 80%,
 - b) there is 70% survival rate of final restoration plantings, and
 - c) 70% uniform perennial vegetative cover.

Checklist for PARD Privet Removal Initial Investigation

Address or property ID:

Select one:

- ☐ Planned Activity. Complete checklist.
- ☐ Emergency Activity. Provide as much information as possible.

Site Size:

- ☐ Less than 1 acre
- ☐ Greater than 1 acre

Map showing:

- ☐ Park boundary
- ☐ outline of privet removal activity
- ☐ potential ESAs that may be onsite
- ☐ location of important site features

Wide-angle photos from:

- ☐ North
- ☐ South
- ☐ East
- ☐ West

Photos of Site Features:

- ☐ ESA
- ☐ Evidence of Wildlife
- ☐ Streams
- ☐ Other important features

List site specific concerns /complaints.

Tree species and density. Provide a list of known tree species to the best of your knowledge and provide a general description of tree density (only trees greater than 6" DBH).

INFORMAL STAFF REPORT TO MAYOR AND CITY COUNCIL

SUBJECT:

FY 2021-22 Denton Energy Center (DEC) YTD August 2022 Dashboard

BACKGROUND:

Attached is the August FY 2021-22 Dashboard for the Denton Energy Center. The dashboard is intended to give a snapshot of relevant DEC metrics. The dashboards highlight the following:

- The Emission Charts (based on calendar year) display the August engine runtime hours, starts, stops, monthly and annual emissions totals and limits.
- DEC MWh Generation and Gross Revenue for FY 2021-22 through August 2022.
- A DEC financial summary showing August FY 2021-22 Actuals, FY 2021-22 Budget, Actuals as of August 2022 and the FY 2021-22 end of year projections.
 - As a result of higher gas prices and high temperatures, the FY 2021-22 year-end projections have been updated to show a \$11.8 million increase in DEC fuel cost.
- The Plant Monthly Run Hour Comparison Graph illustrates the monthly plant run times.
- The Key Trends section explains variances in revenues and expenses.
 - The DEC ran 170,254 MWh more through August of FY 2021-22 compared to FY 2020-21. However, due to Winter Storm Uri in February 2021, revenues through August 2022 were approximately \$80.0 million less and fuel costs were \$4.28 million less than for the same time period last fiscal year.
 - The net income for the DEC through August equals \$9.61 million.
 - The DEC Gross Margin through August was \$32.4 million which is \$24.8 million higher than budgeted for October through August. (The Gross Margin = DEC Revenue – Fuel cost – Variable Operating & Maintenance cost.) Gross Margin represents the component of revenue available to pay fixed cost including debt.

ATTACHMENT(S):

Denton Energy Center (DEC) Dashboard - August 2022

STAFF CONTACTS:

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City of Denton, Texas

FY 2021-22 Denton Energy Center

YTD August 2022 Dashboard

Emissions														
Description	August 2022					Description	Nitrogen Oxides (NOx)	Carbon Monoxide (CO)	Volatile Organic Compound (VOC)	Particulate Matter<10 microns (PM ₁₀)	Particulate Matter<2.5 microns (PM _{2.5})	Sulphur Dioxide (SO ₂)	Ammonia (NH ₃)	Carbon Dioxide Equivalents (CO ₂ e)
	Engine Runtime (hours)*	Hot Starts	Warm Starts	Cold Starts	Stops									
Engines (1-12)	5,452	468	50	1	519	DEC Monthly Emissions Total (tons)	1.73	1.93	2.10	2.73	2.73	0.04	0.81	38,597.00
						DEC Annual Permit Limit Operations (tons)**	29.78	93.52	48.16	69.72	69.72	1.45	60.90	
						Monthly Plant Emissions per DEC Permit Limit	5.80%	2.07%	4.37%	3.92%	3.92%	2.96%	1.34%	
						Annual to Date Plant Emissions per DEC Permit Limit	46.10%	15.40%	27.60%	18.50%	18.50%	15.00%	5.50%	

* Over the past 12 months, the DEC engines ran 29% of the time. During the month of August, the DEC engines ran 61% of the time.

**Operations Annual Limit accounts for Balance of Plant standard emissions

Generation & Gross Revenues			
Month	Revenue	MWh	\$/MWh
Oct-21	\$3,283,392	36,361	\$90.30
Nov-21	\$2,900,790	26,776	\$108.34
Dec-21	\$1,073,883	11,028	\$97.37
Jan-22	\$1,183,268	14,651	\$80.77
Feb-22	\$3,902,695	15,172	\$257.23
Mar-22	\$1,645,577	14,850	\$110.81
Apr-22	\$2,565,586	20,630	\$124.36
May-22	\$6,511,999	32,234	\$202.02
Jun-22	\$5,399,858	57,964	\$93.16
Jul-22	\$18,419,548	71,998	\$255.84
Aug-22	\$9,366,541	76,384	\$122.62
Total FY 2021-22	\$56,253,135	378,047	\$148.80

	FY 2020-21 ACTUALS	FY 2021-22 BUDGET	FY 2021-22 YTD	FY 2021-22 ESTIMATE
DEC REVENUE	\$ 136.10	\$ 21.29	\$ 56.25	\$ 61.20
EXPENDITURE SUMMARY				
Energy Expense - Fuel	\$ 27.96	\$ 12.75	\$ 23.68	\$ 24.50
Personnel Services	1.65	1.80	1.78	1.81
Materials & Supplies	0.19	1.70	0.81	2.89
Maintenance & Repair	0.35	0.56	0.62	0.56
Insurance	1.20	1.81	3.35	3.47
Operations	0.63	0.33	0.31	0.33
Debt Service - Principal	7.19	8.26	7.56	8.26
Debt Service - Interest	8.65	9.04	8.29	9.04
Interfund Transfers	0.22	0.26	0.24	0.27
Transfer to Capital Projects	-	-	-	-
DEC EXPENDITURES	\$ 48.04	\$ 36.51	\$ 46.64	\$ 51.13
DEC NET INCOME	\$ 88.06	\$ (15.22)	\$ 9.61	\$ 10.07

Note: All dollar figures presented in millions.



Key Trends

For the first eleven months of FY 2021-22, the DEC produced 170,254 MWh more than the same time period of FY 2020-21. However, due to Winter Storm Uri in February 2021, revenues through August 2022 were approximately \$80.0 million less and fuel costs were \$4.28 million less than for the same time period last fiscal year.

As a result of higher gas prices and high temperatures, the FY 2021-22 year-end estimate was updated. The current year-end estimate compared to the original budget reflects a \$39.9 million increase in revenue, an \$11.8 million increase in fuel costs, and a \$1.7 million increase in insurance. These updates result in a \$25.3 million increase in DEC net income when compared to budget.

The DEC Gross Margin as of August 31 was \$32.4 million which is \$24.8 million higher than budgeted for October through August. (Gross Margin = DEC Revenue – Fuel Cost – Variable Operating & Maintenance Cost).

INFORMAL STAFF REPORT TO MAYOR AND CITY COUNCIL

SUBJECT:

Street Light Criteria and SEDNA Lighting Plan.

EXECUTIVE SUMMARY:

The current criteria for street light placement (all types) is 300 feet with cobra head styles primarily used on major thoroughfares at 100% brightness and acorn styles used on residential streets with 60% brightness. DME recently worked with an external engineering firm to review the placement and brightness of street lights and they recommended we consider using the *American National Standard Institute / Illuminating Engineering Society RP-8 Recommended Practice for Design and Maintenance of Roadway and Parking Facility Lighting* (ANSI-IES). Both the TxDOT Highway Illumination Manual and the American Association of State Highway and Transportation Officials (AASHTO) GL-7 manual, which govern street lighting for state highways, rely on ANSI-IES RP-8 as a source document for lighting levels.

DISCUSSION:

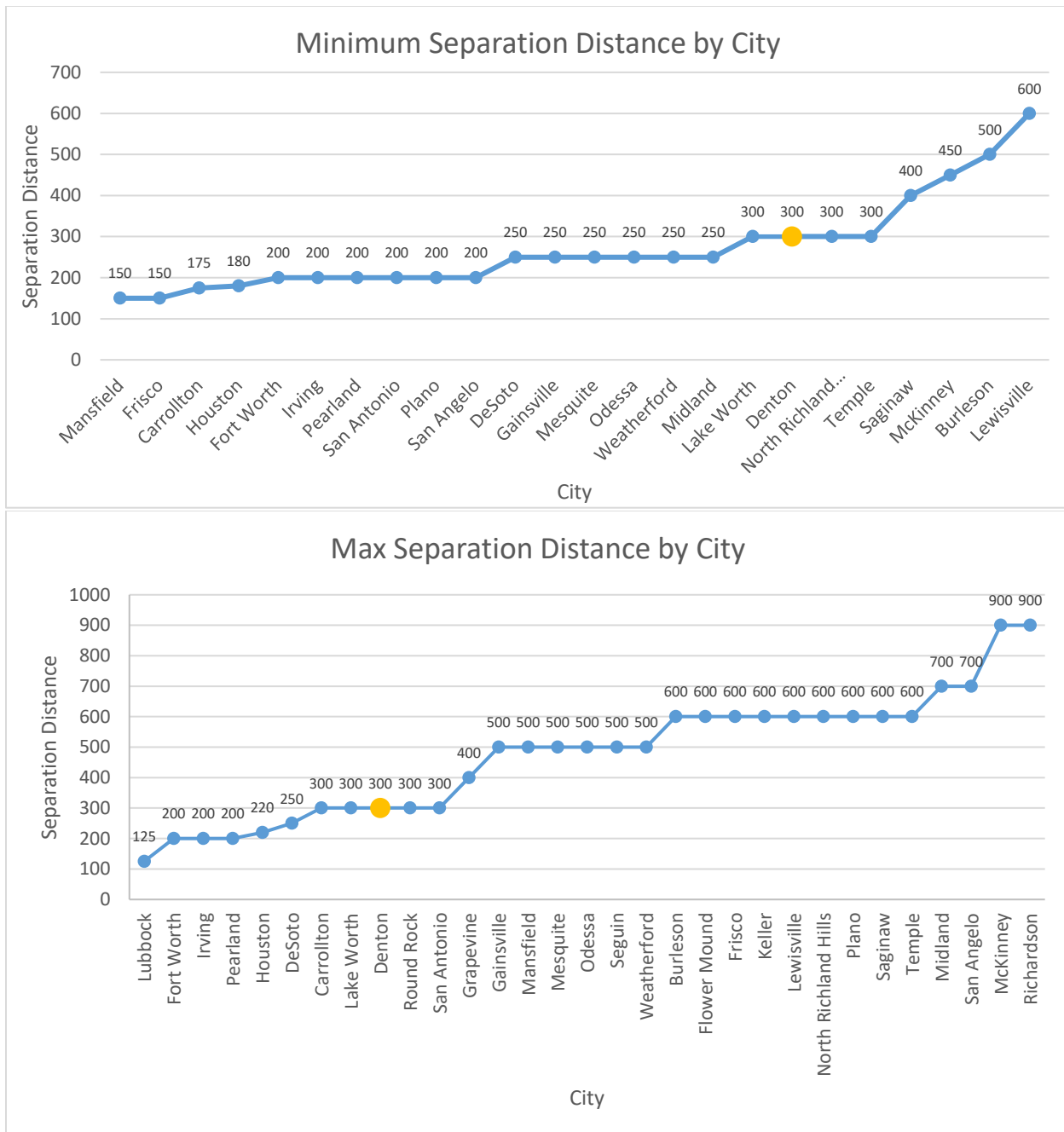
The primary focus for the various street lighting improvements that DME has focused on over the last few years has been public safety to improve roadway/walkway visibility for motorists and pedestrians/cyclists alike. This was in response to at least four pedestrian accidents on minor and major thoroughfares. These accidents occurred at: (1) Bell and Mingo Rd; (2) I-35 and Mayhill Rd; (3) McKinney and Loop 288; and (4) Audra and Oak Tree.

Denton Municipal Electric (DME) and Capital Projects/ Engineering (Engineering) have been working together to provide street lighting direction to developers and contractors throughout the city. Based on the current criteria, DME has continued to instruct developers to place street lights at cul-de-sacs, intersections, and every 300 feet.

RP-8 directs light levels for streets and intersections based on street size and pedestrian activity levels. The impacts of street lighting on a driver's vision have been thoroughly studied and are presented in the manual. The recommendations are based on several competing considerations. To properly implement the lighting levels requires complex calculations to determine placement of the luminaries. In most cases this requires a modeling program.

While RP-8 is the industry standard, the residential street requirements would create unacceptable brightness levels and require placements of street lights with a separation distance that is very close together. However, RP-8 does state that vehicle headlights may be adequate lighting for streets with speeds of 30 mph or less but caveats that poor lighting may still impact safety. To address residential lighting concerns, DME commissioned Kimley-Horn Engineering to study what other municipalities throughout the state of Texas use as a standard for lighting residential streets.

While many cities use RP-8 recommendations for major thoroughfares, only Corinth, Austin, Pearland, and Round Rock of the 50+ cities studied claimed to use RP-8 for residential developments. Most cities had a separation requirement (either minimum distance or maximum distance or both) between lights. The following tables show the minimum and maximum separations used for residential lighting by the various cities studied. Denton's previous requirement of 300 feet is also plotted for comparison.



Based on the two graphs above, the average minimum separation for residential streetlighting is roughly 250 feet and the average maximum separation is roughly 500 feet. It should be noted that while RP-8 spacing is dependent upon light fixture and street characteristics, the set spacing standard is independent of fixture type, etc.

DME currently maintains and installs 2 types of LED luminaires and a handful of pole types for installations throughout the city. All LED lamps can be dimmed.

Cobra head lighting will be used for all major and minor thoroughfares; but they were also used in some older residential neighborhoods. They are purchased in 3 sizes (85 watts, 160 watts, and 241 watt LEDs) according to the level of lighting needed. In the residential neighborhoods, 85 watts level is used. Cobra heads are mounted on wood poles, white concrete poles, or metal poles with break-away bases as required by TxDOT in some locations. Cobra head lights are dark sky compliant and do not produce up-light and will be used to light major and minor thoroughfares with higher speed limits greater than 30mph. RP-8 spacing for these fixtures is around 250 feet or more at full (100%) brightness.



Post-top lighting in Denton is used either for residential neighborhoods or streets in the historic district. Only one size is purchased (69W) and they are not International Dark-Sky Association approved. During the April 27, 2021, City Council meeting, Sustainability and DME personnel provided Council an update on the LED street lighting retrofit program (ID 21-772) by DME. It was the Council's direction at this meeting that DME's current post top fixtures remain as the city's design standard. These luminaires are installed on concrete aggregate poles in neighborhoods and decorative metal poles in the historic district. While currently spaced at 300 feet or less and dimmed to 60%, RP-8 lighting levels would require these fixtures to be spaced approximately 80 feet apart or less at 100% brightness.



Dimming is a useful tool in residential neighborhoods where the post-top luminaires cast light on more than just the roadway with light spill over into homes being bothersome to some residents. DME, as a normal practice, dims residential lighting to 60% but may be able to dim to 50% in coordination with sustainability efforts during bird migration seasons. For major and minor thoroughfares, the cobra head lights will not be dimmed outside of residential neighborhoods due to safety concerns. Additionally, cobra heads in residential neighborhoods will be dimmed to 60% but since they emit no up light, no change is needed during bird migration seasons.

After reviewing the current lighting practices, RP-8, and the study results on other Texas cities, DME proposes the residential street lighting standard be made a distance-based requirement and that the distance be no more than 250 feet between each light. This corresponds to the approximate average minimum separation of what the studied cities are using and places the city on the conservative side of the maximum allowable separation curve. All other streets and thoroughfares would be designed to RP-8 lighting requirements.

The following table summarizes the spacing and dimming requirements of the luminaires used by Denton under the current and proposed standards as well as under RP-8 standards with the existing fixtures and poles. Note these values are for *residential* streetlighting.

Streetlight Type	Current Separation (ft)	Current Dimming (%)	Dark Sky Compliant
Current Practice			
Cobra Head	300	100	Yes
Post Top	300	60	No
RP-8 Standard (Residential)			
Cobra Head	250	100	Yes
Post Top	10 to 80	100	No
Proposed Residential			
Cobra Head	250	60	Yes
Post Top	250	60*	No
All other streets per RP-8			

* Additional dimming may be authorized based on bird migration patterns down to 50% for post tops once full LED conversion is complete. Lighting on minor and major thoroughfares will remain at 100% given cobra heads have zero up-light.

DME is finalizing a Street Lighting Manual that will be used in conjunction with the Electric Service Standards to provide guidance to developers in Denton. All the requirements for lighting residential and other streets under the city's jurisdiction will be contained therein.

Southeast Denton Street Lights

Southeast Denton is currently being improved by installing sidewalks, improving streets, and adding streetlights. Most of the streetlights in the Southeast Denton area are cobra head type mounted on wooden poles. Many of these poles are part of the electric distribution system. New and revised light placements are identified by a consultant as part of a lighting study. It has been the practice of DME and Capital Projects/Engineering to install similar fixtures to what is already existing (i.e., cobra head lights mounted on wooden poles).

In considering the possibility of installing post top fixtures, the following challenges exist:

1. Post top street lights are fed underground and this area primarily feeds existing street lights by overhead lines.
2. Undergrounding may require additional easements and boring across the frontage of properties and under the roadway.
3. Post top street lights may pose distance limitations to meet applicable electrical standards from distribution lines.
4. Undergrounding will also pose an additional cost to this project and either delay the street project or require DME to come in after the roadway is complete to install necessary underground facilities.

Denton Development Code Section 7.11.6 – Street Lighting

On Thursday, November 10, 2022, staff provided the City Council an update on the above section of the Denton Development Code as it relates to the Forestar Eagle Creek Development. The following was provided:

“Item 2. Streetlights not hooded flooring Denton hooded light code.

The streetlights pictured (post top with acorn style globe) are a standard offering for residential streets and are consistent throughout the city. Originally, staff responded they were not aware of the hooded streetlight ordinance. After follow-up from a council member and the resident, staff confirmed that streetlights are regulated under the Denton Development Code (DDC) 7.11.6 Street Lighting which states: “All street lighting shall be full cut-off and designed to direct lighting below a 90-degree horizontal plane extending from the lowest point of the light source.” The streetlights in the Eagle Creek Development do not meet this provision. This provision of the DDC has not been enforced.”

CONCLUSION:

DME recommends that new *residential* street lighting in Denton be required at cul-de-sacs, intersections, and, at a minimum, every 250 feet placement. The developer for new residential developments will be required to provide DME a copy of their lighting study based on the criteria established and placed in the Street Lighting Manual.

DME recommends all major and minor throughfares street lighting be designed per RP-8 standards.

Regarding Southeast Denton, DME recommends that street lighting remain in the current overhead configuration and use cobra head style fixtures as contained in the area’s lighting study.

Regarding Section 7.11.6 of the DDC, DME will work with the Development Services Department to potentially remove this section and incorporate any desired changes within the Street Lighting Manual.

STAFF CONTACT:

Aaron Bennion
Distribution Engineer, DME
Aaron.Bennion@cityofdenton.com
(940) 349-7117

REQUESTOR:

Staff Initiated

STAFF TIME TO COMPLETE REPORT:

8 hours

PARTICIPATING DEPARTMENTS:
DME, Capital Projects/Engineering, CMO

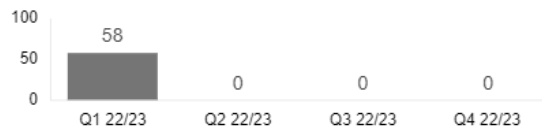
Friday Report - Council Requests



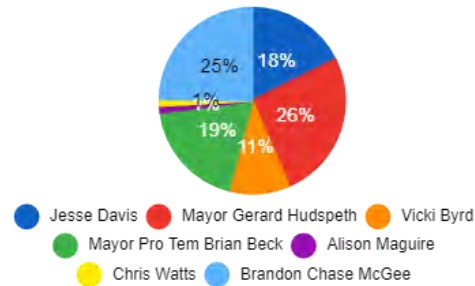
	Summary of Request	Council Member Requestor	Date Received	Staff Assigned	Department	Comments	Action	Status
1	Request for information on state/federal lobbyist contracts.	Council Member McGee	11/18/22	Ryan Adams	CMO	Information included in the Nov. 18 Friday Report.	Complete	
2	Request for information on street resurfacing material.	Council Member McGee	11/15/22	Becky Diviney	Capital Projects/Engineering Public Works	Information included in the Nov. 18 Friday Report.	Complete	
3	Request for clarification on streetlight compliance in the Forestar Eagle Creek development.	Council Member Davis	11/14/22	Antonio Puente, Michael Gange	DME Environmental Services	Information included in the Nov. 18 Friday Report.	Complete	
4	Resident request for a copy and number of the latest tree ordinance.	Council Member Davis	11/14/22	Gary Packan, Scott McDonald	Development Services Parks	Information included in the Nov. 18 Friday Report.	Complete	
5	Request for an update regarding acquiring the right of way on Ruddell and Mingo.	Council Member McGee	11/10/22	Becky Diviney	Capital Projects/Engineering	Information included in the Nov. 18 Friday Report.	Complete	
6	Inquiry on the potential for adding a QR code to business cards.	Mayor Pro Tem Beck	11/08/22	Monica Benavides, Stuart Birdseye	CMO Marketing and Communication	Information included in the Nov. 18 Friday Report.	Complete	
7	Request for costs related to the cleanup of abandoned encampments.	Council Member Byrd	11/07/22	Courtney Douangdara, Danielle Shaw, Gary Packan	Community Services Parks	Information included in the Nov. 18 Friday Report.	Complete	
8	Two-minute pitch request regarding a sales tax ordinance.	Mayor Hudspeth	11/10/22	Cassey Ogden	Finance	Scheduled for the Dec. 6 Council meeting	Scheduled	
9	Two-minute pitch request regarding Community Benefit Agreements.	Council Member McGee	11/10/22	Danielle Shaw, Scott McDonald, Tina Figgins	Community Services Development Services	Scheduled for Dec. 6 Council meeting.	Scheduled	

FY 22/23 Council Requests

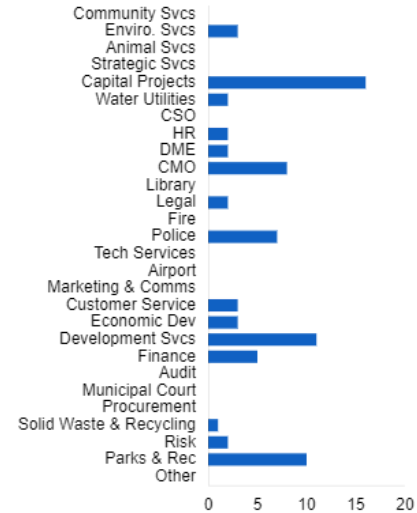
Number of Requests Per Quarter



Total Requests Made by Council Member



Requests by Department



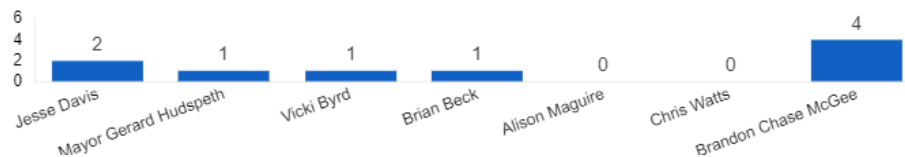
Please Note: the total number of requests per council member or department may not match, as several council members and/ or departments may be associated with a single request.

Council Requests

9



Number of Pending Requests by Council Member





City of Denton

Meeting Calendar

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Criteria : Begin Date: 11/1/2022, End Date: 1/31/2023

Date	Time	Meeting Body	Meeting Location
<u>November 2022</u>			
11/1/2022	2:00 PM	City Council	Council Work Session Room & Council Chambers
11/2/2022	1:00 PM	Civil Service Commission	City Hall East
11/2/2022	5:30 PM	Historic Landmark Commission	Human Resources Training Room
11/2/2022	5:30 PM	Historic Landmark Commission	Development Service Center
11/3/2022	8:00 AM	Agenda Committee	City Hall Conference Room
11/3/2022	8:30 AM	Economic Development Partnership Board	Development Service Center Training Rooms
11/7/2022	5:30 PM	Zoning Board of Adjustment	Development Service Center
11/7/2022	6:00 PM	Board of Ethics	Council Work Session Room
11/7/2022	6:00 PM	Parks, Recreation and Beautification Board	Civic Center Community Room
11/9/2022	11:00 AM	Economic Development Partnership Board	Development Service Center Training Rooms
11/9/2022	12:15 PM	City Council	Council Work Session Room
11/9/2022	3:00 PM	Airport Advisory Board	Airport Terminal Meeting Room
11/11/2022	12:00 PM	Community Services Advisory Committee	CANCELED
11/14/2022	9:00 AM	Public Utilities Board	Council Work Session Room
11/14/2022	10:00 AM	Development Code Review Committee	Development Service Center
11/14/2022	12:30 PM	Planning and Zoning Commission	Development Service Center
11/14/2022	5:30 PM	Historic Landmark Commission	Development Service Center
11/14/2022	5:30 PM	Library Board	Program Room at the North Branch Library, 3020 N. Locust, Denton, Texas
11/15/2022	11:30 AM	City Council	Development Service Center
11/15/2022	4:00 PM	City Council	Council Work Session Room & Council Chambers
11/16/2022	12:00 PM	Downtown Denton Tax Increment Financing Zone No. 1 Board	Development Service Center Training Rooms

Meeting Calendar continued...

Date	Time	Meeting Body	Meeting Location
11/16/2022	3:00 PM	Animal Shelter Advisory Committee	Animal Services Training Room
11/16/2022	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
11/16/2022	6:00 PM	Denton Police Department Chief of Police Advisory Board	Public Safety Training Center 719 E. Hickory Street Denton, Texas 76205
11/17/2022	12:00 PM	Community Services Advisory Committee	CANCELLED
11/17/2022	3:00 PM	Committee on Persons with Disabilities	Development Service Center
11/17/2022	6:00 PM	City Council	Embassy Suites Denton Convention Center & Council Chambers
11/18/2022	9:00 AM	City Council	CANCELED
11/18/2022	1:00 PM	Sustainability Framework Advisory Committee	CANCELED
11/18/2022	4:00 PM	City Council	CANCELLED
11/22/2022	9:00 AM	City Council	Council Chambers
11/22/2022	5:30 PM	Library Board	Meeting Room at the North Branch Library, 3020 N. Locust St., Denton, Texas
11/23/2022	12:00 PM	Downtown Denton Tax Increment Financing Zone No. 1 Board	CANCELED
11/28/2022	10:00 AM	Development Code Review Committee	Development Service Center
11/29/2022	11:30 AM	City Council	Development Service Center
11/30/2022	10:00 AM	Mobility Committee	Council Work Session Room

December 2022

12/1/2022	8:00 AM	Agenda Committee	City Hall Conference Room
12/1/2022	8:30 AM	Economic Development Partnership Board	Development Service Center Training Rooms
12/1/2022	4:00 PM	Public Art Committee	Civic Center Community Room
12/5/2022	6:00 PM	Parks, Recreation and Beautification Board	Civic Center Community Room
12/6/2022	2:00 PM	City Council	Council Work Session Room & Council Chambers
12/7/2022	1:00 PM	Civil Service Commission	City Hall East Human Resources Training Room
12/9/2022	12:00 PM	Community Services Advisory Committee	Development Service Center (401 N. Elm Street, Denton, Texas)

Meeting Calendar continued...

Date	Time	Meeting Body	Meeting Location
12/12/2022	9:00 AM	Public Utilities Board	Council Work Session Room
12/12/2022	10:00 AM	Development Code Review Committee	Development Service Center
12/12/2022	5:30 PM	Historic Landmark Commission	Development Service Center
12/12/2022	5:30 PM	Library Board	Meeting Room at the Emily Fowler Central Library, 502 Oakland St., Denton, Texas
12/13/2022	2:00 PM	City Council	Council Work Session Room & Council Chambers
12/14/2022	11:00 AM	Economic Development Partnership Board	Development Service Center Training Rooms
12/14/2022	1:00 PM	Community Partnership Committee	City Hall Conference Room
12/14/2022	3:00 PM	Airport Advisory Board	Airport Terminal Meeting Room
12/14/2022	5:00 PM	Planning and Zoning Commission	Council Work Session Room & Council Chambers
12/16/2022	1:00 PM	Sustainability Framework Advisory Committee	Council Work Session Room
12/31/2022	2:00 PM	City Council	Council Work Session Room & Council Chambers

January 2023

1/9/2023	6:00 PM	Parks, Recreation and Beautification Board	Civic Center Community Room
1/10/2023	2:00 PM	City Council	Council Work Session Room & Council Chambers
1/11/2023	3:00 PM	Airport Advisory Board	Airport Terminal Meeting Room
1/24/2023	2:00 PM	City Council	Council Work Session Room & Council Chambers



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda

City Council

Tuesday, November 29, 2022

11:30 AM

Development Service Center

Joint Special Called Meeting with the Denton Independent School District Board of Directors

WORK SESSION BEGINS AT 11:30 A.M. AT THE DEVELOPMENT SERVICE CENTER, TRAINING ROOM 1-5

CLOSED MEETING BEGINS IMMEDIATELY FOLLOWING THE WORK SESSION AT THE DEVELOPMENT SERVICE CENTER, TRAINING ROOM 1-5

After determining that a quorum is present, the City Council of the City of Denton, Texas will convene in a Joint Special Called Meeting with the Denton Independent School District Board of Directors on Tuesday, November 29, 2022, at 11:30 a.m. in Training Rooms 1, 2, 3, 4, and 5 at the Development Services Center, 401 N. Elm Street, Denton, Texas at which the following items will be considered:

WORK SESSION

- A. ID 22-2397** Receive a report, hold a discussion, and give staff direction regarding an update on City of Denton capital projects and development trends.
- B. ID 22-2398** Receive a report, hold a discussion, and give staff direction regarding future joint amenities and recreation programming.

Following the completion of the Work Session, the City Council will convene in a Closed Meeting in the Council Work Session Room to consider specific item(s) when these items are listed below under the Closed Meeting section of this agenda. The City Council reserves the right to adjourn into a Closed Meeting on any item on its Open Meeting agenda consistent with Chapter 551 of the Texas Government Code, as amended, or as otherwise allowed by law.

1. Closed Meeting:

- A. ID 22-2399** Deliberations Regarding Security Devices or Security Audits - Under Texas Government Code Section 551.089.

Receive a presentation from staff regarding police radio infrastructure; discuss, deliberate, and provide direction to staff regarding the same.

NOTE: The City Council and Denton Independent School District Board of Directors reserves the right to adjourn into a Closed Meeting or Executive Session as authorized by Texas Government Code, Section 551.001, et seq. (The Texas Open Meetings Act) on any item on its open meeting agenda or to reconvene in a continuation of the Closed Meeting on the Closed Meeting items noted above, in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.089 of the Texas Open Meetings Act.

C E R T I F I C A T E

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on November 23, 2022, in advance of the 72-hour posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.

Tentative Work Session Topics and Meeting Information Updated: November 18, 2022					
Meeting Date	Item	Legistar ID	Departments Involved	Type	Estimated Time
November 22, 2022 Special Called Meeting - Canvassing Only (@ 9:00 a.m.) Council Chambers	CANVASSING MEETING ONLY	N/A	City Manager's Office	City Business	0:45
				Total Est. Time:	0:45
November 29, 2022 Special Called Joint Meeting with Denton ISD (@ 11:30 a.m.) Denton ISD Central Services Building	A. Capital Projects and Development Trends	22-2397	Planning Department	City Business	0:30
	B. Future Joint Amenities and Recreation Programming	22-2398	Parks & Recreation	City Business	0:30
	Closed Meeting Item(s): Police Radio Infrastructure	22-2399	Legal (if any)	City Business	0:40
				Total Est. Time:	1:40
December 6, 2022 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. Denton County Transit Authority Update	21-2807	City Manager's Office	City Business	0:30
	B. Bond Election in 2023	TBD	Finance	City Business	1:00
	C. Fair Chance Hiring	22-2410	City Manager's Office	City Business	0:30
	D. Charter Amendment in 2023	22-2411	City Manager's Office	City Business	0:30
	E. Roadway Impact Fees Follow Up	22-1900	Capital Projects/Engineering	City Business	0:30
	F. Ethics Ordinance Section 2-272C (Add Financial Payment for Financial Engagement)	22-2209	City Auditor City Manager's Office	Council Request Hudspeth (09/27/2022)	0:45
	G. Villas of Piney Creek HOA and Infrastructure	22-2427	Planning	City Business	TBD
	H. Two-Minute Pitch: McGee, Hudspeth	22-1678	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s)		Legal (if any)	City Business	
					Total Est. Time:
Other Major Items for Meeting: Public Hearings for Citywide Speed Study and Roadway Impact Fees					
December 13, 2022 Work Session (@2:00 p.m.) Special Called Meeting (@6:30 p.m.)	A. Audit Project 030 – Solid Waste Operations: Phase 1	22-1167	Internal Audit	City Business	0:30
	B. Audit Follow-Up Reviews – CIP: Planning & Design, and CIP: Construction	22-1166	Internal Audit	City Business	0:30
	C. Criteria Manuals Discussion (Water, Wastewater, Transportation, et al)	22-1714	Capital Projects/Engineering	City Business	0:45
	D. Hotel Project Legislation	22-2383	Economic Development	City Business	
	E. Denco 911 Update	TBD	Police	City Business	1:00
	F. TxDOT Roads & Amendment to Mobility Plan (Roundabout @ Eagle, Bell, Dallas, & Locust)	TBD	Engineering	Council Request Davis (09/27/2022)	TBD
	G. Two-Minute Pitch:	22-1679	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	
					Total Est. Time:
Other Major Items for Meeting: Public Hearing for Criteria Manuals					
January 3, 2022	NO MEETING - Day after New Year’s Holiday (Observed January 2)				
January 10, 2023 Work Session (@2:00 p.m.) Special Called Meeting (@6:30 p.m.)	A. Audit Project 029 - Police Body-Worn Camera Usage	22-2212	Internal Audit	City Business	0:30
	B. Water, Wastewater Impact Fee Study	22-1930	Finance	City Business	1:00
	C. FY 22-23 Sustainability Fund Work Plan	22-2185	Environmental & Sustainability	City Business	0:30
	D. Solicitation/Panhandling Policy	22-1281	Police; Community Services	Council Request: Hudspeth (6/07/2022)	0:45
	E. Two-Minute Pitch:	22-2266	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	
				Total Est. Time:	3:15
Other Major Items for Meeting:					
January 17, 2022	NO MEETING - Day after MLK Day Holiday (January 16); U.S. Conference of Mayors (January 18-20)				
January 24, 2023 Work Session (@2:00 p.m.) Special Called Meeting (@6:30 p.m.)	A. Roadway Funding Strategies	22-741	Finance	City Business	1:00
	B. Audit of Solid Waste Operations: Phase 2	22-2442	Internal Audit	City Business	0:30
	C.. Two-Minute Pitch:	22-2267	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	
				Total Est. Time:	2:00
Other Major Items for Meeting:					
February 7 , 2023 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. GreenSense Update	22-1847	DME	City Business	0:45
	B. FY 2022-23 Financial Update	22-2381	Finance	City Business	1:00
	C. DME Budget & Rates	22-2389	Finance	City Business	1:00
	B. Two-Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
Closed Meeting Item(s):		Legal (if any)	City Business		
				Total Est. Time:	3:15
Other Major Items for Meeting:					
February 21 , 2023 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. Homestead Exemptions	22-2382	Finance	City Business	0:30
	B. Audit of Recreation Facility Operations	22-2443	Internal Audit	City Business	0:30
	C.. Two-Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	
				Total Est. Time:	1:30
Other Major Items for Meeting:					
March 7 , 2023 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)	A. Park Fees	22-2390	Finance	City Business	0:30
	B. Emergency Medical Service (EMS) Fees	22-2263	Finance	City Business	1:00
	C. Two-Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	
				Total Est. Time:	2:00
Other Major Items for Meeting:					
March 21 , 2023 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)					
	A. Two-Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	
				Total Est. Time:	0:30
Other Major Items for Meeting:					
April 4 , 2023 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)					
	A. Two-Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	
				Total Est. Time:	0:30
Other Major Items for Meeting:					
April 18 , 2023 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)					
	A. Two-Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	
				Total Est. Time:	0:30
Other Major Items for Meeting:					

Meeting Date	Item	Legistar ID	Departments Involved	Type	Estimated Time
May 2 , 2023 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)					
	A. Two-Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	
				Total Est. Time:	0:30
Other Major Items for Meeting:					
May 16 , 2023 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)					
	A. Two-Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	
				Total Est. Time:	0:30
Other Major Items for Meeting:					
June 6, 2023 Work Session (@2:00 p.m.) Regular Meeting (@6:30 p.m.)					
	A. Two-Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	
				Total Est. Time:	0:30
Other Major Items for Meeting:					
June 20, 2022	NO MEETING - Day after Juneteenth Holiday (June 19)				
June 24, 2023 City Council Retreat (@9:00 a.m.)	City Council Retreat	TBD	City Manager's Office	City Business	8:00
June 27, 2023 Work Session (@2:00 p.m.) Special Called Meeting (@6:30 p.m.)					
	A. Two-Minute Pitch:	TBD	City Manager's Office	Council Request	0:30
	Closed Meeting Item(s):		Legal (if any)	City Business	
				Total Est. Time:	0:30
Other Major Items for Meeting:					
	Item	Legistar ID	Departments	Type	Estimated Work Session Date
Work Session Items to be Determined	City Council Communication and Group Effectiveness	22-2182	City Manager's Office	Council Priority	0:30
Council Priorities and Significant Work Plan Items to be Scheduled	Item	Dates	Departments	Type	Estimated Work
	Item	Date Approved	Department	Estimated Hours to Complete	Requestor
Approved Council Pitches to be Scheduled	RFP for a Downton Parking Survey	10-18-2022	City Manager's Office	Development Services	CM Davis

1 Street Closure Report: Upcoming Closures

SCR Nov 21st - 27th

1	Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact

2 Street Closure Report: Current Closures

	Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact
1	Atlas Dr	Hercules Ln	Redstone Rd	10/17/22	02/10/23	Reconstruct	Streets	Jeremy Wilks
2	Augusta Dr	Colonial Dr	Augusta Dr (2900)	07/11/22	12/31/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
3	Ave A	Greenlee	Ave A	10/25/22	12/23/22	Street Reconstruction	Engineering	Dustin Draper
4	Ave B	Underwood	Margie St	10/05/22	12/02/22	Street Reconstruction	Engineering	Dustin Draper
5	Ave H	Prairie St	Louise St	09/05/22	11/25/22	Street Reconstruction	Engineering	Dustin Draper
6	Blackberry Way	Thistle HL	Thistle Way	10/10/22	11/30/22	French Drain system project	Drainage	Gabriel Rodriguez
7	Bradshaw St	Hickory St	McKinney St	03/21/22	12/31/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
8	Brook Hollow Dr	Greenway Dr	Carriage Hill	10/07/22	12/31/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
9	Camino Real	Edwards	Pockus Page	10/31/22	12/09/22	Street Panel Repair	Streets	Roy San Miguel
10	Clear River Ln	Montecito Dr	Rambling Brook Trl	10/24/22	12/21/22	Sidewalk Repair	Streets	Roy San Miguel
11	Colonial Dr	Thunderbird Dr	South Dead End	07/11/22	12/31/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
12	Cook St	Robertson St	Wye St	10/24/22	02/03/23	Utility installation and roadway reconstruction	Engineering	Seth Garcia
13	Crawford St	Hickory St	McKinney St	03/21/22	12/31/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
14	Crescent St	Fulton St	Alice St	09/27/22	12/23/22	Street Reconstruction	Engineering	Dustin Draper
15	Frame St	@ Mingo Rd	RxR Crossing	11/19/22	11/21/22	Railroad Crossing		
16	Fulton St	Grace Temple Ave	Congress St	10/04/22	12/23/22	Street Reconstruction	Engineering	Dustin Draper
17	Fulton St	Oak St	Grace Temple Ave	09/07/22	12/23/22	Street Reconstruction	Engineering	Dustin Draper
18	Greenway Dr	Thunderbird Dr	South Dead End	07/11/22	12/31/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
19	Greenway Dr	Thunderbird Dr.	Windsor Farms Dr	10/07/22	12/31/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
20	Hettie St	Paisley St	McKinney St	03/21/22	12/31/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
21	Hickory St	Exposition St	Ruddell St	05/02/22	12/31/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
22	Hill Alley St	Jackson St	Martin St	06/06/22	11/18/22	Utility replacement and roadway reconstruction	Engineering	Seth Garcia
23	Jackson St	Morse St	Hill Alley St	06/06/22	11/18/22	Utility replacement and roadway reconstruction	Engineering	Seth Garcia
24	Jim Christal Rd	Western Blvd	Masch Branch Rd	04/18/22	12/30/22	Exeter PH2: Paving Jim Christal	Private Development Public Works Inspections	Kirk Winter
25	Johnson Rd	John Paine Rd	Lavon Ln	09/02/22	11/25/22	Chris Harp performing Lime Stabilization for Johnson Rd	Private Development Public Works Inspections	Jeremiah Tillman-David
26	Lakewood Dr	Greenway Dr	Carriage Hill	10/07/22	12/31/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
27	Lonesome Trail	Bareback Ln	English Saddle Ln	10/24/22	12/16/22	Sidewalk Repair	Streets	Roy San Miguel
28	Long Road	Stuart Road	Loop 288	11/21/22	11/23/22	Replacing concrete road panels	Private Development	Tucker Eller
29	Masch Branch Rd	Lovers Ln	Hampton Rd	06/24/22	12/31/22	Bridge collapse at 3288 N. Masch Branch Rd	Drainage	Gabriel Rodriguez
30	McKinney St	@ Bell Ave	RxR Crossing	11/20/22	11/22/22	Railroad Crossing		
31	McKinney St	Bell Ave	Frame St	10/10/22	11/25/22	Restructuring the entrance to Frame St.	Public Works Inspections	Armando Beltran
32	McKinney St	Crawford Rd	Audra Ln	05/19/22	12/31/22	Utility installations and pavement replacement.	Engineering	Scott Fetting

	Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact
33	Morse St	Lakey St	Jackson St	06/06/22	11/18/22	Utility replacement and roadway reconstruction	Engineering	Seth Garcia
34	North Texas Blvd	I-35W	Oak St	12/13/21	12/30/22	Utility installations and pavement replacement. There will be multiple phases of closures. Will not be all at one time.	Engineering	Scott Fetting
35	North Texas Blvd	Oak St	Hickory St	06/10/22	12/30/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
36	Oak St	Miller St	North Texas Blvd	09/30/22	12/30/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
37	Oak St	Crawford St	Wood St	04/04/22	12/31/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
38	Park Access Rd (Off Bonnie Brae)	Windsor Dr	Riney Rd	11/15/22	07/31/23	Urbana Bonnie Brae Project: Water, Sewer, Storm, Paving.	Private Development Works Inspections	Public Jeremiah Tillman-David
39	Parkside Dr	Windsor Dr	Bowling Green St	05/31/22	12/16/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
40	Peach St	Locust St	Fowler Dr	07/18/22	11/30/22	Upgrading 15" Storm pipe to 18"	Drainage	Gabriel Rodriguez
41	Robertson St	Bell Ave	Morse St	08/15/22	12/16/22	Utility installations and pavement replacement.	Engineering	Seth Garcia
42	Rose St	Paisley St	Uland St	04/25/22	11/30/22	Pavement Replacement	Engineering	Scott Fetting
43	Stella St	North Texas Blvd	Bonnie Brae St	10/29/21	12/30/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
44	Uland St	Rose St	Railroad Ave	04/25/22	12/30/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
45	Wayne St	Boyd	Monzingo	11/14/22	01/06/23	Street Reconstruction	Engineering	Dustin Draper
46	Western Blvd	Jim Christal Rd	Airport Rd	08/01/22	11/30/22	Paving (2) drive approaches	Private Development Works Inspections	Public Kirk Winter
47	Western Blvd	University (380)	Airport Rd	09/19/22	11/30/22	Western Blvd Paving Decal Lanes	Private Development Works Inspections	Public Jeremiah Tillman-David
48	Windsor Dr	Fireside Ln	Bonnie Brae St	06/06/22	11/30/22	Utility installations and pavement replacement.	Engineering	Scott Fetting
49	Wood St	McKinney St	Hickory St	04/11/22	12/31/22	Utility installations and pavement replacement.	Engineering	Scott Fetting

3 Street Closure Report: Completed Closures

	Street/ Intersection	From	To	Closure Start Date	Closure End Date	Description	Department	Department Contact
1	Bonnie Brae St	Windsor Dr	Carril Al Lago Dr	08/15/22	10/26/22	open cut for infrastructure installation from westside bonnie brae to east side of bonnie brae including utility taps in 2 phases	Private Development	Lee Thurmond
2	Clover Ln	Robinwood Ln	Glenwood Ln	05/23/22	10/28/22	Wastewater Collections will be installing a new sewer main line and services.	Wastewater	Tiffany Sherrane
3	College Park Dr	Peach St	Fowler Dr	04/18/22	10/28/22	Water Distribution will be installing a new water main line and services.	Water	Tiffany Sherrane
4	Crisoforo Dr	Santos Dr	Morin Dr	09/26/22	10/25/22	Sidewalk Repair	Streets	Roy San Miguel
5	Fairway Dr	Clubview Dr	Links Dr	10/17/22	11/17/22	Sidewalk Repair	Streets	Roy San Miguel
6	Fowler Dr	College Park Dr	Peach St	04/18/22	10/28/22	Water Distribution will be installing a new water main line and services	Water	Tiffany Sherrane
7	Hinkley Oaks Dr	Barrydale Dr	Hinkley Oaks (7612)	10/10/22	11/18/22	Concrete Panel and sidewalk repair	Streets	Roy San Miguel
8	Live Oak St	Robinwood Ln	Crestwood Pl	05/23/22	10/28/22	Wastewater collections will be installing a new sewer main line and services.	Wastewater	Tiffany Sherrane
9	Long Road	Stuart Road	Sherman Drive	11/09/22	11/11/22	Water tap on existing line	Public Works Inspections	Tucker Eller
10	McKinney St	Elm St	Locust St	10/17/22	10/21/22	Wastewater Collections will be replacing a sanitary sewer manhole and wastewater main line.	Wastewater	Tiffany Sherrane
11	McKinney St	Bell Ave	Frame St	10/10/22	11/11/22	Inlets and approaches	Public Works Inspections	Armando Beltran
12	Mistywood Ln	Sherwood St	Robinwood Ln	05/23/22	10/28/22	Wastewater Collections will be installing a new sewer main line and services.	Wastewater	Tiffany Sherrane
13	Montecito Dr	Ryan Rd	Dead end	10/10/22	11/09/22	Mill Overlay	Engineering	Seth Garcia
14	Nottingham Dr	Churchill Dr	Devonshire Ct	10/17/22	11/04/22	Valley Gutter and Curb Repair	Streets	Roy San Miguel
15	Oceanview Dr	Marina Dr	Intersection	10/24/22	11/11/22	Concrete Panel repair	Streets	Roy San Miguel
16	Panhandle St	Aileen St	Malone St	08/24/22	11/16/22	Street Reconstruction	Engineering	Dustin Draper
17	Peach St	Locust St	Palmer Dr	04/18/22	10/28/22	Water Distribution will be installing a new water main line and services.	Water	Tiffany Sherrane
18	Robinwood Ln	Kayewood Dr	Emerson Ln	05/23/22	10/28/22	Wastewater Collections will be installing a new sewer main line and services.	Wastewater	Tiffany Sherrane
19	Ruddell St	Ruddell St N (1526)	Ruddell St N (1528)	10/26/22	10/28/22	Wastewater Collections will be replacing two wastewater service lines.	Wastewater	Tiffany Sherrane
20	Seven Oaks Ln	Rambling Brook Trl	Serenity Way	10/17/22	11/17/22	Street panels and Sidewalk repair	Streets	Roy San Miguel
21	Various Streets			11/07/22	11/15/22	Repairs made to the micro surfacing treatment on various street. A complete list and schedule of streets receiving repairs can be found at https://www.discussdenton.com/street-operations	Streets	Jeremy Wilks